

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
October 21, 2019**

The Elizabeth City-Pasquotank Board of Education met on Monday, October 21, 2019, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

Closed Session

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried for the Board to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143.318.11(a)(6); for the purpose of taking action regarding plans for school safety as allowed by N.C. General Statute 143.318.11(a)(8); and for the purpose of discussing student related matters that is privileged or confidential pursuant to state or federal law or not considered a public record as allowed by N.C. General Statute 143.318.11(a)(1).

Upon the Board's motion to enter closed session, staff and guests exited the board room. Dr. Catherine Edmonds, Frankie Floyd, Christie Saunders, and Tammy Sawyer remained for school safety discussion. Closed session began at 3:05 p.m.

Following the discussion on school safety, Christie Saunders and Frankie Floyd exited the closed session. Meredith Collins joined the closed session for the discussion of student related matters.

Following the discussion related to student matters, Meredith Collins exited the board room. Dr. Catherine Edmonds and Tammy Sawyer remained for the Excellent Educator discussion.

I. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Walter Jolly, Dr. Sheila Williams

Other Board Members Present: George Archuleta, Virginia Houston, Dr. Denauvo Robinson, Sharon Warden

A motion to come out of closed session was made by Walter Jolly, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 4:33 p.m.

Principal of the Year Presentation

Principal Adrian Fonville was announced as Principal of the Year for ECPPS for 2020. Dr. Edmonds shared with those present, the announcement of our Principal of the Year.

The RRMS staff joined us briefly for this special surprise.

II. Global Citizens & Healthy Students

Committee Members Present: Virginia Houston (Chair), Pam Pureza, George Archuleta

Other Board Members Present: Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

Staff Present: Dr. Catherine Edmonds, Angela Cobb, Meredith Collins, Juvanda Crutch, Frankie Floyd, Adrian Fonville, Amber Godfrey, Dexter Jackson-Heard, Katina Jones-Waples, Delishia Moore, Tammy Sawyer, James Schiffbauer, Simona White, Marie Moss, PES AIG, Maryann Everett, Lauren Williams, Nina Griffin, Dianne McDowell, Jennifer Hawkins, Michelle Flach, Stephanie Ambrose, Colina Bartlett

Duke/UNC Tobacco Treatment Specialist Training Programs

Teresa Beardsley, Regional Tobacco Prevention Specialist, and Kris Fletcher, Public Health Education Specialist for Dare County, joined us to share information on a training program through Duke/UNC for Tobacco Treatment Specialists. She shared the value of having staff trained to assist students who may be dealing with tobacco dependency. She also made us aware of scholarship opportunities to assist school districts with funding for the training which is \$800 per person.

Dr. Robinson strongly urged the Board to consider pursuing this opportunity to have staff trained to support our students who may be dealing with this dependency. Vice-chair Houston also expressed her support for having staff trained.

III. Personalized Education

Committee Members Present: Walter Jolly (Chair), Dr. Sheila Williams, George Archuleta

Other Board Members Present: Virginia Houston, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Catherine Edmonds, Angela Cobb, Meredith Collins, Juvanda Crutch, Frankie Floyd, Adrian Fonville, Amber Godfrey, Dexter Jackson-Heard, Katina Jones-Waples, Delishia Moore, Tammy Sawyer, James Schiffbauer, Simona White, Marie Moss, Bernadine Wood, Maryann Everett, Lauren Williams, Nina Griffin, Dianne McDowell, Jennifer Hawkins, Michelle Flach, Stephanie Ambrose, Colina Bartlett

Trauma & Learning/Restorative Justice

Chanda Battle, Program Coordinator with NC Resilience and Learning Project, presented information to the Board regarding trauma and learning. The Public School Forum is afforded the opportunity to support ECPPS through a grant by K.B. Reynolds that began last year, continuing for two additional years at two schools. The program utilized by NC Public School Forum for trauma and learning is research based through Duke. She shared many of the reasons students experience trauma and how it impacts the brain and learning in the classroom. By educating staff on trauma affecting our students as well as providing professional development to provide knowledge and resources related to trauma and learning, we will be able to better serve the needs of our students.

AIG Update

Nina Griffin, District AIG Coordinator, and Dianne McDowell, AIG Facilitator, presented an update on AIG for the Board. Mrs. Griffin shared how students are identified as AIG as well as the current number of students identified. She also explained who our AIG facilitators are and which schools they serve as well as opportunities available for these identified students.

Mrs. McDowell shared information on the AIG Cohort provided by ECPPS, through Barton College. The Cohort training started about 10 years ago through the realization of the shortage of AIG teachers in the area. Each Cohort involves four semester courses to obtain certification for AIG. The Cohort here has helped nearly 60 teachers earn AIG certification. We have one of the highest rates in the state for principals with AIG certification. The cost for one semester course is slightly less than \$1000 per person.

Spot Vision Screener Lions Club Update

Michelle Flach presented an update on the vision screening equipment purchased by the Lions Club to loan to our district nurses for the benefit of our students. She demonstrated how the screening process works. The machine is ready to be used and nurses have been trained within our district.

IV. Financial, Business and Technology Systems Committee

Committee Members Present: Dr. Denauvo Robinson (Chair), Virginia Houston, Walter B. Jolly

Other Board Members Present: George Archuleta, Pam Pureza, Sharon Warden, Dr. Sheila Williams

Staff Present: Dr. Catherine Edmonds, Angela Cobb, Meredith Collins, Juvanda Crutch, Frankie Floyd, Adrian Fonville, Amber Godfrey, Dexter Jackson-Heard, Katina Jones-Waples, Delishia Moore, Tammy Sawyer, James Schiffbauer, Simona White, Marie Moss, PES AIG, Maryann Everett, Lauren Williams, Nina Griffin, Dianne McDowell, Jennifer Hawkins, Michelle Flach, Stephanie Ambrose, Colina Bartlett

Maintenance Monthly Report/Roof Inspection

Frankie Floyd, Director of Maintenance, shared the monthly maintenance report and monthly roof inspection report as information for board members.

Central Elementary Surplus

Frankie Floyd, Director of Maintenance, presented a list of surplus items from Central Elementary that he would like to have placed on the consent agenda for October 28th for approval.

Building Rental Report

Meredith Collins, Interim Finance Officer, shared the latest Building Rental Report as information for board members.

Disposal of Obsolete Computer and Electronic Equipment

Amber Godfrey, Director of Technology, presented a list of surplus items for obsolete computer and electronic equipment she would like to have placed on the consent agenda for October 28th for approval.

Dr. Denauvo Robinson, requested on behalf of the Financial, Business and Technology Systems Committee, that the surplus list for Central Elementary, the surplus list for obsolete computer and electronic equipment, and the donation of the firetruck be placed on the consent agenda for Monday, October 28, 2019.

V. Other

Amber Godfrey provided a technology update regarding phishing and scam email protocol for our district. She shared that recently, several of our principals experienced a spoofing email situation. Emails were being sent to staff with the name of the principal; however, they do not come from ECPPS, but from gmail.com or yahoo.com, etc. Once we receive notification of these types of situations occurring we immediately notify staff and take precautions to minimize the impact on staff or others. She also shared that Google has recently enhanced security to provide even further protection from these types of scams.

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried to adjourn the meeting.

There being no further business, the meeting adjourned at 5:59 p.m.

Chair

Secretary