

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
November 18, 2019**

The Elizabeth City-Pasquotank Board of Education met in a work session on Monday, November 18, 2019 at 5:00 p.m., in the Olympia Room at the Koury Convention Center, Greensboro, North Carolina. The following Board members were present and constituted a quorum:

Ms. Sharon Warden, Chair  
Mr. George Archuleta  
Mrs. Virginia Houston  
Dr. Sheila Williams

Mrs. Pam Pureza  
Dr. Denauvo Robinson

The following staff members were present:

Dr. Catherine Edmonds, Superintendent  
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer

The following guest/facilitator was present:

Dr. Angela Quick, RTI Education Services

**I. Meeting Called to Order**

Chair Warden called the meeting to order at 5:05 p.m.

**II. RTI Presentation/Discussion on Strategic Planning**

Dr. Angela Quick shared information on RTI with the board. RTI works with education worldwide. Their approach to strategic planning is to talk with districts about what they are looking for in their strategic plan and to have them think about what a plan would look like as an indicator of success.

Board members shared several ideas and thoughts with Dr. Quick regarding what they are seeking in the new strategic plan. Some of those ideas included: assurance of higher student success through test scores, graduation rates and community engagement; having a working document that requires action; flexibility to adjust based on reflections and reevaluation; a plan that holds the board more accountable for success; eliminating gaps; inclusion of student input; employing a strong, and ways to recruit and retain a quality teaching force.

The Board requested Superintendent Edmonds seek further information from RTI regarding their services to assist with the strategic planning process.

Board appointment for COA Board of Trustees approaching. The Board will consider a process for appointments to the COA Board.

**XI. Adjournment**

There being no further business to come before the Board, there was a motion by George Archuleta, seconded by Virginia Houston, and unanimously carried to adjourn meeting adjourned at 7:16 p.m.

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Chair

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Secretary