

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
September 26, 2016**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, September 26, 2016, 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Vice Chair	
Mrs. Virginia Houston		Mr. Walter Jolly
Mrs. Pam Pureza		Dr. Denauvo Robinson

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent
Mr. Steve Lassiter, Assistant Superintendent
Dr. Joanne Sanders, Chief Academic Officer
Mr. Andrew Cox, Chief Financial Officer
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Mr. Mickey Drew, Principal
Ms. Angela Cobb, Principal
Dr. Shawn Wilson, Principal
Ms. Katina Jones-Waples, Principal
Mr. Michael Thompson, Child Nutrition Director

I. Meeting Called to Order

Vice Chairman Warden called the meeting to order.

II. Pledge of Allegiance and Moment of Silence

Nyla Harris, Northeastern High School student, led members and guests in the Pledge of Allegiance.

Dr. Cartner led members and guests in a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made by Virginia Houston, seconded by Walter Jolly, and unanimously carried to approve the agenda as presented.

IV. Recognition of Guests

Vice-Chair Warden recognized guests present.

V. Superintendent's Report

The following "Employees Exceeding Excellence" were recognized:

- Katina Priest, Principal of Northside Elementary School (2017 District Principal of the Year)
- Antoine Jones, Custodian at Northside Elementary (District Custodian of the Year)
- Tracy Cleghorn, Cafeteria Manager at Central Elementary (Chef Ambassador NC K-12 Culinary Institute)
- Deloris Brumsey, Cafeteria Manager at River Road Middle School (Chef Ambassador NC K-12 Culinary Institute)
- Yolanda Banks, Cafeteria Manager at Sheep-Harney (Chef Ambassador NC K-12 Culinary Institute)
- Robert Jones (Maintenance Employee of the Year)

Skyler Ambrose, Weeksville Elementary School student, was recognized as a "Student Exceeding Excellence" for his participation in the NC Lottery "Proud Moments" Contest and for donating \$10,000 to be used for the school's playground project.

Dr. Cartner provided copies of the district newsletter "Let's Connect – ECPPS News & Information to members.

VI. Approval of Minutes

A motion was made by Walter Jolly, seconded by Virginia Houston, and unanimously carried to approve the minutes of August 22, 2016 (regular meeting) and September 19, 2016 (committee meetings).

VII. Consent Agenda

A motion was made by Dr. Denauvo Robinson, seconded by Virginia Houston, and unanimously carried to approve the consent agenda items as follow:

Policy

1. Policy Series 6000, Part B
2. Policy 9030-Facility Construction (update)
3. Policy 9130 – Supervision of Construction Contracts (update)
4. Placing Policy Series 6000 (Part C) on review until October meeting.

Financial, Business and Technology Systems

1. Authorization and support for grant applications utilizing the services of The Masonboro Group.
2. List of Textbooks to Be Declared Surplus for Sale/Disposal

3. NCSBA Annual Conference Voting Delegates Form indicating that Virginia Houston, Walter Jolly, Pam Pureza, Sharon Warden will serve as voting delegates. Dr. Denauvo Robinson will serve as “alternate.”
4. 2016-17 Fundraising Requests

Global Citizens & Healthy Students

1. Delaying 6th Grade Interscholastic Athletic Participation for the 2016-17 school year.

Excellent Educators:

1. Resignations (Information Only)

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Pamela	Bellanca	ECMS	Music Teacher	September 10, 2016
Kimberly	Figgs	Northside	Paraprofessional 30	August 15, 2016
William	Cartwright	Northside	After School Lead Teacher	May 5, 2016
Ray	Morgan	NHS	Math Teacher	September 10, 2016
Marvalene	Mouzon	NHS	Guidance Counselor	September 14, 2016
Kim	Edwards	NHS	Bus Driver	June 30, 2016
Chacoria	Roberson	Pasquotank	Elementary Teacher	September 9, 2016
April	Coen	Pasquotank	AFSC Program Assistant	July 1, 2016
Catherine	Bright	PCHS	Science Teacher	September 15, 2016
Mildred	Weaver	PCHS	EMT Teacher	September 8, 2016
Tricena	Parker	RRMS	Cafeteria Assistant	August 2, 2016
Brooke	Shive	Sheep-Harney	Speech Language Pathologist	August 17, 2016
Allison	Hopper	Weeksville	Paraprofessional 30	June 10, 2016
Rescinded:				
Dana	Harrison	ECMS	PowerSchool Data Manger	

