

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
May 15, 2017

The Elizabeth City-Pasquotank Board of Education met on Monday, May 15, 2017, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Sharon Warden at 2:00 p.m. and were held in the Board Room of the Administration Building.

I. Personalized Education Committee

Committee Members Present: Sharon Warden, Dr. Denauvo Robinson

Other Board Members Present: Virginia Houston, Pam Pureza, Barry Overman, Dr. Sheila Williams

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Rhonda James-Davis, Bert Lane, Kelly Cowell, Jennifer Hawkins, Amber Godfrey

The following were presented and recommended for placement on the May 22nd Consent Agenda:

- 2017-18 Career/Technical Education Plan
- AIG Plan Updates

The following were presented and were recommended for review:

3410 – Testing and Assessment Program (revised)
3420 – Student Promotion and Accountability (revised)
3470/4305 – Alternative Learning Programs/Schools (revised)
4125 – Homeless Students (revised)
4150 – School Assignment (revised)
4155 – Assignment to Classes (revised)

II. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair); Pam Pureza, Barry Overman

Other Board Members Present: Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Rhonda James-Davis, Bert Lane, Kelly Cowell, Jennifer Hawkins, Amber Godfrey

The following NCSBA Spring Policy Updates were presented and recommended for review:

1310/4002 – Parental Involvement

1320/3560 – Title I Parent and Family Engagement
3640/5130 – Student Voter Registration and PreRegistration
4250/5075/7316 – NC Address Confidentiality Program
4700 – Student Records
6140 – Student Wellness

Members discussed appointment of individuals to serve on the College of The Albemarle Board of Trustees. Following discussion it was decided to put in place procedures to allow interested individuals to submit applications in future years and to re-appoint Dr. Joseph Peel at this time to continue as one of the Board of Education's four representatives on the COA Board of Trustees. The recommendation to reappoint Dr. Peel will be placed on the consent agenda for May 22nd.

Following the conclusion of the Excellent Educators Committee meeting, a member brought up the topic of 6th grade students participating on sports teams. Dr. Cartner shared that the recommendation will most likely be to allow 6th graders to participate on all sports teams with the exception of football which is prohibited at the state level. Following discussion, it was decided to place the matter on the June Committee Agenda and to request the Athletic Trainers contracted with through Sentara Hospital attend the meeting. Dr. Cartner suggested that if the Board decides at the June 19th Committee Meetings to recommend placing approval on the consent agenda, that schools could be made aware of the anticipated approval and informed they could proceed.

III. Financial, Business and Technology Systems Committee

Committee Members Present: Dr. Denauvo Robinson, Virginia Houston, Sharon Warden

Other Board Members Present: Pam Pureza, Barry Overman, Dr. Sheila Williams

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Rhonda James-Davis, Bert Lane, Kelly Cowell, Jennifer Hawkins, Amber Godfrey

Information was presented on:

- Monthly Building Report
- Monthly Maintenance Report (including Monthly Roof Inspection)
- Pierce Benefit Group Contract Renewal

Dr. Cartner brought forward, at the request of some board members, rotating sites of board meetings and about holding community forum meetings for discussion. Members discussed the suggestions and it was decided that Superintendent Cartner will prepare a draft rotating meeting schedule (alternate meetings at Administration Building/School Sites) for the Board's approval. Scheduling of Community Forum meetings will be done on an as needed basis to address specific topics (ex. Technology, Child Nutrition, Suspensions, etc.) and will be planned in non-school sites.

The following items were discussed and were recommended for placement on the May 22nd consent agenda for approval:

- Child Nutrition Program Lunch Price Increase
- List of Non-Electronic Items to Be Declared Surplus for Sale/Disposal

The following NCSBA Spring Policy Updates were presented and recommended for review:

1310/4002 – Parental Involvement
1320/3560 – Title I Parent and Family Engagement
3640/5130 – Student Voter Registration and PreRegistration
4250/5075/7316 – NC Address Confidentiality Program
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IV. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Walter Jolly and Sharon Warden

Other Board Members Present: Virginia Houston, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Steve Lassiter, Andrew Cox

The following NCSBA Spring Policy Update was presented and recommended review:

Policy 7930 – Professional Employees: Demotion and Dismissal

The Beginning Teacher Support Plan was presented and recommended for placement on the May 22nd Consent Agenda:

Closed Session

A motion was made by Pam Pureza, seconded by Barry Overman, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room.

During the closed session for "Excellent Educators," Board members reviewed resignations, elections, reassignments, leaves of absence, list of substitutes, employee recommendations and discussed personnel matters.

A motion to come out of closed session was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, members agreed to place the following on the May 22nd consent agenda for approval:

- Resignations (information only)
- Elections
- Reassignments
- Leaves of Absence
- List of Substitutes
- Employees Recommended for Employment for 2017-18
- Employees Recommended for Employment for 2017-18 Provided Licensure Requirements Are Met by 6.30.17
- Administrator Contracts Recommended for Renewal

Ms. Warden reminded members of upcoming events.

The meeting adjourned at 5:09 p.m.