

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
October 23, 2017**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, October 23, 2017, at 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Mr. Walter Jolly		Mrs. Pam Pureza
Mr. Barry Overman		Mrs. Virginia Houston
Dr. Denauvo Robinson		Dr. Sheila Williams

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent  
Mr. Steve Lassiter, Assistant Superintendent  
Dr. Joanne Sanders, Chief Academic Officer  
Mr. Andrew Cox, Chief Financial Officer  
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer  
Ms. Tracy Davenport, Federal Programs Director  
Ms. Rhonda James-Davis, CTE Director

**I. Regular Meeting Called to Order**

Chair Warden called the regular meeting to order.

**II. Pledge of Allegiance and Moment of Silence**

Miss Chandler Brown, Northeastern High School student, led guests and Board Members in the Pledge of Allegiance.

Superintendent Cartner led guests and Board Members in a Moment of Silence.

**III. Approval of Agenda (Action)**

A motion was made by Walter Jolly, seconded by Pam Pureza, and unanimously carried to approve the agenda as presented.

**IV. Recognition of Guests**

Chair Warden recognized guests present.

**V. Superintendent's Report**

Dr. Cartner provided copies of the district newsletter "*Let's Connect – ECPPS News & Information*" to members.

Dr. Cartner shared that the “ECP Backpacks” program is up and running with 275 students being served. He noted that the program was formed this year through the Education Foundation and in partnership with Food Bank of the Albemarle to provide weekend food for students who may not have adequate nutritional meals when not in school. It is a community supported group with well over 20 churches and organizations working together to help eliminate hunger.

Mr. Joshua Sawyer, 2017-18 Teacher of the Year Representative for Northeastern High School presented information on what being selected as a “Teacher of the Year” for his school and as a district finalist has meant to him. He talked about connecting with students and making a difference in their lives, the need to go beyond the standard and to never let any student give up.

The following were recognized for Exceeding Excellence for the certification and implementation of the NCWorks Health Care Pathway for ECPPS:

- Rhonda James-Davis (ECPPS Director of CTE)
- Sheila Hughes (ECPPS Health Sciences Teacher)
- Battina Cole (Eastern Area Health Education Center, Student Services Coordinator)
- Bonnie Thrift (Sentara Albemarle Medical Center Director of Patient Care)
- LeeAnn Self (Elizabeth City Health & Rehabilitation Director of Nursing)

Ms. Rhonda JamesDavis, ECPPS Director of CTE, was also recognized for the CTE credentials earned by students for 2016-2017.

## **VI. Approval of Minutes**

A motion was made by Virginia Houston, seconded by Dr. Sheila Williams, and unanimously carried to approve the minutes of September 25, 2017 (regular session) and October 16, 2017 (committee meetings).

## **VII. Consent Agenda**

A motion was made by Dr. Denauvo Robinson, seconded by Barry Overman, and unanimously carried to approve the consent agenda items as follow:

### **Personalized Education:**

1. Placing the District Improvement Plan, District Action Plan and School Improvement Plans for Low Performing Schools on Review

### **Financial, Business and Technology Systems:**

1. 2017-18 Budget Amendments #101, #201, #301 and #801

### **Excellent Educators:**

**Resignations (information only):**

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Steve	Lassiter, Jr.	Central Services	Assistant Superintendent	December 31, 2017
Valerie	Bogues	NHS	English Teacher	December 31, 2017
Deborah	Tickle	NHS	Bookkeeper	December 31, 2017
Amanda	Forbes	PCHS	Agriculture Education Teacher	September 15, 2017
Magan	Kahle	PW Moore	Grade 2 Teacher	October 5, 2017
Rochelle	Broyles	PW Moore	Paraprofessional EC	September 29, 2017
Rochelle	Broyles	PW Moore	Bus Monitor - EC	September 29, 2017
Blanca	Garber	RRMS	Social Studies - 8 Teacher	October 10, 2017
Doretha	Cole	Sheep-Harney	Cleaner - PT	October 10, 2017
Coaches:				
Lytেশia	Riddick	PCHS	Head JV Cheerleading Coach	October 5, 2017