2. Elections:

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Felicia	Hawkins	ECMS	Social Studies Teacher	September 16, 2016
Megan	Dunford	ECMS	Music Teacher	September 26, 2016
Alice	Moncla	NHS	Exceptional Children Teacher	August 25, 2016
Shante	London	NHS	Guidance Counselor	September 16, 2016
Jaclyn	Toland	PW Moore	Elementary Teacher	August 25, 2016
Elizabeth	Deaton	RRMS	Math Teacher	September 26, 2016
Sarah	Ambrose	RRMS	School Based Instructional Coach	September 6, 2016
Cotina	Skinner	RRMS	STEM Teacher	September 6, 2016
Amanda	Kozak	RRMS	Exceptional Children Teacher	August 26, 2016
Kristen	Kuklinski	Sheep-Harney	Elementary Teacher	August 25, 2016
Mary	Pendleton	Sheep-Harney	Elementary Teacher	August 25, 2016

Vanessa	Shaw*	JC Sawyer	AFSC Lead Teacher	August 29, 2016
Tifani	Bogue	Sheep-Harney	Paraprofessional Pre-K	September 6, 2016
Jennifer	Lewis	Sheep-Harney	Paraprofessional Pre-K	September 15, 2016
Megan	Meads	Sheep-Harney	AFSC Lead Teacher	September 6, 2016
Mary	Forsblom	Weeksville	Paraprofessional 30	August 24, 2016
Evelyn	Johnson*	Various Sites	EC Bus Monitor	September 9, 2016
Edwin	Rouson*	ECMS	Head Football Coach	August 18, 2016
April	Turner*	NHS	Head Women's Tennis Coach	August 1, 2016
Danielle	Pence*	PCHS	Varsity Cheerleading Coach	August 18, 2016

*=part time

3. Coaches:

Mitchel	Manuel	Athletic Director	ECMS
Edwin	Rouson	Head Football Coach	ECMS
Mitchel	Manuel	Assistant Football Coach	ECMS
Craig	Haist	Head Soccer Coach	ECMS
Evelyn	Henry	Head Volleyball Coach	ECMS
Coza	Blount	Cheering Advisor	ECMS
Mitchel	Manuel	First Responder	ECMS
Michael	Barlow	Athletic Director	PCHS
Christopher	McGee	Head Football Coach	PCHS
Shatazz	Barnes	Assistant Football Coach	PCHS
Jesse	Cassino	Assistant Football Coach	PCHS
Jeffrey	Cofield	Assistant Football Coach	PCHS
Jovan	Taylor	Assistant Football Coach	PCHS
Terry	Kelly	Assistant Football Coach	PCHS
Pavel	Miranda	Head Soccer Coach	PCHS
Crystal	East	Head Varsity Volleyball Coach	PCHS
Chelsea	Kovach	Head JV Volleyball Coach	PCHS
Danielle	Pence	Varsity Cheering Advisor	PCHS
Danean	Keller	JV Cheering Advisor	PCHS
Tamatha	Meads	Head Cross Country Coach	PCHS
Agustin	Maldonado	Head Girls' Tennis Coach	PCHS
Delton	Stallings	Athletic Director	RRMS
William	Walker	Head Football Coach	RRMS
O'Neal	Pullie	Assistant Football Coach	RRMS
Todd	Thompson	Head Soccer Coach	RRMS
Katie	Anderson	Cheering Advisor	RRMS
Delton	Stallings	First Responder	RRMS
Duncan	Moore	Athletic Director	NHS
Antonio	Moore	Head Football Coach	NHS
Ed	Thornton	Assistant Football Coach	NHS
Ed	Comstock	Assistant Football Coach	NHS
David	Brinson	Assistant Football Coach	NHS
Ronald	Nixon	Assistant Football Coach	NHS
Dave	Lawson	Assistant Football Coach	NHS

