

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
March 20, 2017**

The Elizabeth City-Pasquotank Board of Education met on Monday, March 20, 2017, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Sharon Warden at 2:00 p.m. and were held in the Board Room of the Administration Building.

**I. Policy Committee**

**Committee Members Present:** Walter Jolly (Chair), Sharon Warden, Dr. Denauvo Robinson

**Other Board Members Present:** Virginia Houston, Barry Overman, Pam Pureza, Dr. Sheila Hughes-Williams

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Andrew Cox, Tracy Davenport, Tammy Sawyer, Amber Godfrey

Dr. Cartner explained and presented the following Miscellaneous Policies for “Clean Up” and recommended placing them on the March 27<sup>th</sup> consent agenda:

- 1200-Governing Principle – Student Success;
- 1300-Governing Principle-Parental Involvement;
- 1400-Governing Principle-School Initiatives;
- 1500-Governing Principle-Safe, Orderly, and Inviting Environment;
- 1600-Governing Principle-Professional Development;
- 1700-Governing Principle-Removal of Barriers;
- 1800-Governing Principle-Stewardship of Resources

Dr. Cartner recommended placing rescinding of the “old” policy manual on the March 27<sup>th</sup> consent agenda.

Committee members approved the recommendations.

**II. Financial, Business and Technology Systems Committee**

**Committee Members Present:** Barry Overman, Dr. Denauvo Robinson, Virginia Houston, Sharon Warden

**Other Board Members Present:** Walter Jolly, Pam Pureza, Dr. Sheila Hughes-Williams

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Andrew Cox, Amber Godfrey, Tracy Davenport, Tammy Sawyer

Information was presented on:

- Monthly Building Report
- Monthly Maintenance Report (including Monthly Roof Inspection)

- 1:1 Update (a video of students and teachers using Chromebooks was shown and the video highlighted increased collaboration)

The following items were discussed and were recommended for placement on the March 27<sup>th</sup> consent agenda for approval:

- Audit Contract for Donna H. Winborne, CPA, to audit funds for the fiscal year ending 2017
- Re-scheduling of the June 2017 Regular Board Meeting to Thursday, June 29, 2017
- 2017-18 Board Meeting Schedule

Dr. Cartner presented and discussed a draft copy of the 2017-18 local budget summary and requests submitted by departments/schools. Board members and staff dialogued about the information presented.

The Financial, Business and Technology Systems Committee adjourned at 3:38 p.m.

### **III. Excellent Educators**

**Committee Members Present:** Pam Pureza (Chair), Dr. Sheila Hughes-Williams, Walter Jolly and Sharon Warden

**Other Board Members Present:** Virginia Houston, Barry Overman, Dr. Denauvo Robinson

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Andrew Cox

#### **Closed Session**

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room.

During the closed session, Board members conducted a personnel hearing; received and reviewed a request from a former employee for a hearing and took action on monthly "Excellent Educators" Committee items presented.

All Board Members, Attorney Leidy, Superintendent Cartner, Assistant Superintendent Lassiter and Principal Angela Cobb were present for the personnel hearing. Also present for the personnel hearing were the employee and Attorney Brett Lewis representing the employee. A witness for the employee was called in for a portion of the hearing.

Board members Barry Overman, Sheila Williams and Dr. Denauvo Robinson left the closed session meeting following the conclusion of the employee hearing (6:51 p.m.).

A motion to come out of closed session was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, members agreed to place the following on the March 27th consent agenda for approval:

- Teacher Appreciation Week Proclamation/Resolution
- Resignations (information only)
- Elections
- Coaches
- Reassignments
- Leaves of Absence
- Substitutes

The Committee Meetings adjourned at 7:20 p.m.