

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 29, 2019**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, April 29, 2019 at 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Mr. George Archuleta		Mrs. Pam Pureza
Mr. Walter Jolly		Dr. Denauvo Robinson
Mrs. Virginia Houston		Dr. Sheila Williams

The following Central Office and District staff members were present:

Mrs. Rhonda James-Davis, Interim Superintendent
Mrs. Meredith Collins, Interim Finance Officer
Mrs. Tammy W. Sawyer, Community Schools Director/Public Information Officer

Mr. John Leidy, Board Attorney, was also present.
Mr. Will Norrell, Attorney, was also present

I. Meeting Called to Order

Chair Warden called the meeting to order.

II. Pledge of Allegiance and Moment of Silence

Mrs. Rhonda James-Davis led members and guests in the Pledge of Allegiance.

Mrs. James-Davis led members and guests in a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made Walter Jolly, seconded by Dr. Sheila Williams, and unanimously carried to approve the agenda as presented.

IV. Superintendent's Report

V. Approval of Minutes

A motion was made by Virginia Houston, seconded by Walter Jolly, and unanimously carried to approve the minutes of March 25, 2019 (Regular Meeting) and April 15, 2019 (Committee Meeting).

VI. Consent Agenda (Action)

A motion was made by Dr. Denauvo Robinson, seconded by Dr. Sheila Williams, and unanimously carried to approve the following consent agenda items:

Financial, Business and Technology System

2018-19 Budget Amendments (#104, #204, #304, and #804)

2019-2020 Budget
 Synovia Solutions Rental Agreement
 2019-2020 Board of Education Meeting Schedule
 2018-2019 Fundraising Request H.L. Trigg
 Awarding bid for Sheep Harney HVAC auditorium to George & Company for the amount of \$79,054.00

Excellent Educators

Elections

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- ELECTIONS				
APRIL 2019				
NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Annie	Burge	ECMS	Media Coordinator	April 29, 2019
Kiersten	Schiffbauer	NES	Instructional Coach	April 29, 2019
Lennard	Bartlett, Jr.	PCHS	Exceptional Children Teacher Assistant	March 19, 2019
Robyn	Culpepper	PWM/ECPEC	EC Support Services (Contracted Services)	March 26, 2019
*Denotes part-time				
Added after 4/15/19				
*Keith	Eades	Central Services	Administrative Support - Contracted Services	April 23, 2019
Jennifer	Freshwater	RRMS	Custodian	April 29, 2019
Alcani	Stepney	PWM	EC Teacher Assistant - Temporary	April 29, 2019
Sarah	Byrum	ECMS	Assistant Principal	TBD
Terri	Wilson	District Wide	STEM Coordinator	2019-2020 School Year

Coaches

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- COACHES			
April-19			
NAME	LAST	ASSIGNMENT	SITE
Michael	Ott	Assistant Softball Coach	NHS

Resignations (information only)

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- RESIGNATIONS				
APRIL 2019				
NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Terry	Kelly	PCHS	Head Track Coach position <i>only</i>	March 18, 2019
Gurkirat	Sekhon	NHS	Math Teacher	March 19, 2019
Lance	Sharber	Maintenance	Groundskeeper I	March 26, 2019
Rashida	Williams	JCS	Grade 4	March 29, 2019
Joanne	Sanders	Central Services	Chief Academic Officer/Interim Superintendent	April 1, 2019
Bobbie Jo	Ward	PWM	EC Teacher	April 11, 2019
Darius	White	PWM	Health/PE Teacher	May 5, 2019
Holly	Wang-Riggs	RRMS	Tech Paraprofessionals	June 12, 2019
Added after 4-15-19				
Karl	Trafton	Transportation	Sub Bus Driver	February 13, 2019
Jon	Tamarelli	Transportation	Sub Bus Driver	April 4, 2019
Becky	Reeder	SHES	Grade 2	April 12, 2019
Blanca	Garber	PCHS	Spanish Teacher	April 18, 2019
Jillian	Potter	CES	AIG Facilitator/Instructional Coach	July 2, 2019

Reassignments

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- REASSIGNMENTS				
APRIL 2019				
NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Rosalie	Urbanski	Grade 5 - JC Sawyer	Interventionist - PES	March 25, 2019
Joleesa	Felton	Paraprofessional - PES	EC Teacher - PES	April 2, 2019
Michael	Barclift	Behavior Coach - HLT	Behavior Coach - PWM	April 3, 2019

Leave of Absences

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- LEAVES OF ABSENCE				
APRIL 2019				
NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Ronnie	Morris	Maintenance	Grounds Crew Leader	March 11, 2019
Jennifer	Perry	NES	Kindergarten Teacher	March 25, 2019

Fatima	Simmons	NHS	English Teacher	June 1, 2019
Latitia	Figgs	JCS	Grade 4	May 11, 2019
Evelyn	Bonds	ECMS	Cleaner	May 21, 2019
Added after 4/15/2019				
Twylia	Harry	PES	Teacher Assistant	March 12, 2019
Renita	Burrus	JCS	Bookkeeper	March 14, 2019

Substitutes

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- SUBSTITUTES		
April-19		
Ruben	Chavez	Substitute Bus Driver
Lance	Sharber	Substitute Groundskeeper
Added after 4/15/19		
Shara	Dance	Substitute Cafeteria

VII. Public Forum (Citizen Comments to the Board)

There were no requests to appear before the Board.

VIII. Board Member Reports

XI. Other

Closed Session

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of consulting with the Board attorney regarding a matter within the attorney-client privilege and to preserve that privilege as allowed by NC General Statute 143-318 (a)(3), to discuss one or more personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Mrs. Rhonda James-Davis and Mrs. Sawyer remained.

During the closed session for "Excellent Educators," Board members reviewed resignations, elections, reassignments, leaves of absence, substitutes, coaches and personnel matters.

A motion to come out of closed session was made by Virginia Houston, seconded by George Archuleta, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to accept recommendations from Excellent Educators.

X. Adjournment

There being no further business to come before the Board, the meeting adjourned at 10:00 p.m.

Chair

Secretary