Mike	Ratzlaff	Head Soccer Coach	NHS
Jessica	Goninan	Head Varsity Volleyball Coach	NHS
Rachel	Erickson	Head JV Volleyball Coach	NHS
Fatima	Simmons	Varsity Cheering Advisor	NHS
Lytेशia	Riddick	JV Cheering Advisor	NHS
Tony	Johnson	Head Cross Country Coach	NHS
April	Turner	Head Girls' Tennis Coach	NHS

4. Reassignments:

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Julie	Mansfield	ESL Teacher - Pasquotank, PW Moore, Sheep-Harney, Weeksville	ESL Teacher - District (based at NHS)	August 18, 2016
Vanessa	Whidbee	Head Custodian - JC Sawyer	Warehouse Manager - Maintenance	October 3, 2016
Timothy	Blount	Carpenter - Maintenance	Appliance Repair Technician I - Maintenance	August 29, 2016
Colina	Bartlett	AIG/Instructional Coach - Pasquotank	AIG/Technology Teacher - Central	September 6, 2016
Shelby	Hughes	Excep Children Teacher - RRMS	Excep Children Teacher - ECMS	August 18, 2016
Margie	Twiford	Excep Children Teacher - JC Sawyer	Excep Children Teacher - ECMS	August 18, 2016
Lauri	Chauvin	Excep Children Teacher - RRMS	Excep Children Teacher - ECMS	August 18, 2016
Christine	Forbes	Paraprofessional EC - RRMS	Paraprofessional EC - ECMS	August 18, 2016
Beth	Owens	Paraprofessional EC - PW Moore	Paraprofessional EC - ECMS	August 18, 2016
GeorgeAnn	Carmichael	Paraprofessional Pre-K - Sheep-Harney	Paraprofessional 30 - Northside	August 22, 2016
Christina	Simila	Elementary Teacher - Northside	Excep Children Teacher - Northside	August 18, 2016
Debbie	Old	Paraprofessional Pre-K - Sheep-Harney	Paraprofessional 30 - Northside	August 29, 2016
Nekia	Williams	Excep Children Teacher - Pasquotank	Excep Children Teacher - JC Sawyer	August 18, 2016
Marion	Lambert	Paraprofessional EC (permanent) - JC Sawyer	Paraprofessional EC (hourly, temporary) - JC Sawyer	August 18, 2016
Christina	Persico	Paraprofessional EC (hourly, temporary) - ECMS	Paraprofessional EC (permanent) - JC Sawyer	August 18, 2016
Bobbi	Ward	Paraprofessional EC - Weeksville	Paraprofessional EC (hourly, temporary) - JC Sawyer	August 18, 2016
DeTra	Stith	Paraprofessional EC (permanent) - NHS	Paraprofessional EC (hourly, temporary) - NHS	August 18, 2016
Tonica	White	Excep Children Teacher - RRMS	Excep Children Teacher - NHS	August 18, 2016
Jason	Denscombe	Paraprofessional EC - RRMS	Paraprofessional EC Job Coach - NHS	August 18, 2016
Miriam	Cullens	AIG/Technology Teacher - Central	AIG/Instructional Coach - Pasquotank	September 6, 2016
Bernadette	Johnson	Paraprofessional EC - RRMS	Paraprofessional EC - Pasquotank	August 18, 2016
Thalia	Hicks	Excep Children Teacher - HL Trigg	Excep Children Teacher - PCHS	August 18, 2016

