



**Elizabeth City-Pasquotank Public Schools  
Board of Education Meeting Highlights  
August 27, 2012**

- Chairman Mark Small called the meeting to order.
- Superintendent Linwood Williams led the Pledge of Allegiance and Moment of Silence.
- Chairman Small recognized the guests in attendance.
- The minutes of the following meetings were approved: July 23, 2012 and August 20, 2012 (special session).
- Superintendent Williams recognized twenty-eight district retirees for their dedicated service to ECPPS.
- Superintendent Williams presented the Good News Report for August.
- Superintendent Williams gave the Board an update on the first day of school and plans for the NC School Board Association Fall District Meeting that will be held in Pasquotank County on September 5<sup>th</sup>.
- One guest discussed busing students to an after school program during the Public Forum.
- The following items were approved during the Finance Committee portion of the meeting:
  - 2012-13 Fundraising Requests (Sheep-Harney Elementary, Weeksville Elementary, H.L. Trigg Community School, Northeastern High)
  - Disposal of Obsolete Computer and Electronics Equipment
  - Establishment of Fund 7 for flex spending account transactions
- The Academic Affairs Committee approved awarding of the bid for the benchmark assessment system to the low bidder, Class Scope.
- The Board approved placing revisions to Policy DJ (Purchasing) and Policy DJFB – Contract Administration on four week review.
- The Personnel Committee approved the following:
  - Elections
  - Coaches
  - Reassignments
  - Leaves of Absence
  - Substitutes
- The Board entered into closed session for the purpose of considering a personnel action(s) that involve(s) employees of the Board as allowed by N.C. General Statute 143-318.11(a)(6).
- Following the closed session, the board unanimously approved a motion to hire Jennifer Lee as Assistant Principal at RRMS.

- The board unanimously approved a motion to proceed with plans to build a press box at Pasquotank County High School, matching school funds (50/50) with a cap of \$7,000 for the local official funds contribution.
- The meeting adjourned.