

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
March 21, 2016**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, March 21, 2016, 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

| | | |
|-------------------------------|-----------------------------|----------------------|
| | Mr. Barry Overman, Chairman | |
| Ms. Sharon Warden, Vice Chair | | Mr. Walter Jolly |
| Mr. Harvey Beasley | | Mrs. Pam Pureza |
| Mrs. Virginia Houston | | Dr. Denauvo Robinson |

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent
Ms. Dianne Meiggs, Assistant Superintendent
Mr. Doug Hale, Finance Officer
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Mr. T. J. Worrell, Principal
Ms. Katina Priest, Principal
Ms. Dianne McDowell, AIG Facilitator (Northside Elementary)

I. Meeting Called to Order by Chairman

Chairman Overman called the meeting to order.

II. Pledge of Allegiance and Moment of Silence Led by Superintendent Cartner

Dr. Larry Cartner, Superintendent, led members and guests in the Pledge of Allegiance and a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made by Virginia Houston, seconded by Harvey Beasley, and unanimously carried to approve the agenda as presented.

IV. Recognition of Guests

Chairman Overman recognized guests present.

V. Superintendent's Report

Dr. Cartner provided copies of the district newsletter "Let's Connect – ECPPS News & Information", Spring Athletic Schedule, Community Recognition Night Invitation and Draft Strategic Plan to members.

Dr. Cartner recognized the following "Employees Exceeding Excellence" for their accomplishments:

Dr. Naomi Howard (published article in NCSCA Newsletter)

Ganelle Gaddy Sutton (published book, *Cool Breeze*)

Katina Priest (NCAGT finalist for Administrator of the Year)

VI. Approval of Minutes

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried to approve the minutes of February 29, 2016 (regular session) and March 14, 2016 (committee meetings).

VII. Consent Agenda

A motion was made by Walter Jolly, seconded by Sharon Warden, and unanimously carried to approve the consent agenda items as follow:

Policy:

- Approval of Policy Series 7000 (Part C)
- Approval of revisions to Policy 2210 (Duties of Officers); Policy 2302 (Remote Participation in Board Meetings) and Policy 2342 (Voting Methods)
- Placing Policy Updates (Fall 2015) and Policy Updates (November 2015) on review until April Board Meeting

Excellent Educators:

Resignations

| NAME | LAST | SITE | ASSIGNMENT | EFFECTIVE |
|---------|---------|---------------|----------------------------------|-------------------|
| Joan | Wood | Northside | Art Teacher | June 10, 2016 |
| Pam | Hall | JC Sawyer/NHS | School Nurse | April 29, 2016 |
| Michael | Barlow | PCHS | Varsity Baseball Assistant Coach | February 17, 2016 |
| Michael | Stinson | PCHS | JROTC Teacher | May 31, 2016 |
| Letitia | Ishman | PW Moore | AFSC Lead Teacher | November 19, 2015 |

| | | | | |
|--------|----------|-----------------------------|---------------------|-------------------|
| Carla | Harsch | RRMS | Softball Head Coach | February 26, 2016 |
| Angela | Thornton | Sheep-Harney | AFSC Lead Teacher | January 18, 2016 |
| Rachel | Vogt | Weeksville/HL Trigg/PCHS | School Nurse | April 15, 2016 |

Elections

| NAME | LAST | SITE | ASSIGNMENT | REPLACING | EFFECTIVE |
|-----------|-----------|----------------|------------------------------|----------------|-------------------|
| Elizabeth | Batson | Pasquotank | Exceptional Children Teacher | Leslie Metzger | March 3, 2016 |
| Robin | Taylor | Administration | Child Nutrition Assistant | Patrice Scott | March 3, 2016 |
| Victoria | Etheridge | Pasquotank | ParaProfessional | New Position | March 1, 2016 |
| Brittany | Thompson | PW Moore | AFSC Lead Teacher | Letitia Ishman | February 18, 2016 |

Coaches

| NAME | LAST | ASSIGNMENT | SITE |
|---------|-----------|--------------------------|------|
| Mark | Miller | Head Boys' Track Coach | PCHS |
| Delton | Stallings | Assistant Baseball Coach | RRMS |
| William | Walker | Girls' Track Coach | RRMS |

Reassignments

| NAME | LAST | CURRENT ASSIGNMENT | NEW ASSIGNMENT | DATE |
|---------|--------|------------------------------|------------------------------------|---------------|
| Tereaka | Hughes | Cafeteria Assistant - ECMS | Cafeteria Assistant Manager - ECMS | March 7, 2016 |
| Jean | Sawyer | Health Science Teacher - NHS | School Nurse - JC Sawyer/NHS | May 2, 2016 |

Leaves of Absence

| NAME | LAST | SITE | ASSIGNMENT | BEGINNING DATE |
|---------|----------|-------------|------------------------------|------------------|
| Barbara | Thornton | Maintenance | Custodian | January 4, 2016 |
| Tina | Lunt | Pasquotank | Exceptional Children Teacher | January 29, 2016 |

Substitutes

| NAME | LAST | ASSIGNMENT |
|-----------|------------|--------------------|
| Rebecca | Ayers | Substitute Teacher |
| Eric | Byrum | Substitute Teacher |
| Mark | Cartwright | Substitute Teacher |
| Janie | Cofield | Substitute Teacher |
| Bryant | Elliott | Substitute Teacher |
| Anita | Holley | Substitute Teacher |
| Catherine | Lee | Substitute Teacher |
| Kathryn | Midgett | Substitute Teacher |
| William | Owens | Substitute Teacher |

| | | |
|---------|---------|--------------------|
| Rachel | Pizano | Substitute Teacher |
| Amanda | Roberts | Substitute Teacher |
| Anthony | Sharp | Substitute Teacher |
| Tara | White | Substitute Teacher |

VIII. Public Forum (Citizen Comments to the Board)

There were no requests to appear before the Board.

IX. Board Member Reports

Virginia Houston reported that she read to two classes on Dr. Seuss’ birthday and commented on the experience.

Sharon Warden shared that she attended the Youth Stop Summit hosted by Mt. Carmel Missionary Baptist Church and that she read to students at J. C. Sawyer on Dr. Seuss’ birthday. She also commented on her enthusiasm about the Legislative Summit held on March 18th with board members, superintendents and Representative Steinburg and Senator Cook.

Harvey Beasley reported that he visited H. L. Trigg Community School.

Pam Pureza reported that the SAFE Schools Fund Womanless Beauty Pageant held on March 19th was a sold out event. She also commented on the Legislative Summit, Port Discover and the Tour of Schools.

Walter Jolly commended Tammy Sawyer for the positive press she puts out about the school system. He also commented on his pride in ECPPS student athletes, the improvements to Sheep-Harney buildings and grounds and the upcoming Spelling/Geography bees. He reported that he read, *The Kissing Hand*, to students on Dr. Seuss’ birthday.

Dr. Denauvo Robinson commented on the Legislative Summit and the UNC Morehead-Cain Scholarship received by Maggie Small.

Barry Overman reminded members of the busy schedule for student events in the upcoming months. He reported that he visited Weeksville Elementary School.

XI. Other

A motion was made by Denauvo Robinson, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Dr. Cartner discussed personnel matters with Board members.

A motion to come out of closed session was made by Denauvo Robinson, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

XII. Adjournment

There being no further business to come before the Board, the meeting adjourned at 8:51 p.m

Chair

Secretary