

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
January 25, 2016**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, January 25, 2016, 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

	Mr. Barry Overman, Chairman	
Ms. Sharon Warden, Vice Chair		Mr. Walter Jolly
Mr. Harvey Beasley		Mrs. Pam Pureza
Mrs. Virginia Houston		Dr. Denauvo Robinson

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent
Ms. Dianne Meiggs, Assistant Superintendent
Ms. Joanne Sanders, Chief Academic Officer
Mr. Doug Hale, Finance Officer
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Ms. Tracy Davenport, Federal Programs Director
Ms. Rhonda James-Davis, CTE Director
Ms. Amy Fyffe, Principal
Mr. Ron Payne, Principal
Ms. Katina Priest, Principal
Mr. T.J. Worrell, Principal

I. Meeting Called to Order by Chairman

Chairman Overman called the meeting to order.

II. Pledge of Allegiance and Moment of Silence Led by Superintendent Cartner

Dr. Larry Cartner, Superintendent, led members and guests in the Pledge of Allegiance and a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made by Virginia Houston, seconded by Walter Jolly, and unanimously carried to approve the agenda as presented.

IV. Recognition of Guests

Chairman Overman recognized guests present.

V. Superintendent's Report

Dr. Cartner informed members that the decorations and cards at their seats were provided by the elementary schools in recognition of "Board of Education Appreciation Month." Dr. Cartner thanked Board members for their service.

Dr. Cartner provided copies of the district newsletter "Let's Connect – ECPPS News & Information" to Board members.

Dr. Cartner discussed the "Tour of Schools" scheduled for March 10th, which is designed to get local elected officials and parents to spend a day "in the life of a student."

Dr. Cartner recognized the following "Employees Exceeding Excellence" for their accomplishments:

Megan Godfrey (Bright Ideas Grant Recipient)

Jennifer Kirsceki (Bright Ideas Grant Recipient)

Lashekia Brothers (earned AIG Certification through the 1st System Level AIG Cohort Group)

Mary Jackson (earned AIG Certification through the 1st System Level AIG Cohort Group)

Jennifer James (earned AIG Certification through the 1st System Level AIG Cohort Group)

Christopher Pinto (earned AIG Certification through the 1st System Level AIG Cohort Group)

Jessica Prayer (earned AIG Certification through the 1st System Level AIG Cohort Group)

Angel Swimme (earned AIG Certification through the 1st System Level AIG Cohort Group)

Joni Stuart (earned AIG Certification through the 1st System Level AIG Cohort Group)

Karen Williams (earned AIG Certification through the 1st System Level AIG Cohort Group)

Lauren Williams (earned AIG Certification through the 1st System Level AIG Cohort Group)

Dianne McDowell (role in making the AIG Cohort possible)

Joanne Sanders (implementation of the AIG Cohort)

Dr. Cartner presented Amy Fyffe, Principal of Pasquotank County High School, and Ron Payne, Principal of Northeastern High School, with framed certificates. The certificates recognized the high schools for being named to the College Boards 6th Annual AP (Advanced Placement) Honor Roll.

A motion was made by Walter Jolly, seconded by Harvey Beasley, and unanimously carried to approve submitting the NCSBA Training Credit Application for the Board Retreat held on January 14, 2016.

VI. Approval of Minutes

A motion was made by Walter Jolly, seconded by Virginia Houston, and unanimously carried to approve the minutes of December 14, 2015, January 14, 2016 (Board Retreat), January 19, 2016 (special session) and January 19, 2016 (Committee Meetings).

VII. Consent Agenda

A motion was made by Denauvo Robinson, seconded by Harvey Beasley, and unanimously carried to approve the consent agenda items as follow:

Academic Affairs

1. Partnership with College of The Albemarle Career Coach Program
2. Appointing Dr. Denauvo Robinson to serve on the District Teacher of the Year Selection Committee

Finance

1. 2015-16 Fundraising Requests Submitted by: Pasquotank Elementary, River Road Middle, Northeastern High and Pasquotank County High

Policy

1. Policy Series 7000 (Part B)
2. Policy 7340 –Employee Dress & Appearance (to be effective 7/1/2016)
3. Proceed with Recommendation of Board Attorney, John Leidy, to ask Permission to Join Suit Regarding Fines & Forfeitures (Improper Equipment Fines)

Personnel

RESIGNATIONS (Information Only)

