

**MINUTES**  
**BOARD OF EDUCATION**  
**ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS**  
**January 22, 2019**

The Elizabeth City-Pasquotank Board of Education met on Tuesday, January 22, 2019, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

**I. Financial, Business and Technology Systems Committee**

**Committee Members Present:** Dr. Denauvo Robinson (Chair), Mrs. Virginia Houston, Mr. Walter Jolly

**Other Board Members Present:** Pam Pureza, Dr. Sheila Williams, George Archuleta, Sharon Warden

**Staff Present:** Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Rhonda James-Davis, Jennifer Hawkins, Frankie Floyd, Meredith Collins, Amber Godfrey, Michelle Flach, Attorney John Leidy

The Maintenance Monthly Report/Monthly Roof Inspection and Building Rental Reports were shared for information purposes.

Mr. Cox gave a budget update as of January 22, 2019. Mr. Cox said we have not received all our federal funding as of yet and we have spent about 45 percent of local funding to date. Mr. Cox stated that child nutrition funding is available through March.

Dr. Sanders shared fundraising requests for 2<sup>nd</sup> semester.

Dr. Sanders presented the 2019-2020 calendar recommendations for the traditional school year and the ECP Early College. Dr. Sanders said she met with TAC representatives and they shared the calendars with their respective schools. The schools voted on the option of their choice. Dr. Sanders said the Early College has to be aligned with COA and their classes.

Ms. Warden shared information on the School Calendar Resolution for the Elizabeth City-Pasquotank Board of Education in support of local control of school calendars.

A motion was made by Mrs. Pam Pureza, and seconded by Mr. George Archuleta, and unanimously carried to approve adopting the School Calendar Resolution for the Elizabeth City-Pasquotank Board of Education in support of local control of school calendars.

Mr. Floyd did not have any information from the Safety Team.

Mr. Floyd gave an update on the lightening with Helios Energy. Mr. Floyd said Helios Energy has been to all the schools.

Mr. Cox stated on February 7, he and Mr. Floyd will have a conference call with Helios to go over the report. The final report is expected to be completed by January 31<sup>st</sup>. Mr. Cox said Helios Energy will bring their proposal to the board on February 18, at 4:00 p.m.

## **II. Global Citizens and Healthy Students Committee**

**Committee Members Present:** Virginia Houston (Chair), Pam Pureza, George Archuleta

**Other Board Members Present:** Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

**Staff Present:** Dr. Joanne Sanders, Andrew Cox, Rhonda James-Davis, Jennifer Hawkins, Amber Godfrey, Frankie Floyd, Meredith Collins, Michelle Flach, Attorney John Leidy

No items to be discussed.

## **III. Personalized Education Committee**

**Committee Members Present:** Walter Jolly (Chair), George Archuleta, Dr. Sheila Williams

**Other Board Members Present:** Virginia Houston, Pam Pureza, Dr. Robinson, Sharon Warden

**Staff Present:** Dr. Joanne Sanders, Andrew Cox, Rhonda James-Davis, Jennifer Hawkins, Amber Godfrey, Frankie Floyd, Meredith Collins

Jennifer Hawkins, Director of Testing/Accountability, shared information on student discipline. She said as of this year, the discipline is almost in-half compared to last year's out of school suspensions for misconduct. Ms. Hawkins said some of the efforts we have made are the SRO training, EC 101, teen court, administrative training in alternative to suspensions, manifestation/LEA training, AU101, as well as school and district level trainings.

Jennifer Hawkins shared testing updates on English II, Math I and Math III, and Biology. Several of these reports will not be available until spring or fall.

Dr. Sanders proposed to move February 25, board meeting to NHS to recognize the football team.

A motion was made by Mrs. Pam Pureza, and seconded by Dr. Sheila Williams, and unanimously carried to approve move the February 25, board meeting to NHS to recognize the football team.

Dr. Sanders shared a "draft" drug testing handout to discuss at a later date.

Ms. Warden made a recommendation to temporarily suspend Policy 7100 for limited purpose for allowing hiring of immediate family.

A motion was made by Dr. Denauvo Robinson, and seconded by Mrs. Pam Pureza, and unanimously carried to temporarily suspend Policy 7100 for limited purpose for allowing hiring of immediate family.

#### **IV. Excellent Educators**

**Committee Members Present:** Pam Pureza (Chair), Walter Jolly, Dr. Sheila Williams

**Other Board Members Present:** Virginia Houston, Mr. George Archuleta, Dr. Denauvo Robinson, and Sharon Warden

**Staff Present:** Dr. Joanne Sanders and Tammy Sawyer

John Leidy, Board Attorney, was also present.

#### **Closed Session**

A motion was made by Pam Pureza seconded by George Archuleta, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6) and NC General Statute 143-318.11 (a) (3).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Sanders, Attorney John Leidy, and Tammy Sawyer remained.

During the closed session for "Excellent Educators," Board members reviewed:

- Elections
- Coaches
- Resignations
- Reassignments
- Leave of absences
- Substitutes
- Terminations

A motion to come out of closed session was made by Mrs. Virginia Houston seconded by Mrs. Pam Pureza, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Mrs. Pam Pureza, seconded by Dr. Denauvo Robinson, and unanimously carried to approve placing items recommended for approval on the January 28, 2019 consent agenda.

A motion was made by Mrs. Pam Pureza, seconded by Mrs. Virginia Houston, and unanimously carried to adjourn the meeting.

There being no further business, the meeting adjourned at 4:39 p.m.

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Chair

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Secretary