

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
February 27, 2017**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, February 27, 2017, 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Dr. Denauvo Robinson, Vice Chair		Mr. Walter Jolly
Mrs. Pam Pureza		Mrs. Virginia Houston
Mr. Barry Overman		Dr. Sheila Williams

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent  
Mr. Steve Lassiter, Assistant Superintendent  
Dr. Joanne Sanders, Chief Academic Officer  
Mr. Andrew Cox, Chief Financial Officer  
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer

**I. Meeting Called to Order**

Chair Warden called the meeting to order at 7:16 p.m. and thanked everyone for patiently waiting for the meeting to begin.

**II. Pledge of Allegiance and Moment of Silence**

Chanell Johnson and Ciasia Greene, River Road Middle School students, led members and guests in the Pledge of Allegiance.

Dr. Cartner led members and guests in a Moment of Silence.

**III. Approval of Agenda (Action)**

A motion was made by Virginia Houston, seconded by Dr. Sheila Williams, and unanimously carried to approve the agenda as presented.

**IV. Recognition of Guests**

Chair Warden recognized guests present.

## **V. Superintendent's Report**

Dr. Cartner provided copies of the district newsletter "Let's Connect – ECPPS News & Information" to members.

Husam Shishani, first grader at Central Elementary School, was recognized as a "Student Exceeding Excellence" for his help to his mother during a medical emergency.

The following were recognized as Employees Exceeding Excellence:

- Dr. Joanne Sanders (AdvancED Team)
- Kelly Cowell (AdvancED Team)
- Christie Pauley (AdvancED Team)
- Kevin Sawyer (ECPPS Dropout Rate)
- Jennifer James (NC Center for the Advancement of Teaching Richard L. Thompson Honored Educator for 2016-17)
- Karen Alexander (ECPPS 2016-17 Ex. Children's Educator of Excellence)
- Michael Thompson (Breakfast Challenge through "NC No Kid Hungry")
- Renesa Bowe (Breakfast Challenge through "NC No Kid Hungry")
- Makesha Esason (Breakfast Challenge through "NC No Kid Hungry")
- Valery Stanley (Breakfast Challenge through "NC No Kid Hungry")
- Almendia "Mindy" Lockhart (Breakfast Challenge through "NC No Kid Hungry")
- Glenda Billups (Breakfast Challenge through "NC No Kid Hungry")
- Nemesia Newby (Breakfast Challenge through "NC No Kid Hungry")

## **VI. Approval of Minutes**

A motion was made by Dr. Denauvo Robinson, seconded by Walter Jolly, and unanimously carried to approve the minutes of January 17, 2017 (regular meeting), February 7, 2017 (joint meeting with Board of Commissioners) and February 20, 2017 (committee meetings).

## **VII. Consent Agenda**

A motion was made by Barry Overman, seconded by Pam Pureza, and unanimously carried to approve the consent agenda items as follow:

### **Policy:**

1. Placing "Miscellaneous Policies for Clean Up" on Review
2. Placing Recommendation to Rescind "Old" Policy Manual on Review

### **Financial, Business and Technology Systems:**

- 2016-17 Budget Amendments (#102, #201 revised, #202, #302, #802)

- List of Obsolete Computer and Electronic Equipment to be Declared Surplus for Sale/Disposal
- Acceptance of Bid for River Road Middle School HVAC Renovation Project submitted by Comfort Systems USA (Mid-Atlantic), LLC in the amount of \$904,944
- 2016-17 Fundraising Request (Ex. Ch. Prom)
- 2017-18 School Year Calendar
- Resolution on K-3 Class Size Ratios
- Application for Board Member Training Credit
- Customized PLS Manual Update Service Agreement (NCSBA)

**Personalized Education:**

- Approval of Credentials in Lieu of Assessment for Qualified Career/Technical Education Programs
- Approval of Partnership with W. C. Witherspoon Memorial Library to Provide “e-cards” for Students

**Global Citizens & Healthy Students:**

- School Resource Officer Memorandum of Understanding

**Excellent Educators:**

***Resignations (information only):***

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Barrera	McPherson	Central	ParaProfessional 30/ Bus Driver	February 7, 2017
Barbara	Dance	Central/NHS	Bus Driver	February 9, 2017
Jordan	Casper	NHS	Guidance Counselor	February 11, 2017
Thalia	Hicks	PCHS	Exceptional Children Teacher	April 28, 2017
Dequetta	Cannon	PW Moore	Elementary - Grade 3	February 15, 2017
Keyonne	Cooper	RRMS	Custodian	January 12, 2017
Coaches:				
Caroline	Umphlett	NHS	Assistant Softball Coach	January 17, 2017
Brad	Barrington	NHS	JV Baseball Coach	January 5, 2017

***Elections:***

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
June	Gregory	HL Trigg CS	English Teacher	February 8, 2017
Bonita	Clark	HL Trigg CS	Exceptional Children Teacher	January 30, 2017
Melissa	Sawyer	NHS	Math Teacher	March 9, 2017
Jessica	Barclift	PCHS	CTE Business Teacher	January 23, 2017
Dawn	Price	PW Moore	Exceptional Children	January 30, 2017

			Teacher	
Amy	Coker	PCHS	Speech-Language Pathologist	February 14, 2017
Emily	Farmer	Northside/ PW Moore	ParaProfessional Exceptional Children	January 31, 2017
Kristina	Iacono	NHS	Distance Learning Technician	January 23, 2017
Juanita	Johnson	PW Moore	ParaProfessional Exceptional Children	January 12, 2017

***Coaches:***

NAME	LAST	SITE	ASSIGNMENT
Jonathan	Watts	NHS	Head JV Basketball Coach
Todd	Thompson	PCHS	Girls' Soccer Coach

***Reassignments:***

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Marvinia	Griffin	Receptionist - NHS	Student Advocate - NHS	January 30, 2017
Lisa	Ewers	Exceptional Children Director - Administration	Assistant Principal - PW Moore/Pasquotank	January 9, 2017

***Leaves of Absence:***

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Kyle	Bennett	Maintenance	Electrician Apprentice	January 23, 2017
Sammy	Ownley	Maintenance	Carpenter Crew Leader	January 11, 2017
Lori	Monaghan	Central	Exceptional Children Teacher	December 20, 2016
Debbie	Tickle	NHS	Bookkeeper	January 5, 2017
Lashekia	Brothers	RRMS	AIG Facilitator	March 3, 2017
Shirley	Montague	Sheep- Harney	Elementary - Grade 1	January 1, 2017
Dorothy	Turner	Weeksville	Elementary - Kindergarten	January 3, 2017

**VIII. Public Forum (Citizen Comments to the Board)**

There were no requests to appear before the Board.

**IX. Board Member Reports**

Board members expressed how pleased they are to see the many positive things taking place for students.

They were appreciative of the meeting held with legislators on February 24<sup>th</sup>.

Members commended staff and Dr. Cartner for the AdvanceEd (Reaccreditation) Process.

They commented on upcoming events (Tour of Schools, Battle of the Bands, Child Care Providers Conference, sports events, Battle of the Books, etc.)

**X. Other**

A motion was made by Walter Jolly, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Larry Cartner and Mr. Steve Lassiter remained for the meeting.

Members discussed employee recommendations and personnel matters.

A motion to come out of closed session was made by Virginia Houston, seconded by Barry Overman, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Barry Overman, seconded by Virginia Houston and unanimously carried to hire Michelle Flach as Exceptional Children's Program Director and Amy Fyffe as Principal of the Early College High School.

**XI. Adjournment**

There being no further business to come before the Board, the meeting adjourned at 8:11p.m.

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Chair

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Secretary