

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
January 18, 2022 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at Pasquotank Elementary School and via livestream, on Tuesday, January 18, 2022, at 6:00 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
George Archuleta
Daniel Spence
Dr. Shelia Williams (Virtual)

Pam Pureza
Rodney Walton

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent
Rhonda James-Davis, Chief Human Resources Officer
Rachael Haines, Chief Finance Officer
Dr. Amy Spencer, Chief Academic Officer
Jennifer Bass, District Instructional Coach
Bert Lane, Deputy Chief Academic Officer
Marlene Wilkins, Director of Maintenance
Tammy Rinehart, Director of Child Nutrition
Tammy W. Sawyer, Director of Community Schools/PIO
Executive Asst to the Superintendent and Board

Others in attendance:

John Leidy, School Board Attorney

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 6:05 p.m.

Chair Warden shared that the agenda was amended to reflect that the transportation update under Financial, Business and Technology will take place on January 24, 2022, not during committee meetings.

2.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting. Dr. Williams was not present during the roll call, but joined following the approval of the agenda.

3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4.Approval of Agenda

A motion was made by Pam Pureza, seconded by George Archuleta, and carried, as confirmed by roll call, to approve the agenda for this evening's meeting, amended to remove FBT-05, Transportation Update. Dr. Shelia Williams was not present to vote on this item.

5.Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

The Board reviewed the latest maintenance report provided by Marlene Wilkins.

Rachael Haines presented budget amendments (FBT-02) and fundraisers (FBT-03) to the board. She requested items FBT-02 and FBT-03 be placed on the consent agenda for January 24, 2022.

A motion was made by Sharon Warden, seconded by Rodney Walton, and unanimously carried, as confirmed by roll call, to place FBT-02, budget amendments, and FBT-03, fundraisers, on the consent agenda for January 24, 2022.

Rachael Haines and Bert Lane shared an update on the After School Care Program which included programs opened since the pandemic, loss of funds, determination of interest for next year so they can plan accordingly for programming. There was discussion among staff and members regarding the availability of programs for other sites next year as well as the loss of funds.

Personalized Education Committee

Pam Pureza, Chair

Dr. Amy Spencer and Jennifer Bass presented information on the Science of Reading and LETRS. The presentation included training requirements for staff as directed by the state. Session Law 2021-8, Senate Bill 387, mandates training for all Pre-K through 5th grade teachers and administrators in the Science of Reading.

Global Citizens and Healthy Students Committee

George Archuleta, Chair

Tammy Rinehart shared information with the board regarding an after school supper program for ECMS and Sheep-Harney. The program will begin at ECMS initially with the plan of adding it to Sheep-Harney. There was discussion among staff and members regarding the timing for distribution of meals as well as scheduling of staff for later day shifts. It was requested that Ms. Rinehart bring updated information back to the board regarding distribution and staffing for this program.

A motion was made by George Archuleta, seconded by Daniel Spence, and unanimously carried, as confirmed by roll call, to place the after school program on the consent agenda for January 24th.

Policy Code Committee

Virginia Houston, Chair

Tammy Sawyer shared policy updates from the NC School Boards Association for first read only. The policies will be brought back before the board in February with any edits recommended by staff. She also specifically discussed Policy 4231/5021/7263 Face Coverings as required by Session Law 2021-130, section 10. Boards are now required to revisit this policy on a monthly basis. It was requested that Policy 4231/5021/7263 be placed on the consent agenda to reaffirm without change.

A motion was made by Virginia Houston, seconded by Daniel Spence, and unanimously carried, as confirmed by roll call vote, to place the face covering policy on the consent agenda for vote on Monday.

Student Representative Appointment Ad Hoc Committee (SRA)

Pam Pureza, Chair

Pam Pureza shared the progress of the committee tasked with establishing policy and protocol for appointment of students to the Board of Education as student representatives. She requested the board review the draft policy and student application and bring back thoughts and feedback for

discussion at the January 24, 2022, regular meeting. The committee includes George Archuleta and Rodney Walton.

Closed Session

A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and unanimously carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 7:01 p.m. The following Board Members were present: Sharon Warden, George Archuleta, Virginia Houston, Pam Pureza, Daniel Spence, Rodney Walton, and Dr. Shelia Williams. The following staff members were present: Dr. Eddie Ingram, Rhonda James-Davis, and Tammy Sawyer. John Leidy, School Board Attorney, was also in attendance. The Board and staff discussed confidential personnel matters during the closed session.

A motion to come out of closed session was made by Pam Pureza, seconded by Virginia Houston, and carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 7:58 p.m.

Meeting Called to Back to Order by Chair - Open Session

Chair Warden called the meeting to order at 8:03 p.m. Tammy Sawyer called the roll and recorded members in attendance.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair

George Archuleta

Virginia Houston

Rodney Walton

Pam Pureza

Daniel Spence

Dr. Shelia Williams

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent

Rachael Haines, Chief Finance Officer

Rhonda James-Davis, Chief Human Resources Officer

Dr. Amy Spencer, Chief Academic Officer

Tammy W. Sawyer, Director of Community Schools/PIO/Executive to the Superintendent and Board of Education

Others in attendance:

John Leidy, School Board Attorney

Excellent Educators

A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and unanimously carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

6.Other

No other business was discussed by the board.

7.Adjournment

A motion was made by George Archuleta, seconded by Rodney Walton and unanimously carried, as confirmed by roll call, to adjourn the meeting. The meeting ended at 8:08 p.m.

Chair

Secretary