

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
July 23, 2018**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, July 23, 2018 at 7:00 p.m., in the Board Room of the Administrative Building. The following Board members were present and constituted a quorum:

Ms. Sharon Warden, Chair

Mr. Walter Jolly

Mr. Barry Overman

Dr. Denauvo Robinson

Mrs. Pam Pureza

Mrs. Virginia Houston

Dr. Sheila Williams

The following Central Office and District staff members were present:

Mr. Steve Lassiter, Assistant Superintendent

Dr. Joanne Sanders, Chief Academic Officer

Mr. Andrew Cox, Chief Financial Officer

Ms. Caroline Gordon, Public Information Assistant

Mr. Anthony Perkins, JC Sawyer Principal

**I. Meeting Called to Order**

Chair Warden called the meeting to order.

**II. Pledge of Allegiance and Moment of Silence**

Mr. Lassiter led members and guests in the Pledge of Allegiance and a Moment of Silence.

**III. Approval of Agenda (Action)**

A motion was made by Barry Overman seconded by Dr. Sheila Williams and unanimously carried to approve the agenda as presented.

**IV. Recognition of Guests**

Chair Warden recognized guests present.

**V. Superintendent's Report**

Mr. Lassiter provided the dates for the NCSBA Fall Law Conference in Asheville. The dates are October 17-19, 2018. He also provided dates for the NCSBA Annual Conference in Greensboro. The dates are November 12-14, 2018.

Ms. Marie Alvarez, Weeksville Elementary School Teacher of the Year, spoke on the honor of being selected as the Weeksville Elementary Teacher of the Year. She shared that it is an honor and she is humble to have received such an award as an Art Teacher. She states, "I have a strong passion in what I do and what I do, is for the kids. I get involved in almost everything at school. I want them to feel a part of what we do at school, it pulls them into the community. Art teaches you about life. It is everywhere in life, it's a new way of thinking. Art teaches many skills such as persistence, determination, and patience, it is not just about creativity". Ms. Alvarez likes to get involved with the children who need guidance. She states that they seem to do better in Art and Music than their other subjects at first, then everything else falls into place. She states, "it has been a very rewarding career". She is in her 12th year of teaching and she also states, "I love what I do, thank you". Board members thanked Ms. Alvarez for her hard work.

**VI. Approval of Minutes**

A motion was made by Pam Pureza, seconded by Walter Jolly and unanimously carried to approve the minutes of June 28, 2018 (Regular Meeting).

**VII. Consent Agenda**

A motion was made by Barry Overman, seconded by Dr. Denauvo Robinson, and unanimously carried to approve the following consent agenda items:

Financial, Business and Technology Systems

1. Request for Technology Surplus
2. Building Rental Report (information only)
3. Maintenance Monthly Report/Roof Report (information only)

Excellent Educators

1. Resignations (information only)

NAME	LAST	SITE	ASSIGNMENT
Delores	Cooper	Transportation	Bus Driver
Mary	McPherson	Transportation	Bus Driver
Shelby	Hughes	ECMS	Exceptional Children Teacher
Teri	Doleski	Northside	Elementary Teacher - Grade 3
Vanessa	Shaw	JC Sawyer	After School Care Lead Teacher
James	Scott	NHS	Health/Physical Education Teacher
Chris	McGee	PCHS	Health/Physical Education Teacher
Holly	Barrington	PW Moore	Elementary Teacher - Grade 3
Robyn	Culpepper	PW Moore	Exceptional Children Teacher

<b>Coaches:</b>			
Maitlyn	Gregory	NHS	Volleyball Assistant Coach
Jonathan	Watts	NHS	JV Baseball Coach
Chris	McGee	PCHS	Head Football Coach/Track Coach

