

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
March 14, 2016**

The Elizabeth City-Pasquotank Board of Education met on March 14, 2016, 2:00 p.m., for the purpose of holding Committee Meetings. The meetings were held in the Board Room of the Administration Building.

I. Policy Committee

Committee Members Present: Walter Jolly, Chair, Sharon Warden

Other Board Members Present: Harvey Beasley, Virginia Houston, Pam Pureza, Barry Overman

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Joanne Sanders, Tammy Sawyer, Tracy Davenport, Amber Godfrey

Mr. Jolly called the Policy Committee meeting to order.

Old Business:

Dr. Cartner reported that, as requested by Chairman Overman in February, a test was done to ensure that the board room was equipped for remote participation to meet the requirements of Policy 2302 – Remote Participation in Board Meetings.

Dr. Cartner recommended approval of the following policies which have been on review:

- Policy Series 7000 (Part C)
- Policy 2210 – Duties of Officers
- Policy 2302 – Remote Participation in Board Meetings
- Policy 2342 – Voting Methods

A motion was made by Virginia Houston, seconded by Sharon Warden, and unanimously carried to place approval of the above items on the consent agenda.

New Business:

Dr. Cartner recommended placing Policy Updates (Fall 2015) and Policy Updates (November 2015) on review until the April meeting.

A motion was made by Sharon Warden, seconded by Pam Pureza, and unanimously carried to approve placing a recommendation for review until April for Policy Updates (Fall 2015) and Policy Updates (November 2015) on the consent agenda.

The Policy Committee adjourned at 2:25 p.m.

II. Financial, Business and Technology Committee

Committee Members Present: Harvey Beasley, Chair, Barry Overman, Virginia Houston

Other Board Members Present: Walter Jolly, Pam Pureza, Sharon Warden

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Joanne Sanders, Tammy Sawyer, Tracy Davenport, Amber Godfrey

Mr. Beasley called the meeting to order.

The March Building Rental Report was shared.

The March Monthly Maintenance Report was shared.

Dr. Cartner presented the proposed 2016-17 Local Budget Request and briefed members on the process used to develop the budget. He explained that it was formatted for the public to be able to understand it. He informed members that the budget was built around four principles:

- Student Achievement
- Employee Recruitment and Retention
- Technology
- Capital Improvements to address deferred maintenance

Dr. Cartner reviewed and discussed items in each section (Revenue, Summary, Personnel, Student Achievement, Student Support, Technology, Administration, Operations, Facilities/Grounds, Transportation, Non-Programmed Expenditures and Capital) with members. He highlighted specific system needs.

Members asked questions and provided feedback.

Dr. Cartner discussed the budget process as it goes forward. The Board has typically provided the budget request to the Board of Commissioners in late April, but technically has until May 15th to submit. The Board can choose to have a public hearing. He indicated the Board of Education would meet with the Board of Commissioners to present the budget request.

The Financial, Business and Technology System Committee adjourned at 3:50 p.m.

III. Excellent Educators

Committee Members Present: Sharon Warden, Chair, Walter Jolly

Other Board Members Present: Harvey Beasley, Virginia Houston, Pam Pureza, Barry Overman

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Joanne Sanders, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Kelly Cowell, Bert Lane

Mrs. Warden called the meeting to order.

Kelly Cowell and Bert Lane (Beginning Teacher Coordinators/Instructional Coaches) provided a presentation on Beginning Teacher Support which highlighted State requirements and the district support provided for beginning teachers.

Closed Session

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

On the recommendation of the Superintendent, the following were recommended for approval:

Resignations (information only)
Elections
Coaches
Reassignments
Leaves of Absence
Substitutes

Members discussed recommendations and personnel matters.

A motion to come out of closed session was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Members agreed to place resignations, elections, coaches, reassignments, leaves of absence and substitutes on the March 21, 2016, consent agenda for approval.

Upon return to open session, Dr. Cartner reminded members of the Legislative Summit scheduled for Friday, March 18th, at Elizabeth City State University.

Members complimented Dr. Cartner for the Tour of Schools held on Thursday, March 10, 2016, and shared comments they had heard from attendees. Everyone was impressed by the tour and the schools they visited. It was suggested to hold the tour twice during the year and to perhaps target specific groups (ex. realtors).

The Excellent Educators Committee adjourned at 4:54 p.m.