

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
August 5, 2019**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, August 5, 2019 at 7:00 p.m., in the Board Room of the Administrative Building. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Mr. George Archuleta		Mrs. Pam Pureza
Mr. Walter Jolly		Mrs. Virginia Houston
Dr. Denauvo Robinson		Dr. Sheila Williams

The following Central Office and District staff members were present:

Dr. Catherine Edmonds, Superintendent  
Ms. Rhonda James-Davis, Director of CTE  
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer  
Ms. Angela Cobb, Principal, Northeastern High School

**I. Meeting Called to Order**

Chair Warden called the meeting to order.

**II. Pledge of Allegiance and Moment of Silence**

Superintendent Edmonds led members and guests in the Pledge of Allegiance, followed by a Moment of Silence.

**III. Approval of Agenda (Action)**

A motion was made Virginia Houston, seconded by Dr. Shelia Williams, and unanimously carried to approve the agenda as presented.

**IV. Superintendent's Report**

Superintendent Edmonds requested approval to change the August 26, 2019, Regular Meeting to September 5, 2019, to provide an opportunity for NC Secretary of State Elaine Marshall to attend our meeting to present information on the North Carolina-Moldova Partnership. Superintendent Edmonds had the opportunity to visit Moldova this summer through this partnership and would like to share her experience. Secretary Marshall will share more information on the Partnership.

Superintendent Edmonds shared information on upcoming meetings for the NCSBA (North Carolina School Boards Association). The District 1 meeting will be held on September 4<sup>th</sup> in Roanoke Rapids. The annual conference will be held in Greensboro from November 18<sup>th</sup> – November 20<sup>th</sup>.

She shared information on the meet and greet/open house events coming up at our schools.

Superintendent Edmonds shared various opportunities she has had the pleasure to be a part of since beginning with the district on July 22<sup>nd</sup> such as, Diversity & Inclusion training with EC Police Department, “Around the Town with Hez Brown” featured guest for ECSU radio, US Coast Guard Day, and many others. Our Community Schools staff also attended the US Coast Guard “Welcome Expo” for new families.

Superintendent Edmonds also gave a “shout-out” to River Road Middle School on their “Back to School Bash” success as well as Northeastern High School on their “Week of WOW” efforts to bring the community in to beautify the school in preparation for the 2019-2020 school year.

#### **V. Approval of Minutes**

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried to approve the minutes of June 27, 2019 (Regular Meeting).

#### **VI. Action Agenda**

##### **Financial, Business and Technology System**

A motion was made by Dr. Denauvo Robinson, seconded by George Archuleta, and unanimously carried to approve the following items as presented by this Committee:

Disposal of Obsolete Computer and Electronic Equipment  
School Bids for Paint (P.W. Moore & River Road Middle School)  
2019-20 School Nutrition Program Bids

The following items were presented to the Committee as informational items:

Building Rental Report (information only)  
Maintenance Monthly Report/Roof Report (information only)

##### **Agenda Revision**

Chair Warden revised the order of the agenda to allow for Public Forum and Board Member Reports prior to entering into Closed Session.

#### **VI. Public Forum (Citizen Comments to the Board)**

Mr. Dorsey Harris addressed the Board regarding substitute pay rates for teachers who no longer hold a current license. He also welcomed Dr. Edmonds as well as shared information about his career in education as well as with the North Carolina Association of Educators (NCAE).

Julie Mansfield and Nandita Banerjee addressed the Board to introduce themselves as NCAE representatives this year and to share that they would be working this year to have representatives in each school. They also welcomed Dr. Edmonds to ECPPS.

#### **VII. Board Member Reports**

Board members commented on the administrative retreat held this summer and how effective and impactful they felt the sessions were for our team. They shared how pleased and excited they are to see all of the positive experiences being shared through social media as well as the presence of Dr. Edmonds and staff at events throughout the district and community.

## VIII. Other

Chair Warden asked members to review Policy 7340 Employment Dress and Appearance Policy. This will be discussed at the August 19, 2019, Committee Meetings.

