

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
January 22, 2018**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, January 22, 2018 at 7:00 p.m., in the Central Elementary School Media Center. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Mr. Walter Jolly		Mrs. Pam Pureza
Mr. Barry Overman		Mrs. Virginia Houston
Dr. Denauvo Robinson		Dr. Sheila Williams

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent
Mr. Steve Lassiter, Assistant Superintendent
Dr. Joanne Sanders, Chief Academic Officer
Mr. Andrew Cox, Chief Financial Officer
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Ms. Tracy Davenport, Title I Director
Ms. Jennifer Hawkins, Director of Testing/Accountability
Ms. Sara English, Principal, P. W. Moore Elementary School
Ms. Amy Fyffe, Principal, EC-P Early College
Mr. Mickey Drew, Principal, Central Elementary School
Mr. Melvin Hawkins, Interim Principal, Pasquotank County High School
Ms. Angela Cobb Principal, Weeksville Elementary School
Ms. Simona White, Principal, Elizabeth City Middle School
Mr. Adrian Fonville, Principal, River Road Middle School
Ms. Ainslie Jones, Principal, H. L. Trigg Community School

Mr. John Leidy, Board Attorney, was also present.

I. Meeting Called to Order

Chair Warden called the meeting to order and thanked Mr. Drew, Principal of Central Elementary School, for hosting the meeting.

II. Pledge of Allegiance and Moment of Silence

Anna Montero, Central Elementary School student, led members and guests in the Pledge of Allegiance.

Dr. Cartner led members and guests in a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made by Barry Overman, seconded by Dr. Sheila Hughes-Williams, and unanimously carried to approve the agenda as presented.

IV. Recognition of Guests

Chair Warden recognized guests present and thanked them for attending the meeting.

V. Superintendent's Report

In recognition of January being "Board Member Appreciation Month," Dr. Cartner thanked members for their service to the community and for doing the right things for children. He indicated that small gifts at their seats were made by students in the exceptional children's program.

Dr. Cartner provided copies of the district newsletter "*Let's Connect – ECPPS News & Information*" to members and briefly discussed items in the newsletter.

Sharron Bell, 2017-18 Teacher of the Year Representative for H. L. Trigg Community School, spoke about being selected to serve as Teacher of the Year and her honor in being selected three times during her career. She shared that over the past 12 years she has had the opportunity to observe positive changes in her school, in the district, in education in general and has observed many teachers doing great things. Ms. Bell highlighted the need for students to focus on attendance, attitude and academics and closed by sharing her belief that if every teacher also dedicates themselves to attendance, attitude and academics (teaching the right thing in the right way) that students will have academic success.

The following teachers were recognized for receiving AIG Certification:

- Dr. Naomi Howard (EC-P Early College)
- Jennifer Loeffler (EC-P Early College)
- Brandi Bussey-Noe (Sheep-Harney Elementary School)
- Bianca Velez (Northside Elementary School)

The following teachers were recognized for receiving or renewing National Board for Professional Teaching Standards certification:

- Lindsey Cahoon (Elizabeth City Middle School)
- Joshua Sawyer (Northeastern High School)
- Candace Duty (River Road Middle School)
- Racheal Egan (Central Elementary School)
- Tracy Davenport (Central Services)

Tammy Sawyer, Public Information Officer, was recognized for receiving NCSPRA Blue Ribbon Awards for district initiatives (gold award for EC-P Backpacks and silver award for ECPPS Parent Academy).

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to approve the 2017-18 Fundraising Requests (2nd Semester).

Dr. Cartner recommended changing the location of the February 26th Board of Education meeting to newly opened robotics lab/classroom at Northeastern High School. He reminded members that the lab was made possible by an anonymous donation. A motion was made by Dr. Denauvo Robinson, seconded by Pam Pureza,

and unanimously carried to move the February 26th board meeting to Northeastern High School.

Dr. Cartner recommended the following adjustments to the 2017-18 school calendar due to days missed for inclement weather (snow):

- Change all remaining early release days to full days
- Change February 26 optional workday to a student day
- Add 15 minutes to the instructional

A motion was made by Virginia Houston, seconded by Walter Jolly, and unanimously carried to approve the Superintendent's recommended adjustments to the 2017-18 school calendar.

