

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
September 23, 2019**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, September 23, 2019 at 5:30 p.m. in the Media Center at Weeksville Elementary. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Mr. George Archuleta		Mrs. Pam Pureza
Mrs. Virginia Houston		Dr. Denauvo Robinson
Dr. Sheila Williams		

The following Central Office and District staff members were present:

Dr. Catherine Edmonds, Superintendent
Ms. Rhonda James-Davis, Director of CTE
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Ms. Karen Dameron, Interim Chief Human Resources Officer
Ms. Meredith Collins, Interim Finance Officer
Bert Lane, Director of Title I
Jennifer Hawkins, Director of Testing and Accountability
ECPPS Principals

I. Meeting Called to Order

Chair Warden called the meeting to order at 5:30 p.m.

II. Pledge of Allegiance and Moment of Silence

Superintendent Edmonds led members and guests in the Pledge of Allegiance, followed by a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to approve the agenda as presented.

IV. Superintendent's Report

Superintendent Edmonds introduced principals who will present their school's Consolidated School Improvement Plan:

Juvanda Crutch, Principal, Pasquotank County High School
Dexter Jackson-Heard, Principal, P.W. Moore Elementary School
Stephanie Ambrose, Principal, Weeksville Elementary School
Simona White, Principal, Northside Elementary School
Jim Schiffbauer, Principal, JC Sawyer Elementary School
Jamie Liverman, Principal, Pasquotank Elementary School
Katina Jones-Waples, Principal, Sheep-Harney Elementary School

V. Approval of Minutes

A motion was made by Pam Pureza, seconded by Dr. Robinson, and unanimously carried to approve the minutes of for:

- August 5, 2019 (Regular Meeting) (Originally scheduled for July 22nd)
- August 19, 2019 (Committee Meeting)
- August 22, 2019 (Special Session)
- September 16, 2019 (Committee Meeting)

VI. Public Forum (Citizen Comments to the Board)

Mr. Keith Rivers requested to speak before the Board; however, he left before the public forum part of the meeting. He provided information to Rhonda James-Davis to share on his behalf regarding an invitation to a state budget presentation September 24, 2019 at the Pasquotank County Library.

II. Board Member Reports

Board members expressed appreciation for the work put into the Consolidated School Improvement Plans presented by principals in September. They are excited to see the plans the schools have in place for our schools this year. It was also shared that the Education Foundation has been out in the schools presenting checks to those who received Impact Grants this year and it has been very positive in the schools and on social media.

VI. Action Agenda

The following action items were discussed during committee meeting on August 19, 2019, and September 16, 2019. (Due to Hurricane Dorian, we were unable to hold the regular September 5, 2019 meeting which was originally scheduled in August; therefore, all items are placed on the action agenda for approval.)

Financial, Business and Technology System

- 2019-2020 Additional Fundraising Requests
- 2019-2020 Budget Resolution

Personalized Education

- 2019-2020 Title I, II and III Plan
- 2019-2020 Consolidated School Improvement Plans (CES, ECMS, ECPEC, HLT, JCS, NHS, NES, PES, PCHS, PWM, RRMS, SHES, WES)
- Credit Recovery Policy

A motion was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried to approve the agenda items as presented.

VIII. Other

VIII. Closed Session

A motion was made by Pam Pureza, seconded by Dr. Denauvo Robinson, and unanimously carried to go into closed session for the purpose of considering student matters and personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(1)(6).

Upon the board's motion to enter closed session at 8:11 p.m., staff and guests exited the board room. Dr. Catherine Edmonds, Ms. Karen Dameron, Meredith Collins, Rhonda James-Davis, Bert Lane and Tammy Sawyer remained.

During closed session, staff and the Board discussed a student related matter as well as personnel matters.

A motion to come out of closed session was made at 9:15 p.m. by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session a motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to approve the items presented for Excellent Educators.

Excellent Educators

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- ELECTIONS						
SEPTEMBER 2019						
NAME	LAST	SITE	ASSIGNMENT	REPLACING	FUNDING SOURCE	EFFECTIVE
Antonio	Gomez	ECMS	Social Studies Teacher	Robert Overton	Federal	August 16, 2019
Stephanie	Young	ECMS	Exceptional Children's Teacher	Jessica Menges	State	August 22, 2019
Jo Ellen	Aspinwall	PCHS	Theater Arts	Erin Garrett	State	August 19, 2019
Carlie	Spear	PES	1st Grade Teacher	Hannah Blackley	Federal	August 16, 2019
Martha	Powell	PWM	Exceptional Children's Teacher	Auriel Brown	Federal	August 22, 2019
LaShonda	Dance	RRMS	Exceptional Children's Teacher	Amanda Kozak	Federal	August 19, 2019
Alliyah	Floyd	RRMS	Science Teacher	Melitta Smith	State	August 22, 2019
Shirley	Heras	RRMS	Social Studies Teacher	Zachary Herrmann	State	August 26, 2019
Cherika	Wilson	PCHS	Exceptional Children's Teacher	Almika Poe	State	September 13, 2019
Diane	Melton	RRMS	ELA Teacher	Sheila Glasscock		September 3, 2019
Tanette	Lumsden	PWM	Kindergarten Teacher	Sarah Berard	State	September 3, 2019
Alan	Willis	ECMS-RRMS	Guidance Counselor FT-Temp		State	August 16, 2019
Rekitta	James	NES	Teacher Assistant	Antoinette Turner	State	August 26, 2019
Adleesha	Spruill	PES	Teacher Assistant	Desiree Hooper	State	August 26, 2019

