

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 10, 2017

The Elizabeth City-Pasquotank Board of Education met on Monday, April 10, 2017, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Sharon Warden at 2:00 p.m. and were held in the Board Room of the Administration Building.

I. Personalized Education Committee

Committee Members Present: Walter Jolly (Chair), Sharon Warden, Dr. Denauvo Robinson

Other Board Members Present: Virginia Houston, Pam Pureza,

Staff Present: Dr. Larry Cartner, Steve Lassiter, Andrew Cox, Tracy Davenport, Tammy Sawyer, Amber Godfrey, Jennifer Hawkins, Amy Fyffe

The following were presented and recommended for placement on the April 24th Consent Agenda:

- Memorandum of Understanding between Elizabeth City-Pasquotank Public Schools and College of The Albemarle for the Elizabeth City Pasquotank Early College on College of The Albemarle Elizabeth City Campus.
- 2017-18 school year calendar for the Elizabeth City Pasquotank Early College High School

II. Financial, Business and Technology Systems Committee

Committee Members Present: Dr. Denauvo Robinson, Virginia Houston, Sharon Warden

Other Board Members Present: Walter Jolly, Pam Pureza

Staff Present: Dr. Larry Cartner, Steve Lassiter, Andrew Cox, Amber Godfrey, Tracy Davenport, Tammy Sawyer, Jennifer Hawkins, Michelle Flach

Information was presented on:

- Monthly Building Report
- Monthly Maintenance Report (including Monthly Roof Inspection)
- Auxiliary Services Update
- Disbursement Procedures

The following items were discussed and were recommended for placement on the April 24th consent agenda for approval:

- After School Care Program/Summer Camp WannaWannaGoGo Fee Increase Proposal
- Budget Amendments (#103, #303, #402)

Dr. Cartner provided two draft copies of the 2017-18 Local Current Expense & Capital Outlay Budgets (one which included all items requested by administrators and schools—totaling \$16,590,171.68 and a proposed budget with reductions to original requests – totaling \$12,970,600.00). He discussed timeline for budget approval and indicated the Board of Education is scheduled to present information to the Board of Commissioners on Monday, April 24, 2017, at 9:00 a.m. He indicated he and Chief Financial Officer Cox are scheduled to meet with the County Manager and County Finance Officer on Wednesday, April 12, 2017, to discuss the draft proposal to be presented on April 24th. Dr. Cartner discussed factors regarding the budget (Legislative Class Size Mandates for Grades K-3, anticipated decrease in State funding) and indicated the system will need 12-15 additional teaching positions for 2017-18. He requested guidance from Board members on how they want to proceed in requesting funds from the Commissioners. Dr. Cartner deferred to Chair Warden regarding possible position reductions as to whether to proceed without providing individual names or to go into closed session and discussion individual employees.

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Cartner, Mr. Lassiter and Mr. Cox remained in the meeting.

Dr. Cartner and Board members discussed at length a list of employees that could be impacted through a budgetary reduction in force and the programs that would be impacted.

Board members continued in closed session for the Excellent Educators Committee. Upon return to open session, members indicated the 2017-18 Local Current Expense and Capital Outlay Budgets would be place on the April 24th agenda as an action item.

III. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Walter Jolly and Sharon Warden

Other Board Members Present: Virginia Houston, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Steve Lassiter, Andrew Cox

Closed Session

During the closed session for “Excellent Educators,” Board members reviewed resignations, elections, reassignments, leaves of absence and discussed personnel matters.

A motion to come out of closed session was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, members agreed to place the following on the April 24th consent agenda for approval:

- Resignations (information only)
- Elections
- Reassignments
- Leaves of Absence

The Committee Meetings adjourned at 4:47 p.m.