

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
January 9, 2018**

The Elizabeth City-Pasquotank Board of Education met on Tuesday, January 9, 2018, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

**I. Personalized Education Committee**

**Committee Members Present:** Walter Jolly, Chair; Dr. Sheila Williams

**Other Board Members Present:** Pam Pureza, Virginia Houston, Sharon Warden

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tracy Davenport, Tammy Sawyer, Rhonda James-Davis, Amber Godfrey, Leigh Austin, Kim Whitehurst, Bert Lane, Kelly Cowell, Christie Pauley

The following principals provided low-performing updates for their schools:

Mr. Worrell, Elizabeth City Middle School

Ms. English, P. W. Moore Elementary School

Mr. Pullet, J. C. Sawyer Elementary School

Mr. Fonville, River Road Middle School

Ms. Reid, Pasquotank Elementary School

Mr. Drew, Central Elementary School

Following each presentation, Board members asked questions regarding the presentations and also regarding perceived challenges, support needed, staff morale and student motivation/morale.

Dr. Sanders and Jennifer Hawkins provided information on a summer school opportunity offered by NCDPI for End-of-Grade and End-of-Course Classes. They recommended focusing on students in grades 3-8 and asked for approval to move forward in order to investigate costs, transportation, locations, etc. Board members unanimously supported the request.

Dr. Cartner informed members he will begin discussions about moving more schools to the ReStart Model at the Board Retreat scheduled for February 8, 2018.

Chair Warden indicated Committee Assignments will be discussed at the retreat and asked Board members to let her know if they wanted to be placed on specific committees.

## II. Global Citizens and Healthy Students Committee

**Committee Members Present:** Virginia Houston, Chair; Pam Pureza

**Other Board Members Present:** Walter Jolly, Sharon Warden, Sheila Williams

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tracy Davenport, Tammy Sawyer, Amber Godfrey, Rhonda James-Davis

Dr. Cartner presented NCSBA Fall 2017 Policy Updates (Set 2) and recommended they be placed on review.

A motion was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried to place the policy updates on review.

## III. Financial, Business and Technology Systems Committee

**Committee Members Present:** Virginia Houston, Sharon Warden

**Other Board Members Present:** Walter Jolly, Pam Pureza, Dr. Sheila Williams

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tracy Davenport, Tammy Sawyer, Amber Godfrey, Rhonda James-Davis

Dr. Cartner shared class size information and indicated that based on current legislation the district will probably need to add 3 or 4 teachers for 2018-19.

Mr. Lassiter shared the January Monthly Maintenance Report.

Dr. Cartner acknowledged work of the Maintenance, Grounds and Transportation Departments during recent snow/ice issues. He reported they worked hard to get the district ready for students to return. He also reported on heating concerns at some schools.

## IV. Excellent Educators

**Committee Members Present:** Pam Pureza, Chair; Dr. Sheila Williams, Walter Jolly and Sharon Warden

**Other Board Members Present:** Virginia Houston

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tracy Davenport, Tammy Sawyer, Amber Godfrey, Rhonda James-Davis

### Closed Session

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Cartner and Mr. Lassiter remained.

During the closed session for “Excellent Educators,” Board members reviewed resignations, elections, reassignments, substitutes and personnel matters. A motion to come out of closed session was made by Walter Jolly, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent’s office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried to approve placing items recommended for approval on the January 22nd consent agenda.

There being no further business, the meeting adjourned at 5:20 p.m.