Joan	Metzger	Excep Children Teacher - NHS	Excep Children Teacher - PCHS	August 18, 2016
Jerry	Harrell	Paraprofessional EC - NHS	Paraprofessional EC - PCHS	August 18, 2016
Janine	Krider	Paraprofessional EC - PCHS	Paraprofessional EC Job Coach - PCHS	August 18, 2016
Frances	Jones	Excep Children Teacher - PCHS	Excep Children Teacher - PW Moore	August 18, 2016
Adrienne	Knight	Excep Children Teacher - NHS	Excep Children Teacher - PW Moore	August 18, 2016
Franklin	Cooper	Paraprofessional EC Pre-K - Sheep-Harney	Paraprofessional EC - PW Moore	August 18, 2016
Camilla	Heckstall	Paraprofessional EC - NHS	Paraprofessional EC - PW Moore	August 18, 2016
Rachel	Kirksey	Paraprofessional EC - Central	Paraprofessional EC - PW Moore	August 18, 2016
Ivory	Williams	Paraprofessional EC - Pasquotank	Paraprofessional EC - PW Moore	August 18, 2016
Chiquie	Gregory	Excep Children Teacher - Northside	Excep Children Teacher - RRMS	August 18, 2016
Timothy	Stallings	Paraprofessional EC - JC Sawyer	Paraprofessional EC - RRMS	August 18, 2016
Keyonne	Cooper	Part-time Custodian - RRMS	Full-time Custodian - RRMS	August 31, 2016
Jennifer	Kane	Paraprofessional - Sheep-Harney	Paraprofessional EC - Sheep-Harney	August 18, 2016
Rosalind	Rosa	Excep Children Teacher - Pasquotank	Excep Children Teacher - Weeksville	August 18, 2016
Karen	Ellis	Student Advocate (80%) - PCHS	Student Advocate (100%) - PCHS	August 18, 2016
Pam	Price	Speech Language Pathologist (50%) - PCHS	Speech Language Pathologist (50%) - Pasquotank	August 18, 2016
Tina	Byrum	Speech Language Pathologist - PW Moore	Speech Language Pathologist - Sheep-Harney	August 18, 2016

5. Leaves of Absence:

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Darrell	Lewis	JC Sawyer	Part-time Cleaner	August 29, 2016
Victoria	Etheridge	Pasquotank	Paraprofessional 30	December 12, 2016
Mildred	Weaver	PCHS	EMT Teacher	August 18, 2016
Xanda	Harris	Sheep-Harney	Elementary Teacher	August 18, 2016
Rosaline	Nixon	Sheep-Harney	Paraprofessional Pre-K	April 4, 2016

6. List of Substitutes:

NAME	LAST	ASSIGNMENT
Annette	Dance	Substitute Cafeteria Assistant
Vanessa	Kee	Substitute Cafeteria Assistant
Trevor	Batts	Substitute Bus Driver
Kelly	Munden	Substitute Bus Driver

VIII. Public Forum (Citizen Comments to the Board)

There were no requests to appear before the Board.

IX. Board Member Reports

Board members commented on their pride in the district accomplishments and the practice of focusing on and embracing all students. They thanked district leadership as a whole for what they are doing and indicated they appreciate Dr. Cartner and his administrative team.

Board members praised the establishment of an outdoor classroom at P. W. Moore Elementary School; professional development activities for teachers; the Parent Academy held recently and the community support for the recent S.A.F.E. Schools spaghetti dinner. They noted an increase in parent and community support throughout the district and community.

Dr. Cartner shared a short “information” video about the ¼ Cent Sales Tax Referendum that was prepared by Tammy Sawyer. He asked for the Board’s blessing to post the video through district avenues (Channel 8, website, Facebook, etc.) and to share with other groups/organizations. Board members complimented the video and approved distribution.

Ms. Warden shared a poem she wrote about the sales tax referendum.

X. Adjournment

There being no further business to come before the Board, the meeting adjourned at 7:34 p.m.

Chair

Secretary