

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 27, 2020 – Regular Meeting

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, April 27, 2020, via livestream. The following Board members were present and constituted a quorum:

Dr. Denauvo Robinson, Chair

Mr. George Archuleta
Mrs. Virginia Houston
Ms. Sharon Warden

Ms. Pam Pureza
Mr. Walter B. Jolly
Dr. Shelia Williams

The following staff members were present:

Dr. Catherine Edmonds, Superintendent
Rachael Haines, Chief Finance Officer
Rhonda James-Davis, Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Tammy W. Sawyer, Director of Community Schools/PIO & Exec. Asst. to Board & Supt.

1. Meeting Called to Order by Chair

Chair Robinson called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance and Moment of Silence

Anylah Spencer, 5th grader from Pasquotank Elementary, led members, virtually, in the Pledge of Allegiance. Superintendent Edmonds led members in a moment of silence.

3. Roll Call

Tammy W. Sawyer, Executive Assistant for the Superintendent and Board of Education, called the roll and recorded members in attendance for the meeting.

4. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Sharon Warden read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5. Approval of Agenda (Action)

A motion was made by Walter B. Jolly, seconded by Sharon Warden, and unanimously carried to approve the agenda as presented.

6. Superintendent's Report

Superintendent Edmonds provided updates on the school district's response to COVID-19.

7. Approval of Minutes (Action)

A motion was made by Walter B. Jolly, seconded by George Archuleta, and unanimously carried to approve the minutes for the March 19, 2020, Regular Meeting.

8. Public Forum (Citizen Comments to the Board)

There were no requests for public forum.

9. Agenda Items

Financial, Business, and Technology Systems

Committee Chair, Sharon Warden

Mike Martin, Education Consultant from RTI, shared a presentation to update the Board on the progress of the strategic planning process.

The Board reviewed the latest Maintenance Report.

Rachael Haines, Chief Finance Officer, shared a budget report with the Board for the period ending March 31st. She also presented the following items to the Board, requesting approval: Budget Amendments: #105, #204, #305, #501, #804, Auditor Contract

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call votes, to approve the following items presented under the Financial, Business and Technology Systems: Budget Amendments #105, #204, #305, #50, #804 and Auditor's Contract.

Dr. Catherine Edmonds, Superintendent, presented the Superintendent's Proposed Budget for 2020-2021, requesting the board to accept.

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call votes, to accept the Superintendent's Proposed Budget for 2020-2021 and approve it as the Board's Proposed Budget for 2020-2021.

Policy

Committee Chair, Walter B. Jolly

Tammy W. Sawyer, Director of Community Schools/PIO/Executive Assistant to the Superintendent and Board, presented the following policies to the Board, requesting approval: Policy Code 2450 and 2420 (to waive the review period for proposed policies as related to COVID-19), Policy Code 2302, 4230, 5050, 7503, 7560, 7620.

A motion was made by Virginia Houston, seconded by Walter B. Jolly, and unanimously carried, as confirmed by roll call votes, to approve to waive the review period for the proposed policies as related to COVID-19, based on Policy Code 2450, Suspension of Board Policies, and Policy Code 2420, Adoption of Policies. Approval of Policy Codes 2302, 4230, 5050, 7503, 7560, and 7620.

10. Board Member Reports

Board members shared appreciation for all that has been done to support our students and families during the COVID-19 experience. They also expressed appreciation to staff and the leadership team.

11. Closed Session

A motion was made by Pam Pureza, seconded by Walter B. Jolly, and unanimously carried, as confirmed by roll call votes, for the Board to enter into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6).

The Board recessed at 7:50 pm before beginning the closed session.

Closed session began at 8:04 p.m. and included the Board, along with Dr. Catherine Edmonds, Rhonda James-Davis, and Tammy Sawyer. During the closed session, the board discussed personnel matters.

A motion to come out of closed session was made by Pam Pureza, seconded by George Archuleta, and unanimously carried, as confirmed by roll call votes. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 8:24 p.m.

12. Open Session

Action Items

Excellent Educators

A motion was made by Dr. Shelia Williams , seconded by Walter B. Jolly, and unanimously carried, as confirmed by roll call votes, to approve Excellent Educators.

13. Other

There were no additional items for Board consideration during the April 27, 2020, meeting.

14. Adjournment

A motion was made by George Archuleta, seconded by Sharon Warden, and unanimously carried, as confirmed by roll call vote, to adjourn the meeting. The meeting adjourned at 8:45 p.m.

Chair

Secretary