

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
November 21, 2016**

The Elizabeth City-Pasquotank Board of Education met on Monday, November 21, 2016, for the purpose of holding Committee Meetings. The Committee Meetings were called to order at 2:00 p.m. and were held in the Board Room of the Administration Building.

Chairman Overman recognized Mr. Cecil Perry, County Commissioner, and Mrs. Beatrice Beasley, guests attending the meeting.

Dr. Cartner spoke regarding Mr. Harvey Beasley's service to citizens and students in Elizabeth City-Pasquotank and presented him with a plaque in recognition of his 12 years of service on the Elizabeth City-Pasquotank Board of Education.

Mr. Beasley spoke about his service, indicated he has enjoyed his time on the Board of Education and has enjoyed all the people he has worked with. He commented on children being the most important work for the Board and that the students in first grade when he began his service are seniors this year.

Board members presented Mr. Beasley with a gift and Sharon Warden read a poem she wrote in recognition of Mr. Beasley's service.

I. Global Education Committee

Committee Members Present: Virginia Houston, Pam Pureza, Sharon Warden

Other Board Members Present: Harvey Beasley, Walter Jolly, Barry Overman, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Tracy Davenport, Amber Godfrey, Tammy Sawyer

Mrs. Houston called meeting to order at 2:12 p.m.

Amber Godfrey shared the 2016-17 Parent & Student 1:1 Chromebook Classroom User Agreement form that will be implemented.

Dr. Cartner discussed the memo regarding "Restart Reform Model Applications "Early" Submission Option for Recurring Low Performing Schools" information he received on Friday, November 18th.

He shared that if the district wished to apply for the "turnaround model" for any of the low performing schools, the deadline to apply is November 22, 2016, and discussed the Reform Model options available (Transformation Model, Restart Model, Turnaround Model and School Closure). He recommended the Turnaround Model for the two schools with principals eligible based on their tenure at their schools.

Mr. Lassiter distributed a handout (“Low Performing Schools Snapshot”) which included the following information: School Performance Grades, Number of Board Certified Teachers, 2016-17 Growth Plans, Grade Level Proficient Composite, Teacher Turnover Rate and Teacher Effectiveness Data 14-15/Days Missed. He discussed the snapshot data for the low performing schools (Pasquotank Elementary School, P.W. Moore Elementary School, River Road Middle School and Elizabeth City Middle School).

Dr. Cartner indicated the question before the Board is if they want to make early application to pursue one of the models. He discussed issues surrounding the application and indicated applying for a Reform Model would remove the schools from the potential of being placed on the Achievement School District list. Dr. Cartner discussed measures that have been implemented at Pasquotank Elementary School and River Road Middle School to assist the principals.

Board members discussed the matter at length.

A question was asked regarding the schools and if the performance greatly improved at the end of the 2016-17 school year would the reform model go away. Dr. Cartner indicated his sense would be if you applied for it, the expectation would be that you proceed but you could possibly make a case to go from Turnaround Model to Restart Model.

Members discussed the process and asked for clarification on requirements regarding personnel and how long the school(s) would be in the Reform Model.

Dr. Cartner discussed the processes that would be required for staff and indicated it would typically be a four-year process for the overall transformation model.

Mrs. Houston commented on the Reform Model Process being “new” for the State and issues surrounding qualified candidates to fill teacher vacancies. She discussed 90/90/90 schools and the State Report Card and the parameters that go with the Reform Model. She indicated she was under the impression principals had the 2016-17 school year to work to change, but it appears that the Reform Model Process would take that option away. She stressed that she wanted principals and staff to be made aware of what is being recommended based on all parameters. Dr. Cartner indicated that the transformation models being discussed are to begin in the 2017-18 school year, so the affected principals and teachers do have the remainder of 2016-17 school year to improve performance.

Dr. Cartner discussed the requirements for Superintendents to make recommendations to the Board based on data.

Mr. Lassiter discussed teacher performance data and school effectiveness data for the schools.

Dr. Cartner explained that EVAAS data compares data from the same type of schools statewide.

Following much dialogue between board members and staff, Dr. Robinson moved that the district submit the Restart School Application using the Turnaround Model for Pasquotank Elementary School and River Road Middle School. Mr. Jolly seconded the motion.