Cheryl	Burnett	SHES	Teacher Assistant	Marsheda Vann	State	August 19, 2019
Chase	Byrum	SHES	Teacher Assistant	Shayla Pierce	State	August 26, 2019
Tracey	Chesson	SHES	Pre-K Teacher Assistant	Tammy Rhea	Federal	August 22, 2019
*Amy	Pritchett	Transportation	Bus Driver	N/A	State	August 26, 2019
Antoine	Sawyer	PWM	Teacher Assistant	Dorethea Grayson	State	August 16, 2019
Sierra	Godfrey	ECMS	EC Teacher Assistant	Jennifer Szymanski	State	August 26, 2019
Alcani	Stepney	PWM	EC Teacher Assistant	Juanita Johnson	State	August 16, 2019
*Denotes part-time						

**ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- COACHES
SEPTEMBER 2019**

NAME	LAST	SITE	ASSIGNMENT
Janie	Cofield	ECMS	Head Volleyball Coach

**ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- REASSIGNMENTS
SEPTEMBER 2019**

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	FUNDING SOURCE	DATE
Parris	McCrey	Tech Assistant - PES/PWM	Tech Assistant - ECMS	Local	August 16, 2019
James	Schwartz	Tech Assistant - RRMS	Tech Assistant - SHES/JCS	Local	August 16, 2019
Todd	Thompson	Tech Assistant - SHES/JCS	Tech Assistant - RRMS	Local	August 16, 2019
Joyce	Turner	AFSC - Program Assistant	AFSC - Lead Teacher	Local	September 3, 2019
Amy	Lamb	Speech-Language Pathologist -JCS, HLT, NHS	Speech-Language Pathologist - WES, HLT, NHS	State	August 16, 2019

**ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- RESIGNATIONS
SEPTEMBER 2019**

NAME	LAST	SITE	ASSIGNMENT	YEARS IN ECPPS SYSTEM	EFFECTIVE
Amy	Payne	CES	Grade 2 Teacher	1 year, 1 month	September 13, 2019
Naomi	Howard	ECP-EC	Counselor	7 years	September, 17 2019
Sydney	Elliott	JCS	Grade 3 Teacher	1 year	August 1, 2019
Charlotte	Blount	NES	Grade 2 Teacher	1 year, 6 months	August 15, 2019
Ervin	Howard	PCHS	Math Teacher	9 months	September 17, 2019
Hannah	Blackley	PES	Grade 1 Teacher	1 year, 11 months	July 25, 2019
Doris	Greene	RRMS	Custodian	3 years, 11 mo. Collectively	August 6, 2019
Shawanna	Lilly	RRMS	Science Teacher	8 years	August 19, 2019
Andre	Banks	SHES	Kindergarten Teacher	4 years, 4 mo. collectively	September 13, 2019
Christoper	Gilliam	PWM	Teacher Assistant	1 year, 10 months	August 1, 2019
Stella	Duhaime	JCS	Grade 5 Teacher	8 years, 11 months.	September 23, 2019

Kelly	Martin	ECMS	Custodian	12 years	August 27, 20019
Angela	Barnes	Transportation	Bus Driver	1 years	August 14, 2019
Marybeth	Bruns	WES and PES	Speech-Language Pathologist	30 years, 10 months	June 12, 2019
Valine	Boyd	PES	Teacher Assistant	10 months.	August 30, 2019
David	Byrum	CES	Music Teacher	14 years	September 10, 2019
Jennifer	Szymanski	ECMS	Teacher Assistant	11 months	August 22, 2019
Lavette	Jones	PWM	Teacher Assistant	1 year, 11 months	August 15, 2019
Michael	Thompson	CO	Director of Child Nutrition	4 years, 1 month	September, 17 2019

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- LEAVES OF ABSENCE					
SEPTEMBER 2019					
NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE	
Evelyn	Bonds	ECMS	Custodian	August 26, 2019	
Kelly	Cowell	Central Office	District Instructional Coach	September 26, 2019	
Howard	Williams	ECMS	Custodian	August 15, 2019	

ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS --- TERMINATIONS				
SEPTEMBER 2019				
NAME	LAST	SITE	ASSIGNMENT	
Catherine	Mallory	Transportation	Bus Driver	

Following approval of items under Excellent Educators, Mr. George Archuleta requested staff to exit the meeting to allow the Board to continue further discussion.

XI. Adjournment

There being no further business to come before the Board, the meeting adjourned at 9:45 p.m.

Chair

Secretary