

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
January 28, 2019**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, January 28, 2019 at 7:00 p.m., at EC-P Early College. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Mr. George Archuleta		Mrs. Virginia Houston
Mr. Walter Jolly		Mrs. Pam Pureza
Dr. Denauvo Robinson		Dr. Sheila Williams

The following Central Office and District staff members were present:

Dr. Joanne Sanders, Interim Superintendent
Ms. Meredith Collins, Interim Finance Officer
Mrs. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Ms. Amy Fyffe, Principal, EC-P Early College
Ms. Liz Wooten, Teacher, EC-P Early College

I. Meeting Called to Order

Chair Warden called the meeting to order.

II. Pledge of Allegiance and Moment of Silence

Kaetyn Blanton, EC-P Early College student, led members and guests in the Pledge of Allegiance.

Dr. Sanders led members and guests in a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made Mrs. Virginia Houston, seconded by Dr. Sheila Williams, and unanimously carried to approve the agenda as presented.

IV. Superintendent's Report

Mr. Bill Blake, United Way representative, is here to recognize the good work that is happening in our community. Mr. Blake wanted to thank to teachers and staff for their generous donation this year. In the 2018-19 campaign, ECPPS raised \$10,857.00 and those funds combined with other community donations will make a significant impact in lives across the Albemarle region. Mr. Blake thanked everyone for "loving your neighbor" the United Way. Mr. Blake presented a poster and plaque to the Board of Education.

Ms. Liz Wooten, 2018-19 Teacher of the Year Representative for EC-P Early College. She said she has been teaching for 19 years with 12 of them in Pasquotank County. She shared how she made the transition from teaching math in middle school to teaching Math I, Math II and Math III at the Early College. Ms. Wooten spoke how the

Early College challenges her abilities in a way they have never been challenged before. She has learned several new curriculums, help young adults choose a career path, stay focused, and manage their course load and time. I have the opportunity to make, not just a year's worth of difference in the lives of my students, but a significant contribution to the adults and community members they will become. I get to shape the future of our community every day. Ms. Wooten said she is honored to be the first Teacher of the Year at the Early College. She stated she is excited about the first group of students who are already successfully taking college courses. She said this is just the beginning of where we will be going.

V. Approval of Minutes

A motion was made by Dr. Denauvo Robinson, seconded by George Archuleta, and unanimously carried to approve the minutes of December 17, 2018 (Regular Meeting) and January 22, 2019 (Committee Meeting).

VI. Consent Agenda (Action)

A motion was made by Dr. Sheila Williams, seconded by Pam Pureza, and unanimously carried to approve the following consent agenda items:

Financial, Business, and Technology System

1. School Fundraising Request
2. 2019-20 School Calendar Recommendations

Excellent Educators

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- ELECTIONS				
JANUARY 2019				
NAME	LAST	UNIVERSITY	ASSIGNMENT	EFFECTIVE
Jessica	Munguia	West Texas A&M University	Math Teacher	January 3, 2019
Chudney	Hill	North Carolina Wesleyan College	Exceptional Children	January 3, 2019
Nina	Boyce	Elizabeth City State University	ELA Teacher - 6th Grade	January 10, 2019
Leah	Robertson	East Carolina University	Media Coordinator	Declined position
Gurkirat	Sekhon	Carnegie Mellon University	Math Teacher	January 17, 2019
Vaneshia	Santiago	---	Bus Driver	November 14, 2018
Shytazz	Barnes	Elizabeth City State University	EC Teacher Assistant	January 2, 2019
Christi	Whaley	University of Maryland	Receptionist	January 2, 2019
Antoinette	Gibbs	Elizabeth City State University	Receptionist	January 2, 2019
Garrett	Montano	Motlow State Community College	Plumber I	January 14, 2019
*Cynthia	Morris	---	Interim Assistant Principal	January 16, 2019
*Jennifer	Peoples	---	Guidance Clerical Support	TBD

*Andrew	Cox	---	School Business Support	February 1, 2019
*Denotes part-time				

Coaches

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- COACHES			
January-19			
NAME	LAST	ASSIGNMENT	SITE
J'Vonn	Davis	Girls Assistant Basketball Coach	ECMS
Rodney	Walton	Assistant Wrestling Coach	ECMS

Resignations

NAME	LAST	ASSIGNMENT	EFFECTIVE
Ty'Mesha	Carver	Café Assistant	December 7, 2018
Xanda	Harris	Grade 2	December 18, 2018
Evelyn	Johnson	Bus Monitor	December 31, 2018
Courtney	Smith	Assistant Softball Coach	January 2, 2019
Almendia	Lockhart	Café Manager/Bus Driver	January 4, 2019
John	Beaumont	ELA Teacher - 6th Grade	January 9, 2019
Stacy	Carver	Exceptional Children's Teacher	January 14, 2019
Mark	Miller	Science Teacher	January 15, 2019
Alice	Brouwere	Teacher Assistant - PreK	January 25, 2019
Shayla	Pierce	Teacher Assistant	January 31, 2019
Jackie	Copeland	Music Teacher	February 1, 2019
LaTonya	Frost	Counselor	February 4, 2019
David	Mair	Social Studies	February 5, 2019
Nicole	Lavinder	Grade 3	February 8, 2019
Keesha	Lewis	Instructional Coach	February 8, 2019
Tonica	White	EC Teacher	February 9, 2019
Milford	Twine	HVAC, Plumber, Electrician Supervisor	March 1, 2019
Anthony	Keeling	Pesticide Technician I	March 29, 2019
Andrew	Cox	Chief Finance Officer	Change in date - 1/27/2019

