

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
January 27, 2020 – Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, January 27, 2020, at 7:00 p.m. in the boardroom of the ECPPS Administrative Offices. The following Board members were present and constituted a quorum:

Dr. Denauvo Robinson, Chair

Mr. George Archuleta
Mrs. Virginia Houston
Ms. Sharon Warden

Ms. Pam Pureza
Mr. Walter B. Jolly
Dr. Shelia Williams

The following staff members were present:

Dr. Catherine Edmonds, Superintendent
Rachael Haines, Chief Finance Officer
Rhonda James-Davis, Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Meredith Collins, Deputy Finance Officer
Tammy W. Sawyer, Director of Community Schools/PIO & Exec. Asst. to Board & Supt.
Bert Lane, Director, Title I
Shelia Hughes, Coordinator, CTE
Antoinette Reid, Director, Student Services
Principals and School Representatives

I. Meeting Called to Order by Chair

Chair Robinson called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance and Moment of Silence

Audra Wise, student from Northside Elementary led members and guests in the Pledge of Allegiance. Superintendent Edmonds requested a Moment of Silence.

III. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Sharon Warden read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

IV. Approval of Agenda (Action)

A motion was made by Walter B. Jolly, seconded by George Archuleta, and unanimously carried to approve the agenda as presented.

V. Superintendent's Report

Superintendent Edmonds shared the district's celebration of Board Members. Each member received a donated children's book to be given to the elementary schools. Principals or school representatives and a student representative from

each elementary school was present. The books were donated in partnership with Page After Page and private donors.

Superintendent Edmonds and the Board recognized Dr. Katina Jones-Waples on receiving her doctorate degree in Educational Psychology and Curriculum Design.

United Way Executive Director, Bill Blake, recognized ECPPS for the successful campaign for 2019-2020. We raised nearly \$10,000 for the campaign this year.

VI. Approval of Minutes (Action)

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried to approve the minutes for:

- December 16, 2019 (Regular Meeting)
- January 21, 2020 (Committee Meetings)

VII. Public Forum (Citizen Comments to the Board)

There were no requests for public forum.

VIII. Consent Agenda (Action)

The following action items were discussed during committee meetings on January 21, 2020, and are recommended for approval. A motion was made by Virginia Houston, seconded by Dr. Shelia Williams, and unanimously carried, to approve all items on consent agenda.

Financial, Business, and Technology Systems

- Surplus List for Sheep-Harney
- Budget Calendar for 2020-2021
- Budget Amendments #102, #201, #302, #401, #802,

Policy

- 7360/8225: Crowdfunding
- 5220: Collections and Solicitations

Excellent Educators

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- ELECTIONS						
JANUARY 2020						
NAME	LAST	SITE	ASSIGNMENT	REPLACING	FUNDING SOURCE	EFFECTIVE
Elizabeth	Brautigan	PWM	Kindergarten Teacher	Suzanne Jackson	State	January 6, 2020
Morris	Collins	PCHS	Restorative Facilitator		Federal	December 16, 2019
Gabrielle	Davis	WES	AFSC - Lead Teacher	Megan Meads	AFSC	January 21, 2020
Todd	Walton	PCHS	Custodian - PT	Shirelle Wood	State	January 6, 2020
Landa	West	WES	Custodian	Joyce Dance	State	January 31, 2020

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- COACHES	
January 2020	

NAME	LAST	ASSIGNMENT	SITE
Janie	Cofield	Head Girls Basketball Coach	ECMS
Edwin	Rouson	Girls Assistant Basketball Coach	ECMS
Samuel Jordan	Ownley	Boys Head Basketball Coach	ECMS
Vanessa	Kee	JV Head Girls Basketball Coach	PCHS
Vanessa	Kee	Head Girls Track Coach	PCHS
Kandis	Rainey	Girls Varsity Assistant Basketball Coach	NHS

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- REASSIGNMENTS

JANUARY 2020

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	FUNDING SOURCE	DATE
Marion	Ames	AFSC - Program Assistant	AFSC - Lead Teacher	AFSC	December 16, 2019
Raveen	Chambers	AFSC - Lead Teacher	AFSC - Program Assistant	AFSC	December 16, 2019
Lucretia	Brickhouse	Cafeteria Substitute	Cafeteria Assistant @ WES	CNF	November 20, 2019
Greta	Kinen	Substitute Teacher	Interim Pre-K Paraprofessional	Federal	January 6, 2020
Edwin	Rouson	Boys Basketball Coach @ ECMS	Assistant Girls Basketball Coach @ ECMS	Local	November 12, 2019
Timothy	Blount	Appliance Repair Technician I	Construction/HVAC/Plumber/Electrician Supervisor	Local	December 1, 2019
Emily	Jones	AFSC - Lead Teacher	EC Paraprofessional	State	December 18, 2019
Latarsha	Wills	Cafeteria Substitute	Cafeteria Assistant @ ECMS	CNF	December 2, 2019

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- LEAVES OF ABSENCE

JANUARY 2020

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Britney	Spence	Pasquotank Elementary	2nd Grade Teacher	February 22, 2020
Bernadine	Spence	Central Elementary	Kindergarten Teacher	Intermittent FMLA
Gavin	Lewis	River Road Middle	Exceptional Teacher	January 7, 2020
Juanita	Banks	Central Elementary	Foodservice Asst. Mgr.	December 3, 2019

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- SUBSTITUTES

January 2020

NAME	LAST	ASSIGNMENT
Nellie	Baum-Barber	Substitute - Bus Driver
David	Schurr	Substitute - Bus Driver
Cierra	Sawyer	Substitute Teacher
Vashod	Burks	Substitute Teacher
Euri	Felton	Substitute Teacher

IX. Action Agenda Items
Financial, Business, and Technology Systems

- Fundraising
- Acceptance of Audit Report for FY19

Chief Finance Officer Rachael Haines presented the fundraisers we are requesting approval for submitted in January 2020.

Chief Finance Officer Rachael Haines requested the Board accept the Audit Report FY19.

A motion was made by Virginia Houston, seconded by Walter B. Jolly, and unanimously carried to approve the items on the action agenda for Financial, Business, and Technology Services.

X. Board Member Reports

Seeing all of the excitement in the schools with students and staff. Thanked all administrators, teachers, staff and students here this evening. It was shared that the River Road Middle School STEM Expo was a fantastic event and kids were enthusiastic. Expressed appreciation for safety patrol staff in the morning and afternoons.

XI. Closed Session

A motion to enter closed session was made by George Archuleta, seconded by Walter B. Jolly, for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Catherine Edmonds remained. Closed session began at 7:35p.m.

During closed session, the board and staff discussed personnel matters.

A motion to come out of closed session was made by Walter Jolly, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 9:20 p.m.

XII. Other

Chief Human Resources Officer, Rhonda James-Davis, shared a timeline with the Board for calendar development for the 2020-2021 school calendars. This was an informational item.

The Board discussed the strategic planning process. A motion was made by George Archuleta, seconded by Pam Pureza, and carried to authorize Superintendent Edmonds to begin negotiations with RTI to provide strategic planning services for ECPPS not to exceed \$38,000. Walter Jolly voted against.

XIII. Adjournment

A motion was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried to adjourn the meeting. The meeting adjourned at 9:42 p.m.

Chair

Secretary