VI. Approval of Minutes

A motion was made by Barry Overman, seconded by Walter Jolly, and unanimously carried to approve the minutes of December 18, 2017 (regular session) and January 9, 2018 (committee meetings).

VII. Consent Agenda

A motion was made by Pam Pureza, seconded by Dr. Sheila Williams, and unanimously carried to approve the consent agenda items as follow:

Global Citizens and Healthy Students

1. Placing NCSBA Fall 2017 Policy Updates (Set 2) on Review

Excellent Educators

1. Resignations (information only):

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Christina	Persico	Northside	Paraprofessional EC - ID MOD	December 15, 2017
Adrienne	Knight	Northside	Exceptional Children Teacher	January 19, 2018
Kingsley	Sdankus	JC Sawyer	Kindergarten Teacher	December 31, 2017
Primrose	Coke	Pasquotank	Grade 5 Teacher	December 19, 2017
Timothy	Gravgaard	PW Moore	Behavior Coach	December 19, 2017
Jennifer	Durham	RRMS	Math/Science - 7 Teacher	January 13, 2018

2. Elections:

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Renee	Harris*	Central	Interim AIG Facilitator	December 5, 2017
Casey	Brammer	ECMS	Health/PE Teacher	January 18, 2018
Charlotte	Blount	Northside	Grade 2 Teacher	January 4, 2018
Stacy	Carver	JC Sawyer	Exceptional Children Teacher	February 1, 2018
Bobbi Jo	Ward	PW Moore	Exceptional Children Teacher	January 4, 2018
Amy	Barco	PCHS	Agriculture Teacher	January 4, 2018
Krystle	Figueroa	Central	Human Resources Assistant	January 2, 2018

		Services		
Emily	Jones	PW Moore	After School Care Lead Teacher	December 4, 2017
Declined:				
Chudney	Hill	RRMS	Science Teacher	Declined
*Denotes part-time				

3. Reassignments

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Denise	Rothrock	Receptionist - Central Services	Office Manager/Receptionist - Central Services	January 2, 2018
Elizabeth	Leary	Grade 1 Teacher - Central	AIG Facilitator - Central/JC Sawyer	August 2018
Christopher	Doepker	Social Studies Teacher - PCHS	JROTC Instructor - NHS	January 2, 2018

4. Substitutes

NAME	LAST	ASSIGNMENT
Lytesshia	Riddick	Substitute Bus Driver

VIII. Public Forum (Citizen Comments to the Board)

Chair Warden reminded individuals of the four-minute time limit for public comments.

Dr. Kelsey Gray spoke to board members regarding heating issues at Northside Elementary School.

Ms. Angela Welsh spoke to board members about pictures posted on Facebook of school cheerleaders supporting a candidate running for office of Sheriff.

Ms. Holly Audette spoke to board members about policies regarding students and staff related to endorsement of political candidates.

Mr. Christopher Southerland spoke to the board about concerns regarding school discipline and the impact of disruptive behavior on other students.

Board members thanked individuals that spoke and for making them aware of their concerns.

IX. Board Member Reports

Board members expressed appreciation for gifts provided in recognition of School Board Appreciation Month. They also expressed their appreciation of Superintendent Cartner for decisions made regarding the recent winter weather as well as for the work of the Maintenance and Transportation Departments.

Board members shared comments about events/meetings they have attended recently.

Board members encouraged guests in attendance to attend future meetings and reiterated that the February meeting will be held in the new robotics lab at Northeastern High School.

X. Other

Chair Warden asked for a motion to enter closed session to discuss a matter with Board Attorney Leidy.

A motion was made by Dr. Denauvo Robinson, seconded by Pam Pureza, and unanimously carried to go into closed session for the purpose of consulting with the Board attorney regarding a matter within the attorney-client privilege and to preserve that privilege as allowed by NC General Statute 143-318.11(a)(3).

Board Attorney Leidy discussed a matter with members.

A motion to come out of closed session was made by Virginia Houston, seconded by Barry Overman, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

XII. Adjournment

There being no further business to come before the Board, the meeting adjourned at 8:27 p.m.

Chair

Secretary