

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
September 16, 2019**

The Elizabeth City-Pasquotank Board of Education met on Monday, September 16, 2019, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

II. Financial, Business and Technology Systems Committee

Committee Members Present: Dr. Denauvo Robinson (Chair), Virginia Houston, Walter B. Jolly

Other Board Members Present: George Archuleta, Pam Pureza, Sharon Warden, Dr. Sheila Williams

Staff Present: Dr. Catherine Edmonds, Stephanie Ambrose, Angela Cobb, Meredith Collins, Juvanda Crutch, Karen Dameron, Michael Drew, Frankie Floyd, Adrian Fonville, Amy Fyffe, Amber Godfrey, Dexter Jackson-Heard, Rhonda James-Davis, Katina Jones-Waples, Bert Lane, Jamie Liverman, Delishia Moore, Kris Reis, Tammy Sawyer, James Schiffbauer, Simona White

Maintenance Monthly Report/Roof Inspection

Frankie Floyd, Director of Maintenance, shared the monthly maintenance report and monthly roof inspection report as information for board members.

Rental Fee Schedule for School Facilities

Meredith Collins, Interim Finance Officer, presented the Rental Fee Schedule for School Facilities (Policy 5030-R). She is not requesting revisions to the schedule this year, only annual approval for the schedule to remain the same.

2019-2020 Fundraising Requests

Superintendent Edmonds presented fundraising requests from the schools and requested action by the Board during committee meetings to approve.

A motion was made by Virginia Houston, Vice-Chair, seconded by Pam Pureza, and unanimously carried to approve the Rental Fee Schedule for School Facilities and the 2019-2020 Fundraising Requests as presented.

III. Global Citizens & Healthy Students

Committee Members Present: Virginia Houston (Chair), Pam Pureza, George Archuleta

Other Board Members Present: Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

Staff Present: Dr. Catherine Edmonds, Stephanie Ambrose, Angela Cobb, Meredith Collins, Juvanda Crutch, Karen Dameron, Michael Drew, Frankie Floyd, Adrian Fonville, Amy Fyffe, Amber Godfrey, Dexter Jackson-Heard, Rhonda James-Davis, Katina

Jones-Waples, Bert Lane, Jamie Liverman, Delishia Moore, Kris Reis, Tammy Sawyer, James Schiffbauer, Simona White

Food Pantry Presentation

Liz Reasoner, Food Bank of the Albemarle Director, presented information on a mobile food pantry to serve families of ECPPS once a month on the campus of Sheep-Harney. The district would be responsible for securing volunteers to support the initiative. Ms. Reasoner will coordinate the program through Tammy Sawyer, ECPPS Director of Community Schools.

Vice-Chair Houston recognized members of the Links Chapter present at the meeting. They were in attendance to hear the presentations from principals for the Consolidated School Improvement Plans to see how Links could volunteer and support schools.

A motion was made by Virginia Houston, seconded by Shelia Williams, and unanimously carried to approve the initiative presented by Food Bank of the Albemarle for a mobile pantry located on the campus of Sheep-Harney Elementary, once a month, as presented.

IV. Personalized Education

Committee Members Present: Walter Jolly (Chair), Dr. Sheila Williams, George Archuleta

Other Board Members Present: Virginia Houston, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Catherine Edmonds, Stephanie Ambrose, Angela Cobb, Meredith Collins, Juvanda Crutch, Karen Dameron, Michael Drew, Frankie Floyd, Adrian Fonville, Amy Fyffe, Amber Godfrey, Dexter Jackson-Heard, Rhonda James-Davis, Katina Jones-Waples, Bert Lane, Jamie Liverman, Delishia Moore, Kris Reis, Tammy Sawyer, James Schiffbauer, Simona White

Title I Plan Presentation

Bert Lane, Director of Title I/District Instructional Coach, presented the Title I Plan for ECPPS. The Title I Plan also encompasses Title II and Title III. He requested the Board consider approval of the plan for the September 23rd Regular Meeting of the Board.

Consolidated School Improvement Plan Presentations

The following principals presented their Consolidated School Improvement Plan:

- Principal Adrian Fonville, River Road Middle School
- Principal Michael Drew, Central Elementary School
- Principal Kris Reis, H.L. Trigg Community School
- Principal Amy Fyffe, Elizabeth City-Pasquotank Early College
- Principal Delishia Moore, Elizabeth City Middle School
- Principal Angela Cobb, Northeastern High School

V. Other

Board Meeting Date/Time Changes

Superintendent Edmonds requested approval to move the November 18th Committee Meetings to November 12th due to the Annual NCSBA Conference.

A motion was made by Pam Pureza, seconded by Dr. Denauvo Robinson, and unanimously carried to approve moving the November 18th Committee Meetings to November 12th. The meetings will begin at 6:00 p.m. as originally scheduled.

Warden requested consideration to change the beginning time of the September 23rd Regular Meeting of the Board from 7:00 p.m. to 5:30 p.m. due to the amount of time needed for the remaining presentations of the Consolidated School Improvement Plans. The Board approved this change.

Low-Performing School Plans

Superintendent Edmonds shared that we would be working on plans for our schools who are consistently low performing. More information will be shared regarding the timeline for the plans.

VI. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Walter Jolly, Dr. Sheila Williams

Other Board Members Present: George Archuleta, Virginia Houston, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Catherine Edmonds, Stephanie Ambrose, Angela Cobb, Meredith Collins, Juvanda Crutch, Karen Dameron, Michael Drew, Frankie Floyd, Adrian Fonville, Amy Fyffe, Amber Godfrey, Dexter Jackson-Heard, Rhonda James-Davis, Katina Jones-Waples, Bert Lane, Jamie Liverman, Delishia Moore, Kris Reis, Tammy Sawyer, James Schiffbauer, Simona White

Closed Session

A motion was made by Pam Pureza, seconded by Dr. Robinson, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6) and to prevent disclosure of information that is privileged or confidential as allowed by NCGS 143-318.11(a)(1).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Catherine Edmonds, Karen Dameron, Rhonda James-Davis, Meredith Collins and Tammy Sawyer remained.

During the closed session, Board members and staff discussed a confidential student matter as well as a personnel matter with regard to finance. Meredith Collins, Interim Finance Officer, was present for this segment of closed session. She exited the meeting prior to the discussion of Excellent Educators.

During the closed session for "Excellent Educators," Board members reviewed:

- Elections
- Coaches

- Resignations
- Reassignments
- Leaves of Absence
- Terminations

A motion to come out of closed session was made by Virginia Houston seconded by Walter Jolly, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried to adjourn the meeting.

There being no further business, the meeting adjourned at 9:47 p.m.

Chair

Secretary