

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 23, 2018**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, April 23, 2018 at 7:00 p.m., in the Board Room of the Administrative Building. The following Board members were present and constituted a quorum:

Ms. Sharon Warden, Chair	
Mr. Walter Jolly	Mrs. Pam Pureza
Mr. Barry Overman	Mrs. Virginia Houston
Dr. Denauvo Robinson	Dr. Sheila Williams

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent
Mr. Steve Lassiter, Assistant Superintendent
Dr. Joanne Sanders, Chief Academic Officer
Mr. Andrew Cox, Chief Financial Officer
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Ms. Tracy Davenport, Federal Programs Director
Ms. Amber Godfrey, Technology Director
Ms. Angela Cobb, Principal
Ms. Sara English, Principal

I. Meeting Called to Order

Chair Warden called the meeting to order.

II. Pledge of Allegiance and Moment of Silence

Elijah Davis and Connor Christman, P. W. Moore Elementary School students, led members and guests in the Pledge of Allegiance.

Dr. Cartner led members and guests in a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made by Walter Jolly, seconded by Dr. Sheila Williams, and unanimously carried to approve the agenda as presented.

IV. Recognition of Guests

Chair Warden recognized guests present.

V. Superintendent's Report

Dr. Cartner provided copies of the district newsletter "*Let's Connect – ECPPS News & Information*" to members and briefly discussed items in the newsletter.

Ms. Sarah Jackson, P. W. Moore Elementary School Teacher of the Year, spoke of the honor to speak tonight and to serve as the P. W. Moore Teacher of the Year. She shared that her second grade teacher taught her to love learning and reading and inspired her to be a teacher. Ms. Jackson commented on the need for positivity and the need to build trust/relationships with students. She indicated her goal is to conduct her classroom in a manner that can be the most rewarding for students.

Board members discussed the 2018-19 Local Budget submitted by staff and requested the following revisions in the budget request: (1) secure estimates to improve lighting on school campuses and (2) increase the Certified and Non-Certified supplements. Board members also requested additional information regarding the Capital request to replace the roof at H. L. Trigg Community School.

A meeting was scheduled for Monday, April 30, 2018, 7:45 a.m. to further review and discuss the budget request.

VI. Approval of Minutes

A motion was made by Walter Jolly, seconded by Pam Pureza, and unanimously carried to approve the minutes of March 26, 2018 (Regular Meeting) and April 16, 2018 (Committee Meetings).

VII. Consent Agenda

A motion was made by Barry Overman, seconded by Dr. Denauvo Robinson, and unanimously carried to approve the following consent agenda items:

Global Citizens and Healthy Students

1. Policy 3210/6523: Operation of Unmanned Aerial Vehicles (Drones)

Financial, Business and Technology Systems

1. 2017-18 Budget Amendments (#104, #204, #304, #804 and #701)
2. Revision to 2017-18 Board of Education Meeting Schedule

Excellent Educators

1. Policy 7410: Teacher Contracts

2. Resignations (information only)

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Maeneci a	Cole	ECMS	MS Math - 7/8 Teacher	April 20, 2018
Carolyn	Sullivan	Northside	Cafeteria Assistant	March 20, 2018
Patricia	Seymore	JC Sawyer	Cafeteria Assistant	February 28, 2018
Eva	Riddick	NHS	Math Teacher	April 6, 2018
Cynthia	Ward	NHS	Bus Driver	March 2, 2018
Karen	Ellis	PCHS	CBA Student Advocate	April 13, 2018
Thomas	Ellis	PCHS	ParaProfessional EC	April 4, 2018
SeLisa	Godfrey	PCHS	Math Teacher	March 26, 2018

3. Elections

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Ashley	Begeot	Pasquotank	Health/Physical Education Teacher	April 13, 2018
Kiona	Wilson-Seymore	Pasquotank	5th Grade Teacher	April 13, 2018
Sheena	Slade	PCHS	English Teacher	April 13, 2018
Caroline	Gordon	Central Services	Community Schools/PIO Assistant	April 12, 2018
Henry	Ballance, Jr.	Transportation	Mechanic III	April 12, 2018
Leonard	Presley*	JC Sawyer	Cleaner – PT	April 12, 2018
Shaneika	McMillian	Pasquotank	ParaProfessional - 30 Hours	February 20, 2018
Frances	Williams*	PCHS	Cleaner – PT	March 13, 2018
Vanessa	Brooks	PW Moore	ParaProfessional - EC 1:1	March 19, 2018
Keerika	Wise	PW Moore	ParaProfessional - EC 1:1	March 29, 2018
Delsey	Curtis*	PW Moore	Tutor	March 22, 2018
Ollie	Mason*	PW Moore	Tutor	March 21, 2018
Jamaine	Fleming	Sheep-Harney	Temporary ParaProfessional - EC 1:1	March 23, 2018
Florence	Carver*	Weeksville	Tutor	April 9, 2018

4. Coaches (Spring 2018 – February 1-April 30)

NAME	LAST	SITE	ASSIGNMENT
Craig	Haist	PCHS	Girls' Varsity Soccer

5. Leaves of Absence

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Ronnie	Dance	Maintenance	HVAC Filter Changer	March 16, 2018
Juanita	Banks	Central	Assistant Cafeteria Manager	March 26, 2018
Nicole	Smith	ECMS	Art Teacher	March 6, 2018
Keith	Bowe	HL Trigg CS	Head Custodian	January 24, 2018
Samantha	Balmer	Northside	Grade 3 - ELA/SS/Sci Teacher	March 26, 2018
Cheryl	Hassell	Northside	Head Custodian, Bus Driver	March 12, 2018
Tammie	Sanders	Northside	Cafeteria Assistant	March 19, 2018
Antoinette	Reid	Pasquotank	Principal	March 16, 2018
Mark	Miller	PCHS	Science Teacher	February 28, 2018
Endi	Simpson	RRMS	Guidance Counselor	April 6, 2018

6. Substitutes

NAME	LAST	ASSIGNMENT
Michael	Powell	Substitute Bus Driver
Clifton	Griffin	Substitute Teacher
Sandra	Ivey	Substitute Teacher
Caroline	Jennings	Substitute Teacher

7. Administrator Contracts To Be Renewed for Four Years:

Alton Campbell
Angela Cobb
Sara English
Amy Fyffe
Jennifer Lee
Delishia Moore

VIII. Public Forum (Citizen Comments to the Board)

There were no requests to appear before the Board.

IX. Board Member Reports

Board members reported on their efforts to educate and inform the community about the ¼ Cent Sales Tax Referendum that will be on the May Ballot. Members also reported on school and district events they have attended, such as Weeksville Elementary Talent Show, ECMS Digital Classroom event, Business Partnerships/Volunteer Recognition Program.

X. Other Closed Session

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board’s motion to enter closed session, staff and guests exited the board room. Dr. Cartner and Mr. Lassiter remained.

During the closed session members discussed personnel matters.

A motion to come out of closed session was made by Virginia Houston, seconded by Walter Jolly, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent’s office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

There was no action following the closed session.

XII. Adjournment

There being no further business to come before the Board, the meeting adjourned at 8:59 p.m.

Chair

Secretary