

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
August 15, 2016**

The Elizabeth City-Pasquotank Board of Education met on Monday, August 15, 2016, for the purpose of holding Committee Meetings. The Committee Meetings were called to order at 2:00 p.m. and were held in the Board Room of the Administration Building.

I. Personalized Education Committee

Committee Members Present: Dr. Denauvo Robinson (Chair), Walter Jolly, Pam Pureza

Other Board Members Present: Harvey Beasley, Virginia Houston, Sharon Warden

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Jennifer Hawkins, T. J. Worrell, Frank Heath, Lyle Strathearn

Dr. Robinson called the Personalized Education Committee meeting to order.

Jennifer Hawkins presented preliminary 2015-16 test data. She highlighted areas for celebration and areas for concern. The State Board of Education will meet in September to approve the 2015-16 testing data and official information will be shared after it is approved by the State Board.

Amber Godfrey presented the Early College Application and indicated it is due by September 15, 2016. The Board will have to approve the application in order for it to be submitted. Dr. Sanders informed Board members that officials from College of The Albemarle have been an integral part of the process.

Dr. Sanders reported that the employee serving as “Reading Recovery” Lead Teacher has resigned. She shared that after consultation with principals, sustainability of growth results and evaluation of costs associated with the program, the district will move away from “Reading Recovery” at this point. She indicated that there are currently four teachers within the district trained in “Reading Recovery” and they can continue to use their training and materials but will not be able to continue using the “Reading Recovery” moniker.

Dr. Cartner discussed involving the community in the ECPPS Strategic Plan and how the district can continue to build partnerships. He informed members that a Strategic Planning Task Force “update” meeting is scheduled for October and the district has scheduled poverty training for October 31st. The training will be provided to staff and community members will also be invited to attend.

Board members briefly discussed fundraising suggestions and volunteer/business programs.

II. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair), Pam Pureza and Sharon Warden

Other Board Members Present: Harvey Beasley, Walter Jolly, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Jennifer Hawkins, T. J. Worrell, Frank Heath, Lyle Strathearn

Mrs. Virginia Houston called the Global Citizens and Healthy Students Committee meeting to order.

Michael Thompson, Child Nutrition Director, briefed members on the Community Eligibility Provision (CEP) Program. The program will be implemented in the five schools within the district that qualify (H. L. Trigg, J. C. Sawyer, Pasquotank Elementary, P. W. Moore and Sheep-Harney). Students attending those schools will receive breakfast and lunch at no cost.

Mr. Thompson reported that he is also investigating ways to improve participation in the breakfast program throughout the county.

III. Financial, Business and Technology Committee

Committee Members Present: Harvey Beasley (Chair), Virginia Houston

Other Board Members Present: Walter Jolly, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Jennifer Hawkins, T. J. Worrell, Frank Heath, Lyle Strathearn

Mr. Beasley called the Financial, Business and Technology Committee meeting to order.

The August Building Rental Report was shared.

The August Monthly Maintenance Report was shared.

The need for a wrecker for the Transportation Department was discussed. Frank Heath indicated that the State will pay for the chassis, but the district would be responsible for the body (approximately \$92,000). He and Lyle Strathearn discussed issues associated with using a local towing company versus having equipment available in the district and shared that the wrecker is used for purposes other than towing.

Dr. Cartner discussed the ¼ Cent Sales Tax Referendum that will be on the election ballot in November 2016. He shared a handout with details about the tax and discussed statutory requirements. He indicated the public does not always understand the tax and gave the example of "if you buy a \$4 hamburger, it would cost 1¢ more." He indicated

that the school system cannot use district resources to promote the referendum. Individuals can give information in the capacity of “district employee” but cannot encourage “vote yes” or “vote no”. Personal views can be shared as long as they are not sharing those views as representative of their employment.

Dr. Cartner informed members that an “ad hoc” community group has been formed and will assist in promoting the referendum. Mr. Doug Gardner will chair the committee.

Dr. Cartner presented a draft “Resolution” for the Board of Education to approve regarding the referendum. He shared that the resolution was approved by the Education Foundation at its last meeting and the Ad Hoc Committee will be taking it to other organizations and boards for consideration.

Amber Godfrey shared a short video about Chromebooks and use in schools. She distributed devices that will be used at Elizabeth City Middle School to give members an opportunity to become familiar with them.

Amber Godfrey shared Option 1 (required) and Option 2 (optional) Technology Insurance/Maintenance Plans and discussed the options with members. She discussed the need for funds to repair equipment and perform maintenance. Ms. Godfrey indicated a plan would be in place for principals to waive the fee for students that present documented hardships. Members discussed the matter and approved placing Option 1 (required fee) on the August 22nd consent agenda for approval.

Amber Godfrey shared the New Teacher Equipment Training Plan that will be utilized to distribute equipment to teachers during the week of August 22nd.

Andrew Cox provided an update on the 2016-17 budget and discussed unanticipated shortfalls that local funds would have to cover. He reported that he has worked with Steve Lassiter to identify vacant positions that will not be filled.

Dr. Cartner reminded members that when the state increases salary and benefits, local funds have to be used for employees paid with local funds. The teacher salary increases in some areas were much more than anticipated and this contributed to the shortfall. He commended Andrew Cox, Steve Lassiter and Joanne Sanders for working together to get the shortfall to “0”.

Dr. Cartner shared Option 6 for the 1:1 Initiative and recommended that Chromebooks be purchased for all 3rd and 7th grade classes and for high school English classes. Board members agreed to place Option 6 on the August 22nd consent agenda for approval.

Andrew Cox informed members that the Ambrose Family has indicated they plan to donate \$10,000 to be used for the Weeksville Elementary School playground project. The family won the money in the NC Education Lottery “Proud Moments” Contest. Board members agreed to place acceptance of the donation on the August 22nd consent agenda.

Mr. Cox shared with members that the Weeksville Elementary School PTA has also applied for a grant for playground equipment.

IV. Policy Committee

Committee Members Present: Walter Jolly (Chair), Sharon Warden, Dr. Denauvo Robinson

Other Board Members Present: Harvey Beasley, Virginia Houston, Pam Pureza

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Jennifer Hawkins

Mr. Jolly called the Policy Committee meeting to order.

Old Business:

Dr. Cartner recommended placing approval of Policy Series 6000, Part A on the consent agenda for August 22nd.

New Business:

Dr. Cartner recommended placing review of Policy Series 6000, Part B and Policy 9030 (update) on the consent agenda for August 22nd.

Members agreed to place Policy Series 6000, Part A on the August 22nd consent agenda for approval.

Members agreed to place review of Policy Series 6000, Part B and Policy 9030 on the consent agenda.

V. Excellent Educators

Committee Members Present: Sharon Warden (Chair), Walter Jolly, Dr. Denauvo Robinson

Other Board Members Present: Harvey Beasley, Virginia Houston, Pam Pureza

Staff Present: Dr. Larry Cartner, Steve Lassiter

Mrs. Virginia Houston called the Excellent Educators Committee to order.

Closed Session

A motion was made by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6) and for the purpose of discussing a student matter as allowed by NC General Statute 143-318.11(a)(1).

Members discussed employee recommendations and personnel matters.

Board members heard two student transfer denial appeals.

A motion to come out of closed session was made by Virginia Houston, seconded by Walter Jolly, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, members agreed to place the following on the August 22nd consent agenda for approval:

- Resignations (information only)
- Elections
- Reassignments
- Leaves of Absence
- Summer Reading Camp Employees
- Seamless Summer Options Employees

There being no further business to come before the Board, the meeting adjourned at 5:32 p.m.