

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
October 29, 2018**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, October 29, 2018 at 7:00 p.m., in the Board Room of the Administrative Building. The following Board members were present and constituted a quorum:

Ms. Sharon Warden, Chair

Mr. Walter Jolly

Mr. Barry Overman

Dr. Denauvo Robinson

Mrs. Pam Pureza

Mrs. Virginia Houston

Dr. Sheila Williams

The following Central Office and District staff members were present:

Dr. Joanne Sanders, Superintendent

Mr. Andrew Cox, Chief Financial Officer

Mrs. Tammy W. Sawyer, Community Schools Director/Public Information Officer

Mr. John Leidy, Attorney

I. Meeting Called to Order

Chair Warden called the meeting to order.

II. Pledge of Allegiance and Moment of Silence

Dr. Robinson led members and guests in the Pledge of Allegiance and a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made Mr. Jolly, seconded by Dr. Robinson, and unanimously carried to approve the agenda as presented.

IV. Superintendent's Report

Tonight we are pleased to have Ms. Sandy James, Northeastern High School Teacher of the Year.

Ms. Sandy James, 2018-19 Teacher of the Year for Northeastern High School presented information on the honor of being selected as "Teacher of the Year" for Northeastern High School and as a district finalist and what it means to her. Ms. James talked about being an educator for over 20 years at Northeastern High School and is currently a CTE Business Education teacher. Ms. James stated she serves on the FBLA advisor board, SIT team, Prom coordinator, and mentor for new teachers. Ms. James said that one thing she wants to do is leave a legacy as part of the educational system. Ms. James said she has always been an advocate for Northeastern High School and

her heart has always been with her school. Ms. James thanked the Board for having her tonight.

V. Public Forum (Citizen Comments to the Board)

There were no requests to appear before the Board.

VI. Approval of Minutes

A motion was made by Virginia Houston, seconded by Mr. Jolly, and unanimously carried to approve the minutes of the following Board of Education meetings:

- September 17, 2018 revised minutes (Committee Meeting)
- September 24, 2018 (Regular Meeting)
- October 22, 2018 (Committee Meeting)

VII. Board Member Reports

Mrs. Houston commented on the ceremony and unveiling of the P.W. Moore Historical Marker. Mrs. Houston said the entire program and choir under Mr. Jim Lunt was wonderful. She also shared her appreciation to Ms. Crutch concerning a PCHS student.

Mr. Overman gave a shout out to the Northeastern High School tennis team. They made it to the second round of tennis finals. Mr. Overman commented on the cool stuff Mrs. Cobb is doing at Northeastern High School. Mr. Overman also shared information about River Road Middle School sending out weekly updates and offering tutoring for all students.

Ms. Warden also commented about the ceremony at P.W. Moore and how well the choir did. Ms. Warden shared J. C. Sawyer's fall festival and the principal being dunked in the dunking booth. Everyone was having fun and the 5th graders raised enough funds to assist with their Washington DC trip. Ms. Warden also mentioned the Northeastern High School video challenge they did at the school.

Mrs. Pureza stated parents are beginning to see positive changes in the district. Mrs. Pureza also commended on the weekly updates parents receive from River Road Middle School.

Mr. Jolly said he enjoys seeing older students around our schools or in the community who are serving in the armed forces.

Dr. Robinson stated teachers approach him on how well the schools are this year. Dr. Robinson spoke with Ms. Terryberry, who wants to volunteer her time to implement a sailing program in the school system. Ms. Terryberry stated if approved she would instruct students at no cost. Dr. Robinson indicated this would be a great community outreach.

VIII. Action Agenda

Financial, Business and Technology System

Mr. Overman shared the major differences on Helios Energy and Schneider. Helios puts more emphasis on lighting changes and out of the four they would be a no upfront cost/no risk effort. Mr. Overman stated with Schneider we would have to finance it ourselves. Mr. Overman said he would offer the Helios Energy to us because they finance it themselves. They would provide the money up front and do all the lighting changes. Ms. Warden suggested we invite Helios back for a presentation before we make a final decision.

A motion was made by Pam Pureza, seconded by Barry Overman, and unanimously carried to approve 2018-19 Budget Amendments #101, 201, 301, and 801.

Closed Session

A motion was made by Pam Pureza, seconded by Mr. Jolly, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Sanders, John Leidy and Tammy Sawyer remained.

During closed session, members discuss personnel matters.

Excellent Educators

Elections:

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Earl Ray	Morgan	H.L. Trigg	Math Teacher	September 20, 2018
Jenairo	Thornton	H.L. Trigg	Exceptional Children Teacher	October 18, 2018
Lonisha	Whidbee	NHS	Science Teacher	September 20, 2018
Tammy	Byrum	NHS	Exceptional Children Teacher	September 27, 2018
Larnette	Parsons	NES	Exceptional Children Teacher	September 27, 2018
Charlie	Mitchell	PES	Elementary - Grade 4	September 27, 2018
Shelly	Jones-Reed	PCHS	English Teacher	October 18, 2018
Becky	Reeder	Sheep Harney	Elementary - Grade 5	September 20, 2018
Josette	Brookins	Sheep Harney	Exceptional Children Teacher	September 20, 2018
Allie	Cartwright	Weeksville	Elementary Teacher - Grade 4	October 22, 2018
Susan	Buckner*	Central Services	NC Pre-K Administrative Support (Temp)	October 8, 2018
Jennifer	Fisher	CES	EC Paraprofessional	September 24, 2018

