

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
October 24, 2016**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, October 24, 2016, 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

|                               |                             |                      |
|-------------------------------|-----------------------------|----------------------|
|                               | Mr. Barry Overman, Chairman |                      |
| Ms. Sharon Warden, Vice Chair |                             | Mr. Harvey Beasley   |
| Mrs. Virginia Houston         |                             | Mr. Walter Jolly     |
| Mrs. Pam Pureza               |                             | Dr. Denauvo Robinson |

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent  
Mr. Steve Lassiter, Assistant Superintendent  
Dr. Joanne Sanders, Chief Academic Officer  
Mr. Andrew Cox, Chief Financial Officer  
Ms. Tracy Davenport, Federal Programs Director  
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer  
Mr. Mickey Drew, Principal, Central Elementary School  
Mr. Chris Pullet Principal, J.C. Sawyer Elementary School

**I. Meeting Called to Order**

Chairman Overman called the meeting to order.

**II. Pledge of Allegiance and Moment of Silence**

Dasani Parker, Elizabeth City Middle School student, led members and guests in the Pledge of Allegiance.

Dr. Cartner led members and guests in a Moment of Silence.

**III. Approval of Agenda (Action)**

A motion was made by Virginia Houston, seconded by Walter Jolly and Sharon Warden, and unanimously carried to approve the agenda as presented.

**IV. Recognition of Guests**

Chairman Overman recognized guests present.

## **V. Superintendent's Report**

The following "Employees Exceeding Excellence" were recognized:

- Rachel Benton -- Central Elementary School teacher (active participant on the State's Advisory Committee for K-3 Formative Assessment and was videotaped as part of their training for others on the assessment process and highly effective practices).
- Julie Gregory -- J. C. Sawyer Elementary School teacher (recently had an article published online with Taylor & Francis Online entitled "Active Ways to Teach Health Concepts in the Elementary Setting.")
- Hannah Saunders -- Elizabeth City Middle School & Pasquotank County High School AIG Facilitator (authored a book, My Teacher in Pink, which was inspired by a student's sonnet written about Mrs. Saunders during her student teaching experience.)

Dr. Cartner provided copies of the district newsletter "Let's Connect – ECPPS News & Information" to members.

Dr. Cartner reminded Board members of the scheduled professional development on poverty by Tammy Pawloski (Center of Excellence to Prepare Teachers of Children of Poverty at Francis Marion University) for staff on Monday, October 31<sup>st</sup>. He encouraged Board members to invite community members to attend.

Dr. Cartner reminded Board members of the Joint Meeting with the Board of Commissioners scheduled for Tuesday, November 1<sup>st</sup>. The meeting is scheduled to be held in the Pasquotank Elementary Media Center. Dinner will be served at 5:30 p.m. and the meeting will begin at 6:00 p.m.

## **VI. Approval of Minutes**

A motion was made by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to approve the minutes of September 26, 2016 (regular meeting) and October 17, 2016 (committee meetings).

## **VII. Consent Agenda**

A motion was made by Pam Pureza, seconded by Sharon Warden, and unanimously carried to approve the consent agenda items as follow:

### **Policy**

1. Policy Series 6000, Part C
2. Placing Policy 9120 (Bidding for Construction Work) on Review
3. Placing Policy 6140 (Student Wellness) on Review

**Financial, Business and Technology Systems**

1. List of Non-Electronic Items & Cafeteria Items to be Declared Surplus for Sale/Disposal
2. List of Vehicles to be Declared Surplus for Sale/Disposal
3. Acceptance of Hockmeyer Equipment Donation to Weeksville Elementary 4<sup>th</sup> Grade
4. Acceptance of Goldenrod Youth Touch Integration System Grant for River Road Middle School

**Personalized Education:**

1. 2016 School Improvement Plans for:  
Pasquotank Elementary School  
P. W. Moore Elementary School  
Elizabeth City Middle School  
River Road Middle School
2. School Calendar Changes Due to Days Missed (October 10-14, 2016) for Hurricane Matthew

**Excellent Educators:**

Resignations:

