

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
June 17, 2019**

The Elizabeth City-Pasquotank Board of Education met on Monday, June 17, 2019, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

**I. Financial, Business and Technology Systems Committee**

**Committee Members Present:** Dr. Denauvo Robinson, (Chair); Virginia Houston, Walter Jolly

**Other Board Members Present:** Sharon Warden, Pam Pureza, Dr. Sheila Williams, George Archuleta

**Staff Present:** Rhonda James-Davis, Meredith Collins, Tammy Sawyer, Michelle Flach, Jennifer Hawkins, Frankie Floyd, Amber Godfrey, Antoinette Reid, Mickey Drew

The June Monthly Maintenance, Roof Inspection and Building Rental Reports were shared for information purposes.

Mr. Floyd shared an HVAC update on Northside Elementary School. Mr. Floyd reported NES is near completion. He said most classrooms, office areas, and hallways are operating on the new system. He stated the multipurpose room and cafeteria are about 95% complete. Mr. Floyd stated they are on schedule to finish ahead of the date given.

Ms. Collins presented information on the following and recommended placing the items on the June 27<sup>th</sup> consent agenda:

- 2019-20 Final Local and Capital Budget
- Superintendent Year-End Budget Amendment Authority
- 2019-20 Interim Budget Resolution

Interim Rhonda James-Davis and Ms. Collins presented the 2019-20 Final Local and Capital Budget based on the amount allocated by the Pasquotank Board of Commissioners.

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to approve placing the 2019-20 Final Local and Capital Budget, Superintendent Year-End Budget Amendment Authority, and 2019-20 Interim Budget Resolution on the June 27<sup>th</sup> consent agenda.

Ms. Collins reported on the following insurance renewals for the 2019-2020 school year.

- DPI property insurance
- Cyber Insurance
- Errors & Omission General Liability (NCSBA Trust)
- Inland Marine/Automobile (NCSBA Trust)
- Worker's Compensation changing vendor to Liberty Mutual

## **II. Global Citizens and Healthy Students Committee**

**Committee Members Present:** Virginia Houston (Chair); Pam Pureza, George Archuleta

**Other Board Members Present:** Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

**Staff Present:** Rhonda James-Davis, Meredith Collins, Tammy Sawyer, Michelle Flach, Jennifer Hawkins, Frankie Floyd, Amber Godfrey, Mickey Drew, Antoinette Reid,

No items to be discussed at this time.

Mr. Archuleta shared with board members that he would like to discuss the policies on student bullying and discipline when the new superintendent, Dr. Edmonds, reports in July.

## **III. Personalized Education Committee**

**Committee Members Present:** Walter Jolly (Chair); Dr. Sheila Williams, George Archuleta

**Other Board Members Present:** Virginia Houston, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

**Staff Present:** Rhonda James-Davis, Meredith Collins, Tammy Sawyer, Michelle Flach, Jennifer Hawkins, Frankie Floyd, Amber Godfrey, Mickey Drew, Antoinette Reid

No items to be discussed at this time.

## **IV. Excellent Educators**

**Committee Members Present:** Pam Pureza (Chair), Walter Jolly, Dr. Sheila Williams

**Other Board Members Present:** Virginia Houston, George Archuleta, Dr. Denauvo Robinson, Sharon Warden

**Staff Present:** Rhonda James-Davis, Tammy Sawyer, Meredith Collins, Michelle Flach, Amber Godfrey, Frankie Floyd, Jennifer Hawkins, Mickey Drew, Antoinette Reid

## **Closed Session**

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Ms. Rhonda James-Davis and Tammy Sawyer remained.

During the closed session for "Excellent Educators," Board members reviewed elections, resignations, leaves of absence, substitutes, terminations, 2019-20 non-renewal, 2019-20 1-year contract, 2019 summer employment and personnel matters.

A motion to come out of closed session was made by Pam Pureza seconded by Dr. Denauvo Robinson, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Jennifer Hawkins answered questions from members related to Second Chance Summer School.

There being no further business, the meeting adjourned at 3:43 p.m.

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Chair

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Secretary