

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
February 18, 2019**

The Elizabeth City-Pasquotank Board of Education met on Monday, February 18, 2019, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

**I. Financial, Business and Technology Systems Committee**

**Committee Members Present:** Walter Jolly, Virginia Houston

**Other Board Members Present:** Sharon Warden, Pam Pureza, Dr. Sheila Williams, George Archuleta

**Staff Present:** Dr. Joanne Sanders, Tammy Sawyer, Rhonda James-Davis, Jennifer Hawkins, Frankie Floyd, Michelle Flach, Amber Godfrey

**Other community members present:**

Mr. John Leidy, Board Attorney, was present.

Mr. Floyd shared an update on the HVAC system at Northside. He stated the cement has been poured, two sets of HVAC lines are in, electrical sockets have been put in blue hall, and most of the equipment has been delivered. Mr. Floyd stated the blue hall has been tested and ready to go on the new HVAC system soon. He said the yellow hall should be tested by the end of the week.

The Maintenance Monthly Report/Monthly Roof Inspection and Building Rental Reports were shared for information purposes.

Dr. Sanders presented Budget Amendments on 103, 203, 303, 402, and 803 and recommended they be placed on the February 25<sup>th</sup> consent agenda.

Ms. Amber Godfrey recommended a list of obsolete computer and electronic equipment to be declared as surplus for sale/disposal.

**II. Global Citizens and Healthy Students Committee**

**Committee Members Present:** Virginia Houston (Chair), Pam Pureza, George Archuleta

**Other Board Members Present:** Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

**Staff Present:** Dr. Joanne Sanders, Rhonda James-Davis, Jennifer Hawkins, Amber Godfrey, Michelle Flach

Ms. Michelle Flach gave an update on school nurses. She stated at this time we have eight school nurses and some of the nurses share schools. Ms. Flach stated our largest schools along with middle schools each have a nurse assigned to them, and the smaller schools and both high schools share a nurse. She said the school health nurse manual has priorities that are set in place and ranked in four categories. School nurses assigned to a school have more time to devote to all four categories and the ones that are split have to prioritize.

### **III. Personalized Education Committee**

**Committee Members Present:** Walter Jolly (Chair), Dr. Sheila Williams, George Archuleta

**Other Board Members Present:** Virginia Houston, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

**Staff Present:** Dr. Joanne Sanders, Rhonda James-Davis, Jennifer Hawkins, Amber Godfrey,

Jennifer Hawkins is requesting approval for Second Chance Summer Program. She said last year, we did our first summer program and we took advantage of students coming back to give them additional support on the end of grade test. She said this year we will test in grades 4-8, ELA and science grades 5-8. Ms. Hawkins is asking the board to approve the summer program again this year. She stated it was very beneficial.

Ms. Godfrey shared on February 7, the Golden Leaf and Stem Initiative was approved, and we will be receiving \$360,000.00 to fund stem labs at each of our high schools and fund a stem coach/lab coordinator position for the first year .

Ms. Godfrey also shared in December, she and Ms. Rhonda James-Davis submitted a letter of intent for the "Go STEM II initiative" for our middle schools. Ms. Godfrey and Ms. James-Davis are going to submit a STEM application that will focus on our middle schools. She said the intent is to have a smooth transition from middle school to high school increasing those career pathways for our CTE programs.

Ms. Godfrey shared information on the Amazon Future Engineer Program. She said ECPPS has been selected as an Amazon Future Engineer school, which is a partnership between Amazon and Edhesive to improve access to computer science education. She stated students will have access to Introduction to Computer Science, AP Computer Science Principles, and AP Computer Science A courses.

Ms. Godfrey shared a handout on Battle of the Books Competitions. She said this is the first year we have done all elementary schools. Ms. Godfrey said the first competition will be March 14<sup>th</sup> at ECSU Ridley Student Center, ECPPS Middle School Battle of the Books is April 2<sup>nd</sup> at River Road Middle School, and the Regional Middle School Battle of the Books is April 12<sup>th</sup> at the Museum of the Albemarle.

Michelle Flach shared information on the New Graduation Rankings. She stated in accordance with the state initiative, which began in 2015, to move towards the Latin Honor criteria for graduation. She said this will be our first year to implement the change. Ms. Flach indicated parents and students have been made aware through meetings and conversations. She stated instead of honor distinction we will have three levels of distinction (Cum Laude, Magna Cum Laude, and Summa Cum Laude). She said we are working through the selection of speakers for graduation as well. Ms. Flach stated Valedictorian and Salutatorian will no longer be the emphases for graduation. She said it will be the distinction honors for graduation in groupings. She said we will still have cords – this will not change.

#### **IV. Excellent Educators**

**Committee Members Present:** Pam Pureza (Chair), Walter Jolly, Dr. Sheila Williams

**Other Board Members Present:** Virginia Houston, George Archuleta, Dr. Denauvo Robinson, Sharon Warden

**Staff Present:** Dr. Joanne Sanders, Tammy Sawyer

John Leidy, Board Attorney, was also present.

#### **Closed Session**

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(1)(3) and (6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Sanders and Tammy Sawyer remained.

During the closed session for "Excellent Educators," Board members reviewed:

- Elections
- Resignations
- Reassignments
- Leave of absences
- Substitutes
- Personnel matters
- Terminations

A motion to come out of closed session was made by Pam Pureza seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session a motion was made by George Archuleta, and seconded by Dr. Sheila Williams, and unanimously carried to accept the Superintendent's recommendation to hire a principal for Central Elementary School.

Following closed session, a motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried to approve placing items recommended for approval on the February 25, 2019 consent agenda.

A motion was made by Virginia Houston, seconded by George Archuleta, and unanimously carried to adjourn the meeting.

There being no further business, the meeting adjourned at 7:47 p.m.

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Chair

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Secretary