

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
November 12, 2019**

The Elizabeth City-Pasquotank Board of Education met on Tuesday, November 12, 2019, for the purpose of holding Committee Meetings. The Committee Meetings were called to order at 6:00 p.m. by Chair Warden and were held in the Board Room of the Administration Building.

**Retiree Recognition**

Superintendent Edmonds and the Board recognized ECPPS employees who retired between July 1, 2018, and June 30, 2019. The following employees were recognized:

A light reception with retirees began at 6:15 p.m. and ended at 6:33 p.m.

**I. Financial, Business and Technology Systems Committee**

**Committee Members Present:** Dr. Denauvo Robinson (Chair), Virginia Houston, Walter B. Jolly

**Other Board Members Present:** George Archuleta, Pam Pureza, Sharon Warden, Dr. Sheila Williams

**Staff Present:** Dr. Catherine Edmonds, Rhonda James-Davis, Rachael Haines, Bert Lane, Angela Cobb, Meredith Collins, Frankie Floyd, Toni Floyd, Adrian Fonville, Amber Godfrey, Tammy Sawyer

**Budget Amendments**

Rachael Haines, Chief Finance Officer, shared information on the proposed budget amendments. She requested the list be placed on the consent agenda.

**Maintenance Monthly Report**

Frankie Floyd, Director of Maintenance, shared the monthly maintenance report as information for board members. The roof inspection report was not available by committee meetings due to the meeting being moved to November 12<sup>th</sup>.

**Surplus List**

Frankie Floyd, Director of Maintenance, presented a list of surplus items from Central Elementary, HL Trigg, Pasquotank County High CTE, ECP Early College, Maintenance, Northeastern High School, Pasquotank Elementary, JC Sawyer Elementary, and PW Moore Elementary. Mr. Floyd requested the list be placed on the consent agenda.

**2019 United Way Campaign for ECPPS**

Tammy Sawyer provided information to the Board regarding the 2019 campaign and requested approval during committee meetings so the district could proceed with the campaign for November.

Chair Warden requested a motion from the floor for approval of the United Way Campaign. A motion to approve the United Way Campaign for 2019 as presented was made by Pam Pureza, seconded by Shelia Williams, and unanimously carried for approval.

### **After School Care Licensing**

Bert Lane, Title I Director, presented information on the current licensing structure for the ECPPS After School Care Program which falls under the same criteria as daycare centers. He requested approval to remove the daycare licensing for all elementary schools except Sheep-Harney to an after care program. Sheep-Harney will have to remain under the daycare licensing structure as they are currently the only site receiving vouchers. If a site receives vouchers for childcare, they must meet the license requirements for a daycare. Mr. Lane requested this action be placed on the consent agenda for approval.

Dr. Denauvo Robinson, made a motion from the Financial, Business and Technology Systems Committee, that the amendments, surplus list, and the After School Care licensing change be placed on the consent agenda for Monday, November 25, 2019. The motion was seconded by Pam Pureza and carried unanimously.

## **II. Personalized Education**

**Committee Members Present:** Walter Jolly (Chair), Dr. Sheila Williams, George Archuleta

**Other Board Members Present:** Virginia Houston, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

**Staff Present:** Dr. Catherine Edmonds, Rhonda James-Davis, Rachael Haines, Bert Lane, Angela Cobb, Meredith Collins, Frankie Floyd, Toni Floyd, Adrian Fonville, Amber Godfrey, Tammy Sawyer

### **Improvement Science**

Bert Lane introduced Sophie Frankowski from Schools that Lead. Ms. Frankowski shared information with board members about Improvement Science. Schools that Lead is serving eleven schools within ECPPS. They currently serve 60 North Carolina public schools. Collectively serving 30,000 children, 70% of whom live in poverty. Schools that Lead work with districts and schools to improve student outcomes. This is done by enhancing a schools capacity to solve its own problems. They believe in the teachers and the work they are doing. Schools that Lead are there to teach a new way for problem solving. They look within a school to determine how to best improve student outcomes.

### **STEM Update**

Amber Godfrey and Terrie Wilson shared an STEM update with board members. Mrs. Godfrey shared that we are able to create the new STEM opportunities currently taking place through Golden LEAF grants. We currently have three high schools and two middle schools participating in our new STEM efforts. We are in the process of installing labs and resources in the middle and high schools as well as training teachers to be STEM leaders. STEM integration is encouraged in all subject areas. Through STEM, we are

working to increase engagement in relevant and real-world learning experiences, create workforce and career development opportunities, increase our workforce in our community, and work with building problem solving and critical thinking skills.

Terrie Wilson shared several of the experiences taking place in classrooms across the district. She also shared that she has participated in six parent or community events, a STEM expo at the Early College, and eight professional development programs for staff. She showed photos of students building a variety of things that included content integration as well as a video of students using various objects to play music through Makey-Makey. Students can use cords to manipulate any object to tell a computer what task to complete.

### **III. Global Citizens & Healthy Students**

**Committee Members Present:** Virginia Houston (Chair), Pam Pureza, George Archuleta

**Other Board Members Present:** Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

**Staff Present:** Dr. Catherine Edmonds, Rhonda James-Davis, Rachael Haines, Bert Lane, Angela Cobb, Meredith Collins, Frankie Floyd, Toni Floyd, Adrian Fonville, Amber Godfrey, Tammy Sawyer

#### **2019 Participation Tobacco Survey**

Tammy Sawyer shared information with board members regarding two of our schools being selected to participate in the 2019 NC Tobacco Survey. This is completely voluntary for the classes selected to take the survey. Parent letters will be sent to notify them of the survey and the opportunity opt out. Students may also opt out at the time of the survey. The survey is completely anonymous and no student information will be shared.

#### **Closed Session**

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried for the Board to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143.318.11(a)(6) and for the purpose of discussing student related matters that is privileged or confidential pursuant to state or federal law or not considered a public record as allowed by N.C. General Statute 143.318.11(a)(1).

Upon the Board's motion to enter closed session, staff and guests exited the board room. Dr. Catherine Edmonds, Rhonda James-Davis, Rachael Haines, Bert Lane and Tammy Sawyer remained. Closed session began at 7:35 p.m.

Following the discussion on student matters, Rachael Haines and Bert Lane exited the closed session. Dr. Catherine Edmonds, Rhonda James-Davis and Tammy Sawyer remained for the Excellent Educator discussion.

### **IV. Excellent Educators**

**Committee Members Present:** Pam Pureza (Chair), Walter Jolly, Dr. Sheila Williams  
**Other Board Members Present:** George Archuleta, Virginia Houston, Dr. Denauvo Robinson, Sharon Warden

A motion to come out of closed session was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 8:12 p.m.

**V. Other**

**ECPPS District Low-Performing Plan**

Dr. Edmonds shared the Low-Performing Plan with the Board. She also shared that we have two schools included in the 2019 list of qualifying schools for the NC Innovative School District. Pasquotank Elementary and P.W. Moore Elementary are included in the qualifying list for consideration as NCISD. Parent notification for low-performing schools as well as those qualifying for NCISD will be sent home. The District Low-Performing Plan will be placed on the website for review as well. We will share the information with the newspaper and other sources to ensure parents and the community are aware of our plan and can offer feedback.

Dr. Shelia Williams shared information with the group about an email from Dr. Cheryl Luton, ECSU Director of Education, featuring a forum for the teacher shortage. Dr. Edmonds and Bert Lane will serve as panelists this year for the forum.

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried to adjourn the meeting.

There being no further business, the meeting adjourned at 8:45 p.m.

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Chair

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Secretary