Kevin	Sawyer	H.L. Trigg	Guidance Services - School Based Specialist	September 24, 2018
Vianne	Thibeault	J.C. Sawyer	Paraprofessional 30	September 24, 2018
LaShannon	Wyche	PES	School Receptionist	October 24, 2018
Parris	McCrey	PES	Technology Assistant	October 22, 2018
Valine	Boyd	PES	Paraprofessional 30	October 11, 2018
Erica	Critcher*	PW Moore	AFSC Assistant	October 8, 2018
Janice	Rogerson	Weeksville	Paraprofessional 30	September 26, 2018
Added after 10/22/18				
Darius	White	PW Moore	Health & Education Teacher	November 8, 2018
Ervin	Howard	PCHS	Math Teacher	October 25, 2018
B Marie	Moss	ECMS	AIG Coordinator	TBD
Timothy	Aydlett*	District Wide	Principal Mentor	October 30, 2018
Joyce	Dance	Weeksville	Custodian	October 24, 2018
*Denotes part-time				

Resignations (information only):

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Linda	Woolard	Edgewood	Instructional Coach	August 30, 2018
Linda	Lenau	ECMS	Science - 8th Grade	October 31, 2018
Carolyn	Walton	ECMS/RRMS	Exceptional Children Resource Teacher	October 24, 2018
Douglas	Sommer	PCHS	Social Studies	October 26, 2018
Christine	Vicars	PCHS	Exceptional Children Teacher	September 28, 2018
Kim	Morris	PCHS	Bus Monitor	September 20, 2018
Connie	Wright	RRMS	Art Teacher	September 25, 2018
Krystin	Batley	Sheep-Harney	Elementary Teacher - Grade 4	October 10, 2018
Jaquala	Snowden	Northside	AFSC Assistant	June 9, 2018
Olivia	Whitehead	Weeksville	PT Custodian	October 10, 2018
Added after 10/22/2018				
Tracy	Port	ECMS	Exceptional Children Teacher	October 19, 2018

Reassignments:

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Catherine	Lee	EC Personal Care Teacher Assistant - NHS	OCS Job Coach/EC Teacher Assistant - PCHS	August 16, 2018
Jean	Sawyer	School Nurse - JC Sawyer & PW Moore	School Nurse - PW Moore & H.L. Trigg	August 27, 2018
Rachel	Benton	Instructional Coach - NES	Assistant Principal - NES	September

				19, 2018
Deneal	Banks	Parent Engagement Coordinator	After School Care Coordinator	September 24, 2018
Ashley	Pugh	School Nurse - PCHS, HLT, NHS	School Nurse - PCHS & NHS	October 1, 2018
Evangeline	Morris-Bond	Custodian - WES & Bus Driver WES	Café Asst - PW Moore & Bus Driver WES	October 1, 2018
Krystle	Figueroa	Administrative Assistant to the Superintendent	Licensure Specialist	October 1, 2018
Arlinda	Lynn	After School Care Substitute	After School Care Program Assistant	October 8, 2018
Chariss	Stevenson	AFSC Assistant - Pasquotank Elementary	AFSC Assistant - Weeksville Elementary	October 15, 2018
No reassignments added since 10/22/2018				

Coaches:

NAME	LAST	ASSIGNMENT	SITE
Malcolm	White	Assistant Football Coach	ECMS
Brian	Boyd	Assistant Football Coach	NHS
Jonathan	Watts	Varsity Baseball Coach	NHS
Larry	Collins	JV Boys Basketball Coach	PCHS
Added after 10/22/2018			
Kandis	Rainey	JV Volleyball Coach	NHS

Leaves of Absence:

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Ellis	Hooley	NHS	English Teacher	Intermittent Leave - October 2, 2018
Stacy	Carver	PW Moore	Exceptional Children	August 30, 2018
Michael	Stallings	RRMS	Physical Education - RRMS	November 12, 2018
Added after October 22, 2018				
Casey	Brammer	ECMS	Health/Physical Education Teacher	November 11, 2018

Substitutes:

NAME	LAST	ASSIGNMENT
Danielle	Bateman	Substitute-Long Term
Caleb	McCaffity	Substitute Teacher
Filicia	Christiani	Substitute Teacher

Shelly	Olsoysky	Substitute Teacher
Christi	Whaley	Substitute Teacher
S. Michelle	Ford	Substitute Teacher
Leanne	Dean	Substitute Teacher
Shamira	Moore	Substitute Teacher
Kiera	Spence	Substitute Teacher
Patricia	Weeks	Substitute Teacher
Rachel	Casas	Substitute Teacher
Megan	Meads	Substitute Teacher
Wileisha	Harris	Substitute – Café
Gennese	Spence	Substitute – Café
Darlene	Decker	Substitute – AFSC
No changes made since 10/22/2018		

IX. Other

A motion to come out of closed session was made by Barry Overman, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent’s office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Open session

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to approve the recommendation to transfer the principal from Pasquotank Elementary School to the Parent center, approve the continuation of the low performing principals at P.W. Moore and Elizabeth City Middle School, and approve the stipend and incentives Tammy Sawyer suggested for ROTC.

Ms. Warden stated we need to discuss the upcoming forums. We need a good representation from the board.

The board decided to move the organizational meeting on December 3rd to December 4th to begin at 5:00 p.m. for swearing in new members and continue with the public forum beginning at 6:00 p.m. at Pasquotank Elementary School. We will meet at the Administrative offices and then move to Pasquotank Elementary School for the forum.

On November 26, we will have a retirement reception at 6:00 p.m., board meeting and extension of the board meeting for the public forum at Northside Elementary school.

Tammy Sawyer will send out a press release regarding the forum dates.

A motion was made by Mr. Jolly, seconded by Dr. Williams, and unanimously carried to approve the dates provided for forum meetings.

Following closed session a motion was made by Pam Pureza, seconded by Mrs. Houston, and unanimously carried to adjourn the meeting.

X. Adjournment

There being no further business to come before the Board, the meeting adjourned at 8:32 p.m.

Chair

Secretary