**Elections:**

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Nickisha	Bryan-Tracey	JC Sawyer	Grade 3 Teacher	September 21, 2017
Sarah	Chase	JC Sawyer	Grade 4 Teacher	September 28, 2017
Ionie	Hope-Oliver	JC Sawyer	Grade 5 Teacher	September 21, 2017
Therisha	Bennett	Pasquotank	Grade 4 Teacher	September 21, 2017
Corrolyn	Edwards	Pasquotank	Grade 4 Teacher	September 21, 2017
Primrose	Coke	Pasquotank	Grade 5 Teacher	September 15, 2017
Jolene	Decker	PCHS	English Teacher	September 21, 2017
Jacqueline	Armstrong	PW Moore	Grade 2 Teacher	September 21, 2017
Deneal	Banks	Central Services	Title 1 Administrative Assistant	October 9, 2017
Ida	Griffin-Treherne	JC Sawyer	Paraprofessional EC 1:1	October 2, 2017
Christopher	Gilliam	PW Moore	Paraprofessional 30	October 6, 2017
Ashley	Brothers	Sheep-Harney	Paraprofessional Pre-K	October 2, 2017
Doriane	Felton	Sheep-Harney	Paraprofessional 30	September 26, 2017

**Coaches:**

NAME	LAST	ASSIGNMENT	SITE
J'Vonn	Davis	Assistant Football Coach	RRMS
O'Neal	Pullie	Assistant Football Coach	RRMS

**Reassignments:**

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Kenneth	Drew	Fuel Truck Driver/Mechanic I - Transportation	Mechanic II - Transportation	September 25, 2017
Ritchie	Walker	Technology Assistant - ECPEC	Technology Assistant - HL Trigg	September 11, 2017

Nichole	Shepherd	Social Studies Teacher - ECMS	ELA/Social Studies Teacher - RRMS	September 25, 2017
Nijia	Leigh	AFSC Program Assistant - Sheep-Harney	AFSC Lead Teacher - Sheep-Harney	August 25, 2017
Megan	Meads	AFSC Lead Teacher - Sheep-Harney	AFSC Lead Teacher - Weeksville	August 25, 2017
Kyle	Bennett	Substitute Bus Driver - Transportation	Bus Driver - Transportation	August 30, 2017
Bernadette	Johnson	Substitute Bus Driver - Transportation	Bus Driver - Transportation	August 31, 2017

***Leaves of Absence:***

NAME	LAST	SITE	BEGINNING DATE
Martha	Dove	JC Sawyer	November 13, 2017
Dexter	Williams	PCHS	September 8, 2017

***Substitutes:***

NAME	LAST	ASSIGNMENT
Chudney	Hill	Substitute Cafeteria Assistant

***Terminations:***

NAME	LAST	ASSIGNMENT	SITE
Ivory	Williams	Paraprofessional EC	PW Moore
Ivory	Williams	Bus Driver	NHS

**VIII. Public Forum (Citizen Comments to the Board)**

Mr. Ronny Williams spoke to the Board regarding school safety.

Keith Rivers, President of Pasquotank County Branch NAACP, spoke to the Board regarding the public review process of low performing plans and requested at least two community meetings be held.

**IX. Board Member Reports**

Board members commended staff for work done to prepare low performing plans and are pleased with the transparency of the plans for parents, students and the community. They also expressed appreciation for the principals presenting recently about the work taking place in the schools and their goals and plans for this school year.

Board members also commented on positive experiences for students related to athletics, recognition of retirees, the smooth handling of school lockdowns during the recent incident at the Pasquotank Correctional Institute, Parent Academy sessions, Early College and upcoming changes to teacher education program requirements at universities.

**X. Other**

**XII. Adjournment**

There being no further business to come before the Board, the meeting adjourned at 7:49 p.m.

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Chair

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Secretary