

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
July 24, 2017**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, July 24, 2017, at 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Dr. Denauvo Robinson, Vice Chair		Mr. Walter Jolly
Mrs. Pam Pureza		Mrs. Virginia Houston
Dr. Sheila Williams		

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent
Mr. Steve Lassiter, Assistant Superintendent
Dr. Joanne Sanders, Chief Academic Officer
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer

I. Regular Meeting Called to Order

Chair Warden called the regular meeting to order. She explained that Mr. Overman would be absent due to a work obligation and that Dr. Williams would be late due to a work obligation.

II. Pledge of Allegiance and Moment of Silence

Superintendent Cartner led members and guests in the Pledge of Allegiance and a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried to approve the agenda as presented.

IV. Recognition of Guests

Chair Warden recognized guests present.

V. Superintendent's Report

Dr. Cartner shared information with members regarding the NCSBA Fall District Meeting scheduled for September 6th in Pitt County and the NCSBA Annual Conference scheduled for November 13th-15th in Greensboro.

Dr. Cartner indicated that a new recognition opportunity for Teachers of the Year will begin this month. Teacher of the Year representatives will attend regular board meetings throughout the year and share some of their background information as well as what the honor of Teacher of the Year means to them.

Rachel Benton, 2017-18 Teacher of the Year for Central Elementary School presented information on her journey in education, her love of teaching and learning and the privilege to have an opportunity to impact lives in our community. She discussed the encouragement (“gentle nudge”) she received to change professions and go back to school to become a teacher and then to continue her education and pursue a Master’s degree in administration. She indicated she hopes to be the one to provide the “gentle nudge” to support an entire school (staff and students) as she transitions to her new role as instructional coach and that together we can change the world one mind at a time.

Dr. Cartner requested that the August Committee Meeting time be moved from 9:00 a.m. to 2:00 p.m. It had been scheduled early to accommodate Convocation time in past years and there is no Convocation scheduled for 2017-18 in order to give teachers more time in their classrooms. Members approved moving the meeting to 2:00 p.m.

VI. Approval of Minutes

A motion was made by Pam Pureza, seconded by Dr. Denauvo Robinson, and unanimously carried to approve the minutes of June 29, 2017 (Regular Meeting).

VII. Action Agenda

Global Citizens & Healthy Students

A motion was made by Virginia Houston, seconded by Pam Pureza , and unanimously carried to approve the ECPPS District Handbook for Staff/Students and the EC-P Early College Handbook/Course Catalog.

Financial, Business and Technology Systems

The July Building Rental Report and the July Monthly Maintenance/Roof Reports were presented for information.

A motion was made by Walter Jolly, seconded by Pam Pureza, and unanimously carried to approve acceptance of the Northside Elementary PTA Playground Equipment Donation.

A motion was made by Pam Pureza, seconded by Virginia Houston , and unanimously carried to approve the 2017-18 Pay dates.

A motion was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried to approve the list of Obsolete Computer and Electronics Equipment for Sale/Disposal.

Closed Session

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Board members discussed personnel matters.

A motion to come out of closed session was made by Pam Pureza, seconded by Walter Jolly, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Excellent Educators

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to approve the following:

Resignations:

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
David	Blanchard	Maintenance	Groundskeeper I	July 6, 2017
William	Walton	Transportation	Mechanic II	July 31, 2017
Heather	Boan	Central	Guidance	July 17, 2017
Jennifer	Dunkle	Central/ECMS	Speech Language Pathologist	July 16, 2017
Tessie	Marler	Central	Elementary Teacher	July 27, 2017
Ja'Lesha	Weeks	Central	AFSC Lead Teacher	July 7, 2017
Clifton	Griffin	HL Trigg CS	MS Math Teacher	June 14, 2017
Chuck	Cullens	Northside	Health/PE Teacher	June 14, 2017
Angela	Rountree	JC Sawyer	Elementary Teacher	July 18, 2017
Stephanie	White	JC Sawyer	Elementary Teacher	July 6, 2017
Linda	Davis	NHS	Assistant Principal	December 31, 2017
Tiffany	Byrum	NHS	Science Teacher	June 14, 2017
Allison	Hiebert	NHS	Math Teacher	July 17, 2017
Lily	Oakes	NHS/PCHS	Drama Teacher	June 14, 2017
William	Old	NHS	Instructional Management Coordinator	July 15, 2017
Samuel	McNeal	NHS	Technology Assistant	June 15, 2017
Honesty	Floyd	Pasquotank	Art Teacher	July 18, 2017
Matthew	Oakes	PCHS	Exceptional Children Teacher	July 10, 2017
Michael	Jefferson	PCHS	Math Teacher	July 5, 2017
Pavel	Miranda	PCHS	Spanish Teacher	July 5, 2017
Amanda	Tufts	PCHS	Science Teacher	July 13, 2017
Pearl	James	PCHS	Cafeteria Assistant Manager	June 9, 2017
Norma	Jeffcoat	RRMS	ELA Teacher	June 14, 2017
Amanda	Copeland	Sheep-Harney	Elementary Teacher	June 20, 2017
Margaret	Mickey	Sheep-Harney	Cafeteria Assistant	June 12, 2017
Coaches:				
Todd	Thompson	RRMS	Head Soccer Coach	June 14, 2017