## VIII. Closed Session

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Catherine Edmonds and Ms. Karen Dameron remained.

A motion to come out of closed session was made by Dr. Sheila Williams, seconded by Dr. Denauvo Robinson, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session a motion was made by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to approve the items presented for Excellent Educators.

### Excellent Educators

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- ELECTIONS						
JULY 2019 - BOE Meeting on 8/5/2019						
NAME	LAST	SITE	ASSIGNMENT	REPLACING	FUNDING SOURCE	EFFECTIVE
Rachel	Davis	CES	Guidance Counselor	Bethany Marino	State	August 16, 2019
Leah	Mabe	CES	Grade 5 Teacher	Kevin Kidd	State	August 16, 2019
Erica	Cooper	ECMS	Science - 8th Grade	Teri Wilson	State	August 16, 2019
Theresa	Flax	ECMS	EC Teacher	Tracy Port	Federal	August 16, 2019
Amy	Kosky	ECMS	EC Teacher	Karen Garnon	Federal	August 16, 2019
Samuel	Ownley	ECMS	Health/PE Teacher	Shawn Thomas	State	August 16, 2019
Tanisha	Parker	ECMS	EC Teacher	Jessica Menges	State	August 16, 2019
Amy	Williams	JCS	Grade 3	Rashida Williams	Federal	August 16, 2019
April	Getz	NES	Media Coordinator	Patricia Daniels	State	August 16, 2019
Delmonte	Griffin	NHS	Band Teacher	Wayne James	State	July 1, 2019
Denise	Newnam	NHS	EC Teacher	April Coen	State	August 16, 2019
Majorie	Bond	PCHS	English Teacher	Lindsey Umphlett	State	August 16, 2019
Ann	Esposito	PCHS	Social Studies Teacher	David Mair	State	August 16, 2019
Yvonne	Shepherd	PCHS	Biology Teacher	Mark Miller	State	August 16, 2019
Nicholas	Stanley	PCHS	Band Teacher	John Russell	State	August 5, 2019
Jillian	Williams	PCHS	English Teacher	Shelley Jones-Reed	State	August 16, 2019
Kristen	Castelow	PES	Grade 3	Kelsey Diddle	State	August 16, 2019
Britney	Spence	PES	Grade 2	Megan Luther	State	August 16, 2019
Missy	Cox	PWM	School Nurse	Jean Sawyer	State	August 16, 2019
Samora	Sutton	PWM	Grade 2	N/A	State	August 16, 2019
Harriett	Buchanan	RRMS	Art Teacher	Stephanie Formby	State	August 16, 2019
Misty	Daniels	RRMS	Social Studies Teacher	Zachary Herrmann	State	August 16, 2019
Joselyn	Hathaway	RRMS	6th Grade Math Teacher	Novilla Turner	State	August 16, 2019
Ihela	Jackson	RRMS	6th Grade Math Teacher	Patricia Mouton	State	August 16, 2019
Marsheda	Vann	SHES	Grade 2 Teacher	Becky Reeder	State	August 16, 2019

Patricia	Weeks	SHES	Grade 5	Tiffany Lumsden	State	August 16, 2019
*Blake	Hawkins	CWWGG	CWWGG Camp Counselor	N/A	AFSC	July 1, 2019
*Brianna	Shannon	CWWGG	CWWGG Assistant Camp Counselor	N/A	AFSC	July 3, 2019
*Susan	Buckner	Central Services	PreK Administrative Support	N/A	Local	July 31, 2019
Angela	Cernovich	JCS	Teacher Assistant	Richard Lenau	State	TBD
James	Schwartz III	TBD	Technology Assistant	N/A	State	August 16, 2019
Hubert	Voliva	Transportation	Mechanic I	Kenneth Drew	State	August 16, 2019
*Denotes part-time						

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- COACHES			
7/1/2019 - BOE Meeting on 8/5/2019			
NAME	LAST	ASSIGNMENT	SITE
Ashley	Richardson	Cheerleading Coach	ECMS
David	Browning	Head Varsity Softball Coach	PCHS
Eric	Fazekas	Assistant Wrestling Coach	PCHS
Ernest	Sutton	Assistant Football Coach	PCHS