NAME	LAST	SITE	ASSIGNMENT	YEARS IN SYSTEM (TOTAL SERVICE)	EFFECTIVE
Tammy B	Sawyer	Central Office	Exceptional Children Administrative Assistant	17 Yrs 2 Mos	January 29, 2016
Beth	Strecker	Central Office	Director Instructional Technology	3 Yrs 5 Mos	January 8, 2016
Moriah	Williams	Central/Pasquotank	School Nurse	1 Yr 5 Mos	January 15, 2016
Tammie	White	ECMS	Science Teacher	13 Yrs 5 Mos	January 13, 2016
Marie	Moss	NHS	Science Teacher	13 Yrs 4 Mos	January 22, 2016
Eric	Byrum	RRMS	Health/Physical Education Teacher	12 Yrs 4 Mos	December 31, 2015
Peter	Herrington	RRMS	Athletic Director	-----	December 18, 2015
Amy	Steinert	Weeksville	Principal	3 Yrs 8 Mos	March 31, 2016

ELECTIONS:

NAME	LAST	SITE	ASSIGNMENT	REPLACING	EFFECTIVE
J'Vonn	Davis	PW Moore	Health/Physical Education Teacher	Wilhelmina Welch	January 19, 2016
Julie	Hensley	RRMS	ELA Teacher	Diane Melton	January 19, 2016

Theresa	Roberson	PW Moore	Paraprofessional	New Position	December 14, 2015
Carmellia	Nickens	Sheep-Harney	Paraprofessional	New Position	December 9, 2015
Wilkiam	Wilson	Sheep-Harney	Behavioral Paraprofessional	New Position	December 16, 2015

REASSIGNMENTS:

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Meredith	Collins	Finance Officer Assistant/Bookkeeper - Central Office	Assistant Finance Officer - Central Office	December 1, 2015
Jacy	Johnson	Testing/Accountability Administrative Assistant - Central Office	Exceptional Children Administrative Assistant - Central Office	February 1, 2016
Susan	Sawyer	Homebase/IAM Technology Administrative Assistant - Edgewood	PowerSchool/Testing and Accountability Administrative Assistant	February 1, 2016

LEAVES OF ABSENCE:

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Heather	Meads	Northside	Grade 3 Teacher	December 2, 2015
Darrell	Lewis	JC Sawyer	Part-time Cleaner	January 4, 2016
Lily	Oakes	NHS/PCHS	Drama Teacher	January 4, 2016
Kendra	Sawyer	Sheep-Harney	Music Teacher	January 4, 2016

SUBSTITUTES:

NAME	LAST	ASSIGNMENT
Thomas	Sawyer	Bus Driver Substitute
Ben	Harney, Jr	Bus Driver Substitute
Gwendolyn	Townes	Cafeteria Substitute
Karen	Midgett	Secretary/Receptionist Substitute

VIII. Public Forum (Citizen Comments to the Board)

Kelsey Gray spoke to the Board regarding heating issues at Northside Elementary School.

IX. Board Member Reports

Board members reported that they felt very good about the Community Meetings being held in regard to the Strategic Planning Process. They are encouraged by the turnout and the willingness for community members to share thoughts and ideas for the future of education in ECPPS.

Board members expressed appreciation for the cards and notes provided by students in recognition of "Board Appreciation Month."

Board members expressed appreciation for the parents, churches and community members that are volunteering in our schools and reaching out to the school system.

X. Other

Ms. Dianne McDowell, AIG Facilitator at Northside Elementary School, thanked Board members and Administration for their support of the AIG Cohort. She shared that teachers spent 180 hours on Friday evenings and Saturdays to obtain their certification.

Dr. Cartner informed members that the Education Foundation would be holding its Annual Meeting on February 25, 2016. He asked members to please let him know if they would like a ticket to the event.

Closed Session

A motion was made by Denauvo Robinson, seconded by Virginia Houston and unanimously carried to go into closed session for the purpose of discussing a personnel matter as allowed by N. C. General Statute 143-318.11(a)(6).

Dr. Cartner discussed personnel recommendations with members.

A motion was made by Virginia Houston, seconded by Denauvo Robinson, and unanimously carried to come out of the closed session held pursuant to NCGS 143-318.11(a)(1). Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Upon return to open session the following action was taken:

A motion was made by Virginia Houston, seconded by Denauvo Robinson, and unanimously carried to hire Amber Bass Godfrey as the Technology Director.

A motion was made by Virginia Houston, seconded by Denauvo Robinson, and unanimously carried to approve a medical leave of absence without pay for George Jackson.

XI. Adjournment

There being no further business to come before the Board, the meeting adjourned at 7:50 p.m.

Chair

Secretary