Elections:

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
MacKenzie	O'Brien	Central	Elementary Teacher	August 17, 2017
Nicole	Skagerberg	Central	Elementary Teacher	August 17, 2017
Richard	Redman	NHS	JROTC Instructor	August 17, 2017
Madison	Lewis	Pasquotank	Elementary Teacher	August 17, 2017
Hannah	Blackley	Pasquotank	Elementary Teacher	August 17, 2017
Alexis	Abbott	Pasquotank	Elementary Teacher	August 17, 2017
Kelsey	Diddle	Pasquotank	Elementary Teacher	August 17, 2017
Laurie-Ann	Pintado	Pasquotank	Elementary Teacher	August 17, 2017
John	Bicknell	PCHS	Exceptional Children Teacher - AU	August 17, 2017
Gabriele	Harrell	PW Moore	Elementary Teacher	August 17, 2017
Bethany	Riddick	PW Moore	Elementary Teacher	August 17, 2017
Alex	Tharp	PW Moore	Elementary Teacher	August 17, 2017
Antionette	Gibbs	Pasquotank	Paraprofessional 30	August 21, 2017
Desiree	Hooper	Pasquotank	Paraprofessional 30	August 21, 2017
Tabitha	Grimstead		Camp WannaWannaGo Assistant Counselor	June 27, 2017

Reassignments

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Veronna	Ashley	Grade 3 Teacher - Central	Grade 4 Teacher - Central	August 17, 2017
Randy	Kidd	Grade 4 Teacher - Central	Grade 5 Teacher - Central	August 17, 2017
Rebecca	Masters	Grade 4 Teacher - Central	Grade 2 Teacher - Central	August 17, 2017
Tonya	Zachary	Bookkeeper/Data Manager - Early College	Paraprofessional 30 - Central	August 21, 2017
Chelsea	Kovack	Math - 8 Teacher - ECMS	ELA - 6 Teacher - ECMS	August 17, 2017
Carolyn	Walton	EC Resource Teacher - ECMS	EC Resource Teacher - ECMS/RRMS	August 17, 2017
Margie	Twiford	EC AU-CC Teacher - ECMS	EC MU Teacher - ECMS	August 17, 2017
Karen	Haberli	EC AU-CC Paraprofessional, Temporary - ECMS	EC MU Paraprofessional, Permanent - ECMS	August 17, 2017
Emily	Farmer	EC Paraprofessional (1:1) - Northside	EC AU-CC Paraprofessional - ECMS	August 17, 2017
Rachel	Benton	Grade 1 Teacher - Central	SB Instructional Coach - Northside	August 17, 2017
Shannon	Xiques	Grade 3 Teacher - Northside	Grade 4 Teacher - Northside	August 17, 2017
Susan	Robinson	EC AU-CC Teacher - Pasquotank	EC ID MOD Teacher - Northside	August 17, 2017
Christina	Persico	EC Choices	EC ID MOD	August 17, 2017

		Paraprofessional - JC Sawyer	Paraprofessional - Northside	
Stella	Duhaim	Grade 3 Teacher - JC Sawyer	Grade 4 - Math Teacher - JC Sawyer	August 17, 2017
Carledia	Dozier	EC Resource Teacher - JC Sawyer	EC Resource Teacher - JC Sawyer/PW Moore	August 17, 2017
Janet	Overton	EC Resource Teacher - Pasquotank	EC Resource Teacher - Pasquotank/Weeksville	August 17, 2017
Beverly	Coulture	EC Paraprofessional (1:1) - Pasquotank	EC AU-CC Paraprofessional - Pasquotank	August 17, 2017
Bobbie	Ward	EC Paraprofessional (1:1) - JC Sawyer	EC AU-CC Paraprofessional - Pasquotank	August 17, 2017
Gwen	Stevens	Assistant Principal - NHS	Instructional Management Coordinator (CTE) - NHS	August 17, 2017
Sharon	Turner	EC Resource Teacher - NHS	EC Choices Teacher - NHS	August 17, 2017
Josie	Harris	EC Teacher - PCHS	EC Resource Teacher PCHS	August 17, 2017
Nina	Griffin	Kindergarten Teacher - PW Moore	Grade 3 Teacher - PW Moore	August 17, 2017
Tracey	Herman	Kindergarten Teacher - PW Moore	Grade 1 Teacher - PW Moore	August 17, 2017
Suzanne	Jackson	Grade 1 Teacher - PW Moore	Kindergarten Teacher - PW Moore	August 17, 2017
Rachel	Pizano	Intervention Teacher - PW Moore	Grade 2 Teacher - PW Moore	August 17, 2017
Jessica	Prayer	Grade 3 Teacher - PW Moore	Grade 4 Teacher - PW Moore	August 17, 2017
Tim	Stallings	EC Choices Paraprofessional - RRMS	Behavior Support Paraprofessional (District) - PW Moore	August 17, 2017
Ivory	Williams	EC Paraprofessional (1:1) - PW Moore	EC MU Paraprofessional - PW Moore	August 17, 2017
Crystal	East	Health/PE Teacher - ECMS	Health/PE Teacher - RRMS	August 17, 2017
Bernadette	Johnson	EC Paraprofessional - Pasquotank	EC AU Paraprofessional - RRMS	August 17, 2017
Richard	Turner	EC Choices Teacher - NHS	EC Choices Teacher - RRMS	August 17, 2017
Kim	Morris	EC AU-CC Paraprofessional - RRMS	EC Choices Paraprofessional - RRMS	August 17, 2017
Antonio	Moore	Social Studies Teacher - NHS	Social Studies - 6 Teacher - RRMS	August 17, 2017