| NAME      | LAST    | SITE             | ASSIGNMENT                      | EFFECTIVE          |
|-----------|---------|------------------|---------------------------------|--------------------|
| Sandra    | Powers  | Central Services | HR Assistant                    | October 18, 2016   |
| Anne      | Corleto | Central          | Elementary Teacher              | October 31, 2016   |
| Sean      | Lynam   | Central          | Elementary Teacher              | October 11, 2016   |
| Christine | Simila  | Northside        | Exceptional Children's Teacher  | November 1, 2016   |
| Marquis   | Felton  | Northside        | Part-time Custodian             | August 15, 2016    |
| Rebecca   | McGough | RRMS             | Elementary Teacher              | October 31, 2016   |
| Sh'Rhonda | Sawyer  | JC Sawyer        | Paraprofessional 30             | October 31, 2016   |
| Christy   | Thomas  | NHS              | CTE- Family Consumer Science    | October 28, 2016   |
| Tracy     | Port    | PW Moore         | Exceptional Children's Teacher  | November 5, 2016   |
|           |         |                  |                                 |                    |
| Coaches:  |         |                  |                                 |                    |
| Coza      | Blount  | ECMS             | Cheerleading Coach              | September 8, 2016  |
| Domenique | Ballard | ECMS             | Assistant Football Coach        | September 15, 2016 |
| Kandis    | Rainey  | NHS              | JV Head Girls' Basketball Coach | August 23, 2016    |
| Lytেশia   | Riddick | NHS              | JV Cheerleading Coach           | September 19, 2016 |

Elections:

| NAME        | LAST     | SITE        | ASSIGNMENT       | EFFECTIVE          |
|-------------|----------|-------------|------------------|--------------------|
| Simona      | White    | Northside   | Acting Principal | October 3, 2016    |
| Eva         | Riddick  | NHS         | Math Teacher     | September 26, 2016 |
| Christopher | Reichle  | Maintenance | Carpenter II     | October 3, 2016    |
| Ernest      | McDonald | ECMS        | Custodian        | October 3, 2016    |

Coaches:

| NAME    | LAST    | SITE | ASSIGNMENT               |
|---------|---------|------|--------------------------|
| Lytেশia | Riddick | ECMS | Cheering Advisor         |
| J'Vonn  | Davis   | RRMS | Assistant Football Coach |

Reassignments:

| NAME    | LAST     | CURRENT ASSIGNMENT              | NEW ASSIGNMENT                   | DATE               |
|---------|----------|---------------------------------|----------------------------------|--------------------|
| Janie   | Johnson  | Custodian - ECMS                | Head Custodian - JC Sawyer       | October 1, 2016    |
| Alandas | Williams | Head Custodian - Weeksville     | Head Custodian - NHS             | October 1, 2016    |
| Davia   | Banks    | Cafeteria Assistant - Northside | Cafeteria Assistant - Pasquotank | September 12, 2016 |
| Tymesha | Carver   | Cafeteria Assistant - PW Moore  | Cafeteria Assistant - Pasquotank | September 12, 2016 |

Leaves of Absence:

| NAME     | LAST       | SITE             | ASSIGNMENT                     | BEGINNING DATE               |
|----------|------------|------------------|--------------------------------|------------------------------|
| Kimberly | Whitehurst | Central Services | District Instructional Coach   | October 3, 2016<br>(Revised) |
| Sherrie  | Spellman   | Central          | Elementary Teacher             | August 18, 2016              |
| Katina   | Priest     | Northside        | Principal                      | October 3, 2016              |
| Martha   | Dove       | JC Sawyer        | Elementary Teacher             | September 26, 2016           |
| Jennifer | Kotch      | NHS              | ESL Teacher                    | November 28, 2016            |
| Joseph   | Lewis      | NHS              | Custodian                      | October 18, 2016             |
| Maryann  | Everett    | Pasquotank       | Elementary Teacher             | October 10, 2016             |
| Tamatha  | Meads      | PCHS             | Health/PE Teacher              | September 13, 2016           |
| Holly    | Barrington | PW Moore         | Elementary Teacher             | October 10, 2016             |
| Rachel   | Keith      | PW Moore         | Elementary Teacher             | September 30, 2016           |
| Adrienne | Knight     | PW Moore         | Exceptional Children's Teacher | August 18, 2016              |

Substitutes:

| <b>NAME</b> | <b>LAST</b>   | <b>ASSIGNMENT</b>              |
|-------------|---------------|--------------------------------|
| Susan       | Wilson-Taylor | Substitute Bus Driver          |
| Victoria    | Gregory       | Substitute Cafeteria Assistant |
| Mariner     | Overton       | Substitute Cafeteria Assistant |
| Gerald      | Walker        | Substitute Custodian           |

**VIII. Public Forum (Citizen Comments to the Board)**

There were no requests to appear before the Board.

**IX. Board Member Reports**

Board members commented on their pride in the district, the accomplishments of staff and students, and their thankfulness to be able to serve the students and citizens of Pasquotank County.

Dr. Cartner noted that the Northeastern High School Vet Science Team recently participated in National FFA Competition and placed 11<sup>th</sup> in the nation. He will provide more details about awards received as it becomes available.

Board members indicated they are receiving positive comments about support for the One-Quarter Cent Sales Tax Referendum that will be on the election ballot.

**X. Adjournment**

There being no further business to come before the Board, the meeting adjourned at 7:28 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary