

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
February 25, 2019**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, February 25, 2019 at 7:00 p.m., at Northeastern High School. The following Board members were present and constituted a quorum:

Ms. Sharon Warden, Chair

Mr. George Archuleta
Mr. Walter Jolly
Dr. Denauvo Robinson

Mrs. Pam Pureza
Mrs. Virginia Houston
Dr. Sheila Williams

The following Central Office and District staff members were present:

Dr. Joanne Sanders, Interim Superintendent
Ms. Meredith Collins, Interim Finance Officer
Mrs. Tammy W. Sawyer, Community Schools Director/Public Information Officer

Mr. John Leidy, Board Attorney, was present

I. Meeting Called to Order

Chair Warden called the meeting to order.

II. Pledge of Allegiance and Moment of Silence

Brianna Shannon and Jazmyne Smith led members and guests in the Pledge of Allegiance.

Dr. Sanders led members and guests in a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made Virginia Houston, seconded by George Archuleta, and unanimously carried to approve the agenda as presented.

IV. Approval of Minutes

A motion was made by Virginia Houston, seconded by George Archuleta, and unanimously carried to approve the minutes of January 28, 2019 (Regular Meeting) and February 18, 2019 (Committee Meeting).

V. Superintendent's Report

Dr. Sanders recognized the student athletes and coaching staff members from Northeastern High School. Dr. Sanders, said going the state championship game this year was an amazing experience for our athletes, coaches, school and our community. Dr. Sanders said she has not witnessed school spirit within the community as much as she did during this momentous time. Dr. Sanders said with great honor, she along with the Board of Education, recognized the following football players and coaches for exceeding excellence this year. Dr. Sanders presented a certificate to each team player.

Dr. Sanders recognized the 2018-2019 Varsity Cheerleaders and coaches for placing 2nd place in the North Carolina High School Athletic Association State Championship and for placing 1st in the North Carolina Cheerleading Coaches Association State Championship. Dr. Sanders presented a certificate to each cheerleader.

Ms. Sharon Warden, Board Chair, shared a poem she had written for the football team and cheerleaders.

Ms. Karen Kidd, 2018-2019 Teacher of the Year, spoke on behalf Central Elementary School. Ms. Kidd thanked Mr. Jolly for his support and encouragement as her first administrator. Ms. Kidd said she strives to have the same positive impact on her students. Ms. Kidd said she believes we need to focus on developing the entire child, socially, emotional and academically especially in grades K-2; where reading is the basis for all learning and grades 3-5 we use reading for learning. She said we need to lower class sizes, add support personnel such as classroom assistants and school counselors. Ms. Kidd also addressed concerns about teacher supplements.

Mr. Floyd share information on the roofing bids to complete restoration work at Trigg, Central and PW Moore Elementary. Mr. Floyd stated there were five companies interested but only three companies submitted a bid. He shared the results from the three bids and Roof Engineering return a bid for all three schools in the amount of \$465,326.00 which is lower than the other two bids. Mr. Floyd is recommending Roof Engineering for the contract with a 20-year warranty on all three roofing projects. Mr. Floyd also stated Tremco is the product and Roof Engineering is the contractor.

A motion was made by Pam Pureza, seconded by Denauvo Robinson, to except the contract for Roof Engineering in the amount of \$465,326.00.

VI. Consent Agenda (Action)

A motion was made by Virginia Houston, seconded by Walter Jolly, and unanimously carried to approve the following consent agenda items:

Financial, Business, and Technology System

1. Surplus Equipment Removal
2. Second Chance Summer School
3. Budget Amendments 103, 203, 303, 402, and 803

Personalized Education

1. Second Chance Summer Program

Excellent Educators

Elections

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- ELECTIONS				
FEBRUARY 2019				
NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
LaTonya	Hinton	ECMS	Guidance Counselor	February 5, 2019
Stephanie	Grubb	CES	Teacher - Grade 3	February 11, 2019

Shatona	Williams	PWM	Exceptional Children	February 11, 2019
Ouida	Daniels	NHS	ROTC Instructor	February 11, 2019
Tracy	Gregory	CES	Principal	TBD
Johnna	Purkett	Various	Exceptional Children Chair Person	February 5, 2019
Shel	Davis	CES	Interim Principal	February 5, 2019
Brandon	Watson*	JCS	AFSC Program Assistant	February 12, 2019
Marion	Ames*	PES	AFSC Program Assistant	February 15, 2019
*Denotes part-time				

Coaches

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- COACHES			
February-19			
NAME	LAST	ASSIGNMENT	SITE
No Coaches at this time			

Resignations (information only)

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- RESIGNATIONS			
FEBRUARY 2019			
NAME	LAST	ASSIGNMENT	EFFECTIVE
Cynthia	Toxey	AFSC Assistant	December 19, 2019
Shaneika	McMillan	AFSC Lead Teacher	January 21, 2019
Tammie	Sanders	Café Assistant	January 28, 2019
Courtney	Smith	Asst. Softball Coach	February 2, 2019
Charlie	Mitchell	Grade 4	February 6, 2019
Amanda	Butler	Grade 4	February 7, 2019
Rachel	Pizano	Grade 1	February 15, 2019
Jessica	White	Grade 5	February 22, 2019
Dana	Harrison	Data Manager/Guidance Receptionist	February 22, 2019

Reassignments

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- REASSIGNMENTS			
FEBRUARY 2019			
NAME	LAST	CURRENT ASSIGNMENT	DATE
Michael	Powell	Substitute Bus Driver	February 8, 2019
Maryann	Everett	Grade 3 - PES	March 4, 2019

Leave of Absences

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- LEAVES OF ABSENCE			
FEBRUARY 2019			
NAME	LAST	ASSIGNMENT	BEGINNING DATE
Kim	Morris	Paraprofessional EC	January 2, 2019
Destinee	Barrera	Grade 2	January 29, 2019
Brad	Buckner	Social Studies	<i>Intermittent Leave starting 2/5/19</i>
Shante	Branch	Guidance Counselor	May 17, 2019

Substitutes

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- SUBSTITUTES		
February-19		
NAME	LAST	ASSIGNMENT
Shawndra	Lee	Substitute EC Bus Monitor
Jennifer	Flores	Substitute - Cafeteria
Riquel	Overton	Substitute - Cafeteria
Robert	White	Substitute EC Bus Monitor
Mollie	Williams	Substitute EC Bus Monitor
D'Andra	Drewitt	Substitute Teacher
Jamie	Ayscue	Substitute Teacher
Cassandra	Holley	Substitute Teacher
Bonnie	Harris	Substitute Teacher
Jessie	Riddick	Substitute Teacher
Josephina	Spruill	Substitute Teacher
Austin	Whedbee	Substitute Teacher

Terminations

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- TERMINATIONS			
FEBRUARY 2019			
NAME	LAST	SITE	ASSIGNMENT
Albert	Davis	Transportation	Bus Driver

VII. Public Forum (Citizen Comments to the Board)

There were no requests to appear before the Board.

VIII. Board Member Reports

There were no Board reports given.

IX. Other

Closed Session

A motion was made by Pam Pureza seconded by George Archuleta, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board for student confidentiality purposes, and to confer with our board attorney as allowed by NC General Statute 143-318.11(a) (1)(3)(6)

Upon the board’s motion to enter closed session, staff and guests exited the board room. Dr. Sanders and Mrs. Sawyer remained.

A motion to come out of closed session was made by Virginia Houston, seconded by Sharon Warden, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent’s office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by George Archuleta, seconded by Pam Pureza, and unanimously carried to adjourn the meeting

X. Adjournment

There being no further business to come before the Board, the meeting adjourned at 9:20 p.m.

Chair

Secretary