## 2. Elections

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Christopher	Wilder, Sr.	ECMS	Social Studies Teacher	August 16, 2018
Ashley	Richardson	ECMS	ELA Teacher	August 16, 2018
Marlene	Perkins	ECMS	Math Teacher	August 16, 2018
Amanda	Howell	Northside	Elementary Teacher	August 16, 2018
Rebecca	McKee	JC Sawyer	Elementary Teacher	August 16, 2018
Aeon	King	NHS	Math Teacher	August 16, 2018
Jhneal	Clarke	NHS	Math Teacher	August 16, 2018
Juvanda	Crutch	PCHS	Principal	July 9, 2018
Sheldon	Anderson	PCHS	Math Teacher	August 16, 2018
Petronia	McDonald-Morgan	PCHS	Math Teacher	August 16, 2018
Wendy	Channell	PCHS	Science Teacher	August 16, 2018
Jade	LaDow	PCHS	Science Teacher	August 16, 2018
Blanca	Garber	PCHS	Spanish Teacher	August 16, 2018
Geoff	Harte	PCHS	Spanish Teacher	August 16, 2018
Mitchell	Coffey	PCHS	JROTC	August 16, 2018
Sarah	Berard	PW Moore	Elementary Teacher	August 16, 2018
Alexa	Goffos	PW Moore	Elementary Teacher	August 16, 2018
Tomeka	Thomas-Mills	PW Moore	Elementary Teacher	August 16, 2018
Tomoy	Rudduck	PW Moore	Elementary Teacher	August 16, 2018
Melitta	Smith	RRMS	Science Teacher	August 16, 2018
Athena	Sivongsa	RRMS	Social Studies Teacher	August 16, 2018
Allan	Brothers	RRMS	Health/Physical Education Teacher	August 16, 2018
Shannon	Meads	Sheep-Harney	Special Pre-K Teacher	August 16, 2016
Nicole	Williams	Sheep-Harney	Elementary Teacher	August 16, 2018
Victor	Agraz	Early College	Science Teacher	July 30, 2018
Wesley	Young	Early College	Social Studies Teacher	July 30, 2018
Liesa	Hopson-Brown	JC Sawyer	Paraprofessional 30	August 16, 2018
Karen	Ellis	Pasquotank	Behavior Coach	August 16, 2018
Shatona	Williams	PCHS	Paraprofessional Exceptional Children	August 16, 2018
Vanessa	Brooks	PW Moore	Paraprofessional 30	August 16, 2018
<b>Coaches:</b>				
Julia	Maxwell*	PCHS	JV Volleyball Coach	July 31, 2018

Jaron	Moore*	PCHS	Head Basketball Coach	November 1, 2018
Larry	Collins*	PCHS	JV Head Basketball Coach	October 18, 2018
Brandon	Wilkins*	PCHS	Varsity Head Baseball Coach	February 13, 2019
Allan	Brothers*	RRMS	Head Football Coach	August 20, 2018
Allan	Brothers*	RRMS	Boys' Assistant Basketball Coach	August 20, 2018
Melitta	Smith*	RRMS	Cheerleader Advisor	August 20, 2018
*Denotes part-time				

### 3. Leaves of Absence

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Cheryl	Hassell	Northside	Head Custodian	June 11, 2018

### 4. Reassignments

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Beverly	Fonville	Parent Engagement Specialist/Admin Assistant - Central Services	Human Resources Assistant - Central Services	July 1, 2018
Eric	Green	Plumber I - Maintenance	Plumber II - Maintenance	July 1, 2018
Kristy	Hornthal	Paraprofessional - JC Sawyer	Elementary Teacher - JC Sawyer	August 16, 2018
Nicole	Cowell	ELA Teacher - ECMS	English Teacher - NHS	August 16, 2018
Nancy	Wilson	Cleaner - Central Services and NHS	Custodian - NHS	July 1, 2018
Shannon	Johnson	Paraprofessional Excep Child - HL Trigg	Elementary Teacher - Pasquotank	August 16, 2018
Jason	Denscombe	Paraprofessional Excep Child Job Coach - NHS	Student Advocate - PCHS	August 16, 2018
Connie	Whidbee	Business Education Teacher - RRMS	Business Education Teacher - PCHS	August 16, 2018
Dena	Banks	Elementary Teacher - Pasquotank	School Level Instructional Coach - PW Moore	August 16, 2018
Bridgett	Bryant	Paraprofessional Excep Child - Pasquotank	Exceptional Children Teacher - PW Moore	August 16, 2018
Darnell	Spellman	Business Education Teacher - NHS	Business Education Teacher - RRMS	August 16, 2018
Kiona	Wilson	Elementary Teacher - Pasquotank	Pre-K Teacher - Sheep-Harney	August 16, 2018
Doriane	Johnson-Felton	Paraprofessional 30 - Sheep-Harney	Elementary Teacher - Sheep-Harney	August 16, 2018
Mary	Forsblom	Paraprofessional 30 - Weeksville	Elementary Teacher - Weeksville	August 16, 2018

5. Substitutes

NAME	LAST	ASSIGNMENT
Patrick	Leary	Substitute Custodian

6. Cafeteria Summer 2018

Name	Last	Site	Program
Yolanda	Banks	Sheep-Harney	YMCA, Boys & Girls Club, Girls Inc., PALS, Extravagant Kids
Latonya	King	Sheep-Harney	
Linda	Dance	PW Moore	Summer School Elementary, Tender Years
Renesh a	Bowe	Pasquotank	Summer School Elementary, Camp Wanna Go,Go and Debry Housing
Kina	Bowe	Pasquotank	
Deloris	Brumsey	RRMS	Summer School Middle
Maria	Griffin	RRMS	
Shirley	Williams	RRMS	
Tracy	Cleghorn	Central	Summer Reading Camp
Shelia	Graham	Central	
Deloris	Brumsey	PCHS	Group Workforce
Joann	Cowell		
Linda	Dance		
Maria	Griffin		
Debbie	Hassell		
Darlene	May		
Crystal	Turner		