Board members discussed the motion at length and voted as follows:

Ayes – Dr. Denauvo Robinson, Walter Jolly and Pam Pureza (did not cast vote and the abstention counted as a yes vote).

Nays – Virginia Houston, Sharon Warden, Harvey Beasley

Mr. Overman voted “Aye” to break the tie. The motion carried.

Dr. Cartner thanked Board members for wrestling with a difficult topic.

The Global Citizens and Healthy Students Committee adjourned at 3:16 p.m.

II. Policy Committee

Committee Members Present: Walter Jolly (Chair), Sharon Warden, Dr. Denauvo Robinson

Other Board Members Present: Harvey Beasley, Virginia Houston, Barry Overman, Pam Pureza

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Tracy Davenport

Mr. Jolly called the Policy Committee meeting to order.

Old Business:

Dr. Cartner recommended placing approval of placing review of Policy 9120 – Bidding for Construction Work and Policy 6140 – Student Wellness on the consent agenda for November 28th.

Board members approved the Superintendent’s recommendations.

Dr. Cartner explained that the next group of policies for review will be Fall Updates and will be brought to the Board in December.

The Policy Committee adjourned at 3:23 p.m.

III. Financial, Business and Technology Systems Committee

Committee Members Present: Harvey Beasley, Barry Overman, Virginia Houston

Other Board Members Present: Walter Jolly, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey

Mr. Beasley called the Financial, Business and Technology Systems Committee meeting to order.

The Monthly Building and Roof Inspection reports were presented for information.

The Monthly Building Rental Report was presented for information.

Dr. Cartner explained that a Board member requested more information about finances and beginning this month an in-depth finance report and an in-depth operations report will be presented on alternate months.

Mr. Cox presented “ECPPS Financial Update – November 2016” which highlighted the following pertaining to the fiscal year 2017 Budget:

- Items with Little Impact on the Local Budget
- Items with Impact on the Local Budget
- Items with Potential Impact on the Local Budget
- What’s Next?
- FY 17 Operations (average monthly expenditures & utility costs)

Mr. Cox also presented “K-3 Class Size Allotment Ratios” which highlighted the following:

- Current K-3 Class Size Allotments
- 2017-18 K-3 Class Size Allotments (based on action of the 2016 Legislative Session)
- Potential additional positions needed based on 2015-16 & 2016-17 ADM
- Options to consider to fund additional positions
- Other Concerns
- Suggestions for “What Can We Do?”

Board members discussed the presentations and asked questions of staff.

Dr. Cartner informed members that the NCSBA School Board 101 for new board members is scheduled for January 23-24, 2017, and he and Dr. Sheila Williams will be attending. He asked that the meeting scheduled for January 23, 2017, be re-scheduled.

Board members discussed dates and decided to cancel the January 23rd meeting and to only hold one meeting in January. The meeting will be held on January 17th and will begin at 5:00 p.m.

The Financial, Business and Technology Systems Committee adjourned at 4:36 p.m.

Mrs. Houston shared that she will have surgery on November 28, 2016, and will not be able to attend the Board meeting on November 28th.

Mr. Overman shared that he will be attending a meeting out of town and will not be able to attend the Board meeting on November 28th.

IV. Excellent Educators

Committee Members Present: Sharon Warden (Chair), Walter Jolly, Dr. Denauvo Robinson

Other Board Members Present: Harvey Beasley, Virginia Houston, Walter Jolly, Pam Pureza

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox,

Ms. Warden called the Excellent Educators Committee to order at 4:36 p.m.

Closed Session

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6) and for the purpose of discussing a student matter as allowed by NC General Statute 143-318.11(a)(1).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Larry Cartner and Mr. Steve Lassiter remained for the meeting.

Members discussed employee recommendations and personnel matters.

A motion to come out of closed session was made by Pam Pureza, seconded by Sharon Warden, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, members agreed to place the following on the November 28th consent agenda for approval:

- Resignations (information only)
- Elections
- Coaches
- Reassignments
- Leaves of Absence
- List of Substitutes

There being no further business to come before the Board, the meeting adjourned at 5:30 p.m.