Reassignments

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- REASSIGNMENTS			
JANUARY 2019			
NAME	LAST	CURRENT ASSIGNMENT	DATE
James	Schiffbauer	Assistant Principal - JC Sawyer Elementary	January 1, 2019
Bridgette	Bryant	EC Teacher - PW Moore Elementary	January 2, 2019
Mickey	Drew	Prinicpal - Central Elementary	January 22, 2019
Nina	Griffin	AIG Facilitator/SB Instructional Coach - Sheep Harney	January 22, 2019
Dena	Banks	SB Instructional Coach - PW Moore	January 30, 2019
Meredith	Collins	Assistant Chief Finance Officer	February 1, 2019

Leaves of Absence

NAME	LAST	ASSIGNMENT	BEGINNING DATE
Denvel	Sutton	Groundskeeper	December 3, 2018
Heather	Bowman	Math Teacher	January 2, 2019
Mary	Twiford	EC Teacher	January 2, 2019
Delishia	Moore	Principal	January 7, 2019
Labrendell	Perkins	Kindergarten	January 7, 2019 (Intermittent)
Jada	Lister	Grade 4	January 16, 2019

Substitutes

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- SUBSTITUTES		
January-19		
NAME	LAST	ASSIGNMENT
Darrell	McKinley III	Substitute Bus Driver
Palmer	Williams	Substitute Bus Driver
Almendia	Lockhart	Substitute Bus Driver

Terminations

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- TERMINATIONS			
JANUARY 2019			
NAME	LAST	SITE	ASSIGNMENT
Jameire	Jordan	---	Substitute Teacher/Bus Driver
Margaret	Shelton	---	Substitute Teacher

VII. Action Agenda

Ms. Alison Schafer, NCSBA, shared the results of the Superintendent Search Survey. She informed members that the next step in the process would be to develop a leadership profile and outline the process to choose applicants for interview. She asked members what qualities they would like to see in the next superintendent.

Members responded with:

Ms. Warden – communication and relationships with community and students, strong financial skills, respect for all people in the school system and teaching profession.

Mr. Archuleta – communicates well with people of all races, build trust with stakeholders, team player, and out of the box thinker.

Mrs. Pureza – commitment to school safety and advocate.

Dr. Robinson - knows how to advocate and find resources, ability to make hard decisions even in the best interest of staff and students.

Dr. Williams – a person that is a proven leader, trustworthy, seeks advice, open to wise council.

Mrs. Houston – motivator and be able to motivate all groups in the best interest of the children.

VIII. Public Forum (Citizen Comments to the Board)

Ms. Erica Banks spoke to the board on behalf of her daughter. Her daughter is in special education and will transition to the high school this fall. Her concern is the packet of papers sent home with no explanation. Dr. Sanders took number and told her she would call her.

IX. Board Member Reports

Mrs. Virginia Houston had an opportunity to visit some schools and heard good things. The MLK day activities were inspiring throughout our city. She said it good to drive around the city and see splash parks, recreation and our community working together. Mrs. Houston said she also attended the Education Foundation dinner. She thanked our guests who attended community forums and gave input.

Mr. George Archuleta shared about a beach retreat trip with 95 middle and high school students. It was great to see how students were positive and communicating with each other. Mr. Archuleta said he visited some schools, and staff was smiling, very positive, and students were engaged.

Dr. Williams shared the principal from RRMS had someone come in and speak to the students about bullying. Dr. Williams said it made an impact on her daughter. She said the small things do matter.

Ms. Pam Pureza attended the Education Foundation. She shared how the ECP Backpacks program benefits students on the weekends. Ms. Pureza recognized Ms. Cobb and Ms. Fyffe for the positive things she is hearing about their schools and appreciates their leadership.

Mr. Jolly said the “ECP Backpacks” program the community is involved in is terrific. He said his church is involved in this and it is a great feeling to place food items in the backpacks for kids to take home. He also enjoyed the wrestling match.

Dr. Robinson said he appreciates the continued working relationship between our city and school system. The Education Foundation and Chamber is also another positive part of our school system.

Ms. Warden said she attended the Education Foundation and was impressed with the presentation by the nutritionist, who is a former student. Ms. Warden said she has done a great job working to provide healthy meals for students across the region. She also recognized the cafeteria staff in all the schools for serving our students.

Ms. Warden thanked the guests in attendance, the tutoring that goes on in the community and organizations that work with our students. Ms. Warden said it will take all of us together to help our students succeed.

X. Other

Dr. Sanders briefly discussed PL 81-874 (Impact Aid) with members.

A motion was made by George Archuleta, seconded by Virginia Houston, and unanimously carried to authorize Dr. Sanders to apply for Impact Aid funds under PL 81-874 on behalf of the Elizabeth City-Pasquotank Public Schools.

XI. Adjournment

There being no further business to come before the Board, the meeting adjourned at 8:05pm.

Chair

Secretary