

Program Services Meeting Agenda

October 25, 2016

10:30 a.m.

Present: Dr. Cartner, Dr. Sanders, Mr. Lassiter, T. Sawyer, L. Ewers, T. Davenport, R. James-Davis, L. Austin, C. Pauley, B. Lane, A. Godfrey, J. Hawkins

| Leader | Topic | Notes |
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| Dr. Sanders | | <p>Dr. Sanders opened the meeting.</p> <p>Dr. Sanders thanked everyone for their hard work to make our district successful.</p> <p>Dr. Sanders reported schools are working on their School Improvement Plans.</p> |
| L. Austin | LetterLand Update | <p>Austin reported LetterLand training will be November 3rd. Kindergarten and 1st grade teachers will begin to implement the program the next day.</p> <p>Sanders indicated 2nd grade and EC students will be brought in next year.</p> |
| T. Davenport | Family & Community Center Updates School Improvement Plan Title I Spending | <p>Davenport shared information on the Family & Community Center involvement and upcoming events:</p> <ul style="list-style-type: none">• FAFSA night at NHS and PCHS this week• Flyers were sent out on FAFSA night• Working with counselors at both high schools to build a partnership• Nutrition series begins in November• Power School training to assist parents with the “Parent Portal”• Grading session with parents on what they can do to help their child• Cyber Bullying session in December• AVID Family workshops for secondary schools, January 31st and April 4th. <p>Family and Community Center is opened to parents on Tuesday from 8-10 a.m. and 4-6 p.m.</p> <p>Davenport stated Mrs. Buckner is working at low performing schools all day on</p> |

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| | | <p>Monday and Friday of each week. (P.W. Moore on Monday and Pasquotank Elementary on Friday.)</p> <p>Davenport reported Mrs. Buckner is working with small groups at both schools. Mrs. Buckner sends home a card to parents providing information and positive feedback about their child. The card also has contact information about the Family and Community Center and offers additional help with resources.</p> <p>Davenport reported School Improvement Plans are coming together. The Board has approve the four low performing schools.</p> <p>Sanders – teachers are enjoying the time to unpack and they are finding time to do more. <u>Unpacking has been very powerful.</u></p> <p>Sanders stated the School Improvement Plans have real data and more academically related goals.</p> <p>Davenport stated having the agenda and minutes from schools posted on the ECPPS website is a great way to monitor. The schools are focusing on indicators and assessing where they are and creating new task as they go.</p> <p>Once the plan is uploaded to NCSTAR, more reports are available to schools.</p> |
| A.Godfrey | Technology Updates | <p>Godfrey shared information on Digital Learning Competencies. ECPPS has been selected to be in a pilot group for teachers in Spring 2017. We are expected to have 10-15 teachers to participate in this pilot. Our focus for the pilot will be digital content and instruction.</p> <p>Godfrey stated a team went to Greenville several months ago for teacher competencies. The administration competencies will be November 3rd at K. E. White. There will be two additional follow-ups in 2017.</p> <p>Godfrey shared information on Chromebook classroom 1:1 – chromebooks and charging carts were ordered for 3rd, 7th and high school English. The carts have been delivered. Chromebooks should be here the 1st week of November.</p> <p>We have a total of 41 classrooms with complete carts in the classrooms.</p> <p>Godfrey stated the Professional Development Plan and training topics have</p> |

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| | | <p>been submitted to the board for approval.</p> <p>Godfrey stated once a month she meets with the media folks in the morning and Technology folks in the afternoon to work on their PLCs. Godfrey stated they cover content and work toward integrating technology to enhance instruction.</p> <p>Some of the topics they are working on:</p> <ul style="list-style-type: none"> • Canvas challenge – big push in schools • Canvas Course – Google based for teaching. This is a basic course and will add Intermediate and Advanced courses later • Badging attached to our Canvas Courses <p>Godfrey shared she has created an Ed Tech website to use as resources for media coordinators. Godfrey will share once it is up and running.</p> <p>Godfrey stated the application has been submitted to open an Early College high school to DPI in September.</p> <p>Godfrey stated ECPPS has submitted a grant through Golden Leaf. The Early College will be located on the COA Campus. Golden Leaf is meeting with us on November 14th.</p> <p>Godfrey stated the new Phone System will be installed this week and training will be held on Thursday and Friday.</p> <p>Godfrey stated the district has applied for E-Rate funding.</p> <p>Godfrey stated the district is in the process of developing a “YouTube” channel to share videos and snippets from the schools as well as information for parents.</p> <p>Cartner stated the YouTube channel should give teachers a place to post lessons and provide support for parents. Ex. “How to help a child do 3rd grade math”</p> |
| B. Lane | STEM Sylvan | <p>Lane shared that everything is moving forward with Goldenrod Grant.</p> <p>Dr. Cartner shared information on a Bio Gen grant up to \$5000.</p> <p>Lane stated he and Davenport are going to work with the STEM team at RRMS</p> |

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| | | <p>to help write the grant.</p> <p>Lane reported Sylvan Learning Center has reached out to us. Sylvan has developed STEM courses that will hopefully support the program we have in place. Lane is meeting with Michelle Tynch next week.</p> <p>Lane stated he has reached out to the STEM Push Foundation and the resources the organization has to offer.</p> <p>Lane attended the Science Supervisor’s meeting in Greensboro.</p> <p>Sanders – Kelly is not here today. She is working on Istation and SOS situations on elementary schools.</p> |
| C. Pauley | AdvancED | <p>Pauley reported on the AdvancED accreditation renewal process. The plans are to be complete by December 15th. The system will have January to review/edit the plans for the AdvancEd visit in February.</p> <p>Pauley stated AdvancED and NCSTAR address the same standards.</p> <p>Sanders asked Pauley what is the difference between school level and district level accreditation?</p> <p>Pauley stated School level accreditation provides necessary reports and documents to the district level.</p> <p>Pauley stated District level accreditation writes the final product. The goal is to improve student achievement and district performance.</p> <p>Dr. Cartner asked Pauley for a copy of the timeline for AdvancEd.</p> |
| Instructional Team | Walk-throughs | <p>Program Services Team did a walkthrough at Weeksville using Learning Focused Guidelines.</p> <p>Program Services also did walkthroughs at JCS, Northside, Sheep, ECMS and provided feedback based on what individual schools were working on.</p> <p>Sanders stated there are two walkthroughs:</p> <ul style="list-style-type: none"> • Walkthroughs requested by school. The team gives feedback from “train the trainer” viewpoint. • Program Services visits schools every week to provide support. |

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| | | <p>Davenport gave kudos to Lane and Cowell on the “Teacher Talk” session she attended for new teachers. It was very constructive and positive. It was good seeing teachers interact and share with one another.</p> |
| | Other | <p>Hawkins reported 8 people renewed their National Boards.</p> <p>Hawkins stated RtA for 4th grade transition students and Pre-ACT at both high schools are going on this week. Trigg did their testing last week.</p> <p>Austin - Benchmark assessment for elementary schools next week.</p> <p>The meeting adjourned at 11:18 a.m.</p> |