

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 15, 2019

The Elizabeth City-Pasquotank Board of Education met on Monday, April 15, 2019, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

I. Financial, Business and Technology Systems Committee

Committee Members Present: Dr. Denauvo Robinson (Chair), Virginia Houston, Walter Jolly

Other Board Members Present: Sharon Warden, Pam Pureza, Dr. Sheila Williams, George Archuleta

Staff Present: Rhonda James-Davis, Meredith Collins, Tammy Sawyer, Jennifer Hawkins, Mickey Drew, Toni Floyd, Frankie Floyd, Dianne McDowell, Antoinette Reid, Michelle Flach, Amber Godfrey, Michael Thompson

Mr. Floyd shared an HVAC update on Northside Elementary School. Mr. Floyd reported eight classrooms on the blue hall is up and running on the new system. He reported refrigerant lines and overhead electrical is in place in the green hall. Mr. Floyd stated hopefully by the end of spring break the yellow hall will be online.

Mr. Floyd shared information on the HVAC auditorium bids for Sheep-Harney Elementary. Mr. Floyd stated there are three companies that submitted bids. He shared the results from the three bids and George & Company's bid was \$79,065.00 which was lower than the other two bids. Mr. Floyd stated this would replace all the units in the auditorium at Sheep Harney Elementary.

The April Monthly Maintenance, Roof Inspection and Building Rental Reports were shared for information purposes.

Ms. Collins reviewed 2018-2019 Budget Amendments (#104, #204, #304, and #804).

Ms. Collins reviewed the proposed local and capital outlay budget for 2019-2020 with members and briefly discussed anticipated increases with employee benefits, salaries, GPS software for buses, charter school and other initiatives etc.

Ms. Collins reviewed the Synovia Solutions Rental Agreement. She reported transportation is adding more technology to equipment they are already using. Ms. Collins stated this is a 41-month rental agreement.

Ms. Floyd stated the technology is an additional component to what they already have in place. She said this would provide barcode cards for students to check in when they

board the bus. Ms. Floyd stated students would scan on and off the bus to ensure students don't get on the wrong bus, off at the wrong stop or get left on the bus. Also, parents would receive a message letting them know their child is on the bus.

Ms. Sawyer presented the Board of Education DRAFT meeting schedule for 2019-2020. Ms. Sawyer stated there are a couple of committee meetings before Christmas at 6pm after several after winter break. She also stated board meetings are going to be at various school sites.

Dr. Williams asked the board to consider moving board meetings from 2pm to 3pm

Members agreed to the changes from 2-3pm on committee meetings and keep the 6pm time on the 2019-2020 Board Calendar.

Members agreed to place the Fundraiser Request on the April 29th Consent Agenda for Approval.

II. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair), Pam Pureza, George Archuleta

Other Board Members Present: Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

Staff Present: Rhonda James-Davis, Meredith Collins, Tammy Sawyer, Jennifer Hawkins, Mickey Drew, Toni Floyd, Frankie Floyd, Dianne McDowell, Antoinette Reid, Michelle Flach, Amber Godfrey, Michael Thompson

Rhonda James-Davis asked the board to reappoint Marion Harris as the Board's representative on the College of the Albemarle Board of Trustees.

A motion was made by Virginia Houston, seconded by Dr. Sheila Williams, and unanimously carried the reappointment of Marion Harris to the COA Board of Trustees.

III. Personalized Education Committee

Committee Members Present: Walter Jolly (Chair), Dr. Sheila Williams, George Archuleta

Other Board Members Present: Sharon Warden, Dr. Denauvo Robinson, Pam Pureza, Virginia Houston

Staff Present: Rhonda James-Davis, Meredith Collins, Tammy Sawyer, Jennifer Hawkins, Mickey Drew, Toni Floyd, Frankie Floyd, Dianne McDowell, Antoinette Reid, Michelle Flach, Amber Godfrey, Michael Thompson

Ms. Amber Godfrey, Director of Technology, shared an update on Golden Leaf. Ms. Godfrey received notification ECPPS has been awarded the middle school STEM grant

for \$185,000 for the two middle schools. She stated this will provide STEM learning centers for our two middle schools.

Ms. Godfrey shared Battle of the Books update. She thanked the board for supporting Battle of the Books. She said the middle school regional competition was very successful. Ms. Godfrey shared the high school Battle of the Books competition is tomorrow at Northeastern High School, 9:30am and will involve all three schools.

Mr. Drew, Director of Title I, shared an update on the Superintendent's Academic Team awards. He stated we recognized over 750 students this year. Mr. Drew thanked the board for their support.

Rhonda James-Davis asked the board to change the board meeting on May 28th, 2019 from H.L. Trigg to the Central Office.

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to change location of the May 28th board meeting from H.L. Trigg to Central Office.

Ms. Michelle Flach, Director of EC and Support Services, shared an update on Graduation. Ms. Flach stated a letter will be going home to parents of juniors and seniors of the upcoming graduation distinctions. Ms. Flach stated those changes are: Cum Laude (weighted GPA 3.5 – 3.74), Magna Cum Laude (weighted GPA of 3.75 – 3.99), and Summa Cum Laude (weighted GPA of 4.00 and higher). The letter will also include this is part of the 10point grading scale change. Also, Junior Marshals will be honored as those students having a 4.00 or higher weighted GPA. Ms. Flach also stated graduates will be seated alphabetically with academic honor.

IV. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Walter Jolly, Dr. Sheila Williams

Other Board Members Present: Virginia Houston, Mr. George Archuleta, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Rhonda James-Davis, Tammy Sawyer

Closed Session

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Rhonda James-Davis and Tammy Sawyer remained.

During the closed session for "Excellent Educators," Board members reviewed:

- Elections
- Coaches

- Resignations
- Reassignments
- Leave of absences
- Substitutes
- Personnel matters

A motion to come out of closed session was made by Virginia Houston seconded by Walter Jolly, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to adjourn the meeting.

There being no further business, the meeting adjourned at 5:35 p.m.

Chair

Secretary