7. Reading Camp

<u>Lead Teachers</u>	<u>Teacher Assistant</u>
Leigh Austin	Lynasia Alexander-Presley
Rachel Benton	Patricia Brewer
	Dorethea Grayson
<u>Teachers</u>	Jenny Haley Abbitt
Andrae Banks	Shelly Herring
Alicia Billups	Letitia Ishman
Charlotte Blount	Monata' Johnson
Charma Boyd	Tonya Johnson
Tammy Campbell	Mackenzie O'Brien
Teri Doleski	Shayla Pierce
Stella Duhaim	Hailey Schaan
Latitia Figgs	Bernadine Spence
Nina Griffin	Virginia Williams

Jessica Harrell	Pamela Winslow
Jennifer Kresicki	
Nicole Lavinder	<b>School Nurse</b>
Amanda Lowman	Jean Sawyer
Janet Overton - EC	
Katrina Sutton	<b>Custodian</b>
Melanie Whidbee	Shirelle Wood
Denita Whitfield	
Nekia Williams - EC	<b>Substitutes</b>
Bernadine Wood	Teenia Riddick
Misty Wooten	Virginia Walton

8. 2<sup>nd</sup> Chance 2018

**Lead Teachers**

Dena Banks  
Chandra Eley  
Marvina Griffin  
Eboni Stallings

**Teachers**

Jeannie Ambrose  
Deanna Aston  
Rebecca Ayers  
Therisha Bennett  
John Bicknell  
Charlotte Blount  
Casey Brammer  
Jasmine Brooks  
Lashekia Brothers

Sarah Chase  
Deitra Cherry  
Jennifer Combs  
Delsey Curtis  
Stella Duhaime  
Candice Duty  
Corrolyn Edwards  
Maryann Everett  
Heather Formo  
Karen Garnon  
Stephanie Hall  
Jessica Harrell  
Stephanie Huffman  
Monata' Johnson  
Jasmine Jones  
Jennifer Kresicki  
Linda Lenau

**Teachers**

Jorice Manuel  
Patrice Mouton  
Angela Moxley  
Janet Overton  
Alicia Palmer

**Bethany Riddick**

Shawnta Sanders  
Sabrina Sears  
Sheryl  
Stephenson-Seib  
Dollie Simpson  
Nicole Skagerberg  
Junius Spellman  
Dawn Stallings  
Dyann Stephens  
Yvette Swain  
Elsie

Boone-Thompson  
Crystal Toth  
Jill Turner  
Novilla Turner  
Alberta Wandell  
Linda White  
Mia Gregg-Wiggins  
Bernadine Wood

**Teacher Assistant**

Ric-Keeya Brickhouse  
Kammidy Dance  
Victoria Etheridge  
Doriane Johnson-Felton  
Chris Gilliam  
Gwendolyn Glasper  
Karen Gregory  
Elisa Griffin

Candice Hill  
Tameka Jackson  
Avery Jennings  
Bernadette Johnson  
Shannon Johnson  
Vicki Nixon  
Richard Lenau

Lynasia Alexander-Presley  
Glenn Rountree  
Antonina Ruzzo  
Kiaona Wilson-Seymore  
DeTra Stith  
Joseph Welch

**Custodian**

Tamekia Cunningham  
Lethia Jones  
Nancy Wilson  
Shirelle Wood

Sandra Lewis  
Sarah Lindsey  
Myra Loitsch  
Dana Malley

### **VIII. Public Forum (Citizen Comments to the Board)**

There were no requests to appear before the Board.

### **IX. Board Member Reports**

Walter Jolly wanted to recognize the community involvement such as the Albemarle Museum and other businesses with the students this summer. He sees that they are going on more field trips and activities this year. Mr. Jolly thanks everyone for all their involvement.

### **X. Other Closed Session**

A motion was made by Pam Pureza seconded by Barry Overman, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6) and to confer with the Board Attorney to preserve client/attorney privilege.

Upon the Board's motion to enter closed session, staff and guests exited the board room. Mr. Lassiter and the Board Attorney John Leidy remained.

During closed session, Mr. Lassiter and Board members discussed licensure requirements, resignations, elections at the school level, and the selection process of teachers and coaches. An update on the status of vacancies for each school was provided by Mr. Lassiter.

With there being no further questions about the personnel report, Mr. Lassiter and Krystle Figueroa exited the room at 7:35pm. Board Attorney, John Leidy remained.

A motion to come out of closed session was made by Pam Pureza, seconded by Barry Overman, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session a motion was made by Pam Pureza, seconded by Barry Overman, and unanimously carried for the approval of information presented while in closed session.

**XII. Adjournment**

There being no further business to come before the Board, the meeting adjourned at 9:15pm.