

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
November 19, 2018

The Elizabeth City-Pasquotank Board of Education met on Monday, November 19, 2018, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

I. Financial, Business and Technology Systems Committee

Committee Members Present: Barry Overman (Chair), Virginia Houston, Dr. Denauvo Robinson, Sharon Warden

Other Board Members Present: Walter Jolly, Pam Pureza, Dr. Sheila Williams

Staff Present: Dr. Joanne Sanders, Andrew Cox, Rhonda James-Davis, Jennifer Hawkins, Rhonda James-Davis, Kim Whitehurst, Amber Godfrey, Leigh Austin, Kelly Cowell, Bert Lane, Christie Pauley, Frankie Floyd, Jennifer Hawkins, Michelle Flach, Tammy Sawyer, John Leidy

Other community members present: Representatives from Helios Energy Company.

Chair Warden called for a motion to change the organizational meeting on December 4th to December 3rd, at 5:00 p.m. A motion was made by Mrs. Virginia Houston, seconded by Mr. Overman, and unanimously carried to move the organizational meeting from December 4 to December 3rd at 5:00 p.m.

Mrs. Godfrey shared an update on the Golden Leaf application. Mrs. Godfrey said she and Ms. Rhonda James-Davis submitted the Community-based grant Initiative before the November 9th due date. The grant is to purchase STEM labs, professional development and a STEM coach for our high schools. Mrs. Godfrey stated they were also given permission to submit a second Golden Leaf grant application in January for our middle schools.

Mr. Cox introduced Chris Nelson and Ted Vogel from Helios Energy to share additional information on the energy project. Mr. Nelson shared information on the service contract and what it consists of: Zero Capital Risk, Zero Project Risk, Zero Service Risk, and Zero Inflation Risk. Mr. Nelson stated they are a full energy/full service Energy Company. Mr. Nelson stated the next step would be the Energy audit and Letter of Commitment.

Mr. Cox said he would check to see which process; a request for proposal (RFP) or a request for qualifications (RFQ) would need to be considered for this project.

The August Monthly Maintenance Reports and Monthly Roof Reports were shared for informational purposes.

Mr. Cox stated Ms. Floyd has requested to purchase a new activity bus with a lift. The current activity bus is 25 years old and is currently undergoing repairs.

Mr. Cox shared information on the Activity Bus Rates. Mr. Cox said the activity bus rates have not been updated since 2009. Mr. Cox presented a proposed activity bus rates for athletic trips for review.

Mr. Cox gave an update on the HAVC system at Northside Elementary School. We only received two bids and we need to have three bids by state law over a certain amount. Mr. Cox has reached out to the state procurement office in order to proceed.

Dr. Sanders stated there are two policies for revisions. Policy 2321 had a misspelled word and policy 5020 had additional language added for recording devices.

Dr. Sanders shared a fundraising request from ECPEC.

II. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair), Pam Pureza, Barry Overman

Other Board Members Present: Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

Staff Present: Dr. Joanne Sanders, Andrew Cox, Rhonda James-Davis, Jennifer Hawkins, Rhonda James-Davis, Kim Whitehurst, Amber Godfrey, Leigh Austin, Kelly Cowell, Bert Lane, Christie Pauley, Frankie Floyd, Jennifer Hawkins, Michelle Flach, Tammy Sawyer, John Leidy

Ms. Rhonda James-Davis shared the Demonstration Farm Lease Agreement. The project should be complete by late spring or early summer.

Mrs. Pureza asked if there was a policy on drug testing and specifically for athletes. Mrs. Pureza also asked if local police used their drug dogs in our schools. Dr. Sanders said she would check into this for the next board meeting.

III. Personalized Education Committee

Committee Members Present: Walter Jolly (Chair), Dr. Denauvo Robinson, Dr. Sheila Williams

Other Board Members Present: Virginia Houston, Pam Pureza, Barry Overman, Sharon Warden

Staff Present: Dr. Joanne Sanders, Andrew Cox, Rhonda James-Davis, Jennifer Hawkins, Rhonda James-Davis, Kim Whitehurst, Amber Godfrey, Leigh Austin, Kelly Cowell, Bert Lane, Christie Pauley, Frankie Floyd, Jennifer Hawkins, Michelle Flach, Tammy Sawyer, John Leidy

Mrs. Pauley shared the Multi-Tiered System of Support which must be fully implemented beginning with the 2020 – 2021 school year. The Program Services team has been working on three documents: Literacy, Math and Behavior. Mrs. Pauley said by 2020 the team wants to be able to screen students, have intervention and have the core defined.

Mrs. Pauley Christie shared information on a program through Scholar Chip (ABE) which is being implemented at H.L. Trigg. This is a pilot program based on Behavior Management & Intervention Modules. Mrs. Pauley said she provide data when it becomes available.

IV. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Walter Jolly, Sharon Warden, Dr. Sheila Williams

Other Board Members Present: Virginia Houston, Mr. Barry Overman, Dr. Denauvo Robinson

Staff Present: Dr. Joanne Sanders, Tammy Sawyer, John Leidy

Closed Session

A motion was made by Pam Pureza, seconded by Dr. Robinson, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6) and (a)(3).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Sanders and Tammy remained.

During the closed session for "Excellent Educators," Board members reviewed:

- Elections
- Resignations
- Reassignments
- Leave of absences
- Substitutes
- Personnel matters

A motion to come out of closed session was made by Ms. Houston seconded by Mrs. Pureza, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Mrs. Houston, seconded by Mrs. Pureza, and unanimously carried to approve placing items recommended for approval on the November 26 consent agenda.

A motion was made by Mrs. Houston, seconded by Mrs. Pureza, and unanimously carried to adjourn the meeting.

There being no further business, the meeting adjourned at 5:50 p.m.

Chair

Secretary