Leaves of Absence

NAME	LAST	SITE	BEGINNING DATE
Ronnie	Dance	Maintenance	June 26, 2017

Cheryl	Hassell	Northside	June 1, 2017
Janine	Krider	PCHS	May 15, 2017

Summer Camp WannaWannaGoGo Employees:

Name	Last	Position
Tanisha	Parker	Assistant Camp Director
Patricia	White	Assistant Camp Director
April	Coen	Camp Counselor
LaTonya	Frost	Camp Counselor
Melissa	James	Camp Counselor
Rachel	Kirksey	Camp Counselor
Shaneika	McMillian	Camp Counselor
Vanessa	Shaw	Camp Counselor
Ashley	Stallings	Camp Counselor
Tabitha-Chloe	Grimstead	Assistant Camp Counselor
Deshawn	Holley	Assistant Camp Counselor
Tricena	Parker	Assistant Camp Counselor
James	Rountree	Custodian
Heather	Forbes	Bus Driver

Extended Summer Employment(Ex.Ch.)

Name	Position	Site
Support Services		
Renee Tamarelli	Autism - Behavioral Specialist	Edgewood
Alla Andrews	Psychologist	Edgewood
Jefferson Ray	Educational Diagnostician	Edgewood

Extended School Year (Ex.Ch.)

Name	Position
Tammy McCoy	Teacher
Dawn Price	Teacher
Rosalind Rosa	Teacher
Nekia Williams	Teacher
Letitia Ishman	Teacher Assistant
Karen Ellis	Teacher Assistant
Thomas Ellis	Teacher Assistant
Emily Farmer	Teacher Assistant
Jerry Harrell	Teacher Assistant
Marion Lambert	Teacher Assistant
Ivory Williams	Teacher Assistant

School Nutrition (Summer Employment)

Name	Position
Renisha Bowe	Cafeteria Manager
Tracy Cleghorn	Cafeteria Manager
Yolanda Banks	Cafeteria Manager Sub

Maria Griffin	Cafeteria Manager Sub
Juanita Banks	Cafeteria Assistant
Kina Bowe	Cafeteria Assistant
Danette Harris	Cafeteria Assistant
Latonya King	Cafeteria Assistant

Summer Transportation Employees

Name	Program
Rosemary McPherson	Extended School Year
Jackie Reid	Extended School Year
Deborah Beasley	Summer Reading Program
Cathy Cooper	Summer Reading Program
Tyrone Dillard	Summer Reading Program
Luchuna Griffin	Summer Reading Program
Sierra Overton	Summer Reading Program
Mary Riddick	STEM Summer Program
Ruth Walton	STEM Summer Program
Marion Lambert	Bus Monitor
Jerry Harrell	Bus Monitor
Ivory Williams	Radio Monitor
Letitia Ishman	Radio Monitor

Termination

NAME	LAST	ASSIGNMENT	SITE
Daphny	Sampson	Receptionist	Pasquotank

VIII. Public Forum (Citizen Comments to the Board)

There were no requests to appear before the Board.

IX. Board Member Reports

Members discussed “round it up” fundraising and the possibility of it being spearheaded by the Education Foundation. Dr. Cartner reported that it had been discussed in the past and he would take it back to the Foundation for further discussion.

There was discussion of programs that assist in conserving energy. Dr. Cartner indicated Chief Financial Officer, Andrew Cox, has been in discussion with a company that will provide an analysis of the system.

Chair Warden requested that Toni Floyd, Transportation Director, present a report on steps she has taken to conserve funds in the transportation department and to increase the efficiency rating.

X. Other

Dr. Cartner reported that the grant application submitted by Ted and Roberta Manzer (Northeastern High School Agriculture Education Teachers) for a teaching farm was not funded. He shared that he has asked Child Nutrition Director, Michael Thompson, to research Federal grants available through Child Nutrition that could possibly be used for “farm to table” purposes and could utilize the plans already proposed by Mr. and Mrs. Manzer.

XII. Adjournment

There being no further business to come before the Board, the meeting adjourned at 9:01 pm.

Chair

Secretary