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- RESIGNATIONS					
JULY 2019 - BOE Meeting on 8/5/2019					
NAME	LAST	SITE	ASSIGNMENT	YEARS IN ECPPS SYSTEM	EFFECTIVE
Amanda	Bromm	CES	Paraprofessional	2 years	June 11, 2019
Tracy	Gregory	CES	Principal	2 months	July 15, 2019
Jennifer	Kresicki	CES	Grade 2	5 years	July 16, 2019
Nina	Boyce	ECMS	ELA Teacher	1 year, 6 mo. Collectively	July 8, 2019
Lindsey	Cahoon	ECMS	Math Teacher	4 years	June 12, 2019
Jessica	Munguia	ECMS	Math Teacher	5 months	June 12, 2019
Tamika	Keys-McPherson	ECMS/PCHS	Technology Assistant ECMS/Bus Monitor PCHS	18 years collectively	June 28, 2019
Rosalind	Rosa	ECMS	EC Teacher	3 years, 10 months	July 18, 2019
Shawn	Thomas	ECMS	Health/PE Teacher	5 years, 5 months	July 11, 2019
Sarah	Chase	JCS	Grade 1	1 year, 10 months	June 12, 2019
Debra	Old	NES	Paraprofessional/Bus Driver	21 years	June 7, 2019
Antoinette	Turner	NES	Paraprofessional	3 years, 7 months	July 3, 2019
Linda	Grimes	NHS	Latin Teacher	8 years collectively	June 12, 2019
Patricia	Thornton	NHS	Girls Head B-Ball Coaching position <i>only</i>	5 years collectively	June 7, 2019
Jose	Castro	PCHS	Spanish Teacher	8 months	June 19, 2019
Tenethia	Cherry	PCHS	Head Volleyball Coach	2 years	June 26, 2019
Julia	Maxwell	PCHS	JV Volleyball Coach	11 months	June 25, 2019
Tammy	Meads	PCHS	Head Cross Country Coach position <i>only</i>	3 years collectively	July 18, 2019
Kim	Morris	PCHS	EC Teacher Assistant	2 years, 9 months	July 23, 2019
Danielle	Pence	PCHS	Head Cheerleading Coach	2 years collectively	March 19, 2019
Ashley	Pugh	PCHS/NHS	School Nurse	3 years, 3 months	August 5, 2019

Desiree	Hooper	PES	Paraprofessional	1 year, 11 months	July 8, 2019
Shannon	Johnson	PES	Grade 3	1 year, 4 months	June 18, 2019
Krystal	Lancaster	PES	Media Coordinator	1 year, 4 months	August 10, 2019
Gabriele	Harrell	PWM	Grade 1	2 years	July 18, 2019
Jill	Turner	PWM	Media Coordinator	6 years	July 31, 2019
Amanda	Kozak	RRMS	EC Teacher	5 years, 5 months	July 10, 2019
Antonio	Moore	RRMS	Social Studies position <i>only</i>	1 year, 6 mo. w/RRMS	June 11, 2019
Amy	Coker	SHES/PCHS	Speech Language Pathologist	5 years, 4 mo. Collectively	June 11, 2019
Jasmine	Jones	SHES	Grade 4	3 years	August 14, 2019
Sharon	Lane	SHES	Paraprofessional - PreK	6 years, 8 months	June 24, 2019
Ashley	Pritchett	SHES	Kindergarten Teacher	4 months	August 9, 2019

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- NON-RENEWALS			
JULY 2019 - BOE Meeting on 8/5/2019			
<i>The following were recommended for non-renewal for the 2019-2020 school year:</i>			
NAME	LAST	SITE	ASSIGNMENT
John	Bicknell	PCHS	EC Teacher

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- REASSIGNMENTS					
JULY 2019 - BOE Meeting on 8/5/2019					
NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	FUNDING SOURCE	DATE
Kim	Balance	Agricultural Education - PCHS	Agricultural Education - ECMS	State	July 1, 2019
Danielle	Barco	Agricultural Education - PCHS	Agricultural Education - RRMS	State	July 1, 2019
Evangeline	Bond	Café Asst. & Bus Driver - WES	Custodian - Central Office/Bus Driver - Transp.	State	July 8, 2019
Tim	Byrum	Music Teacher - PES	Music Teacher - CES	State	August 16, 2019
April	Coen	EC Teacher - NHS	EC Teacher - PWM	State	August 16, 2019
Michael	Drew	Director of Federal Programs	Principal - CES	State	July 15, 2019
Jennifer	Durham	Elementary Teacher - PWM	MS Science Teacher - HLT	State	August 16, 2019
Craig	Haist	Technology Education - ECMS	Technology Education - PCHS	State	July 1, 2019
Bert	Lane	District Instructional Coach	Title I Coordinator/Dist. Instructional Coach	State	July 15, 2019
Jessica	Menges	EC Teacher - ECMS	EC Teacher Assistant - PES	State	August 16, 2019
Dawn	Price	EC Teacher - PWM	EC Teacher - PCHS	Local	August 16, 2019
Katrina	Sutton	Grade 1 - PES	Grade 1 - JCS	State	August 16, 2019
Kimberly	Whitehurst	Principal - PES	AIG Facilitator/Instructional Coach - CES	State	August 16, 2019
Vivian	McDaniels	Science Teacher - PCHS	Instructional Coach - PCHS	State	August 16, 2019

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- LEAVES OF ABSENCE				
JULY 2019 BOE Meeting on 8/5/2019				
NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Denise	Rothrock	Central Services	Receptionist/Office Manager	August 2, 2019
Stephanie	Huffman	JCS	Teacher	August 16, 2019
Rebecca	McKee	JCS	Teacher	August 16, 2019
Jessica	Menges	PES	EC Paraprofessional	August 16, 2019

Evelyn	Bonds	ECMS	Cleaner	August 26, 2019
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<b>ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS – 2019 SUMMER ENRICHMENT ACADEMY</b>			
<i>July 2019 – BOE Meeting on 8/5/19</i>			
<b>NAME</b>	<b>LAST</b>	<b>POSITION</b>	
Colina	Bartlett	Lead Teacher	
Justin	Bryant	Teacher	
Maryann	Everett	Teacher	
Stephanie	Formby	Teacher	
Elizabeth	Jordan	Teacher	
Marie	Moss	Teacher	
Ganelle	Sutton	Teacher	
Felnita	White	Custodian	
<b>ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS – 2019 EXTENDED SCHOOL YEAR</b>			
<i>July 2019 – BOE Meeting on 8/5/19</i>			
<b>NAME</b>	<b>LAST</b>	<b>POSITION</b>	<b>LOCATION</b>
Kiona	Wilson-Seymore	Teacher	SHES
Vanessa	Brooks	Teacher Asst./Bus Monitor (PM)	SHES
Chudney	Hill	Teacher	PES
Joleesa	Felton	Teacher	PES
Clara	Schwartz	Teacher	PES
Shawnta	Saunders	Teacher	PES
Jamaine	Fleming	Teacher Asst.	PES
Lennard	Bartlett	Teacher Asst.	PES
Rachel	Kirksey	Teacher Asst.	PES
Tim	Stallings	TA/Bus Monitor (AM)	PES
Jerry	Harrell	TA/Bus Monitor	PES
Marion	Lambert	TA/Bus Monitor	PES
Reginald	Riddick	TA/Bus Radio Monitor	PES
<b>ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS – 2019 Camp WannaWannaGoGo</b>			
<i>July 2019 – BOE Meeting on 8/5/19</i>			
<b>NAME</b>	<b>LAST</b>	<b>POSITION</b>	
Raveen	Chambers	Assistant Camp Counselor	PES

## **XI. Adjournment**

There being no further business to come before the Board, the meeting adjourned at 8:31p.m.

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Chair

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Secretary