

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
March 19, 2018**

The Elizabeth City-Pasquotank Board of Education met on Monday, March 19, 2018, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

**I. Personalized Education Committee**

**Committee Members Present:** Walter Jolly (Chair), Dr. Denauvo Robinson, Dr. Sheila Williams (3:17 p.m.)

**Other Board Members Present:** Pam Pureza, Virginia Houston, Barry Overman (2:36 p.m.), Sharon Warden

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Amber Godfrey, Rhonda James-Davis, Jennifer Hawkins, Tracy Davenport

School Updates were provided by the following principals:

Angela Cobb (Weeksville Elementary School)  
Katina Waples (Sheep-Harney Elementary School)  
Amy Fyffe (EC-P Early College)  
Simona White (Northside Elementary School)  
Melvin Hawkins (Pasquotank County High School)

Jennifer Hawkins, Director of Testing/Accountability, requested approval of scheduling Grades 3-8 Summer School for June 18-29, 8:30-1:30 p.m. At the end of the summer program, students would have an opportunity to re-take the End-of-Grades tests for Math, English and Science. Students would be offered the opportunity to attend dependent upon meeting established criteria, but would not be required to attend. Transportation and meals would be provided.

Mr. Steve Lassiter, Assistant Superintendent, reviewed Restart Applications for P. W. Moore Elementary School and Elizabeth City Middle School with members. Following discussion regarding the applications, members agreed to place the applications on the March 26<sup>th</sup> consent agenda.

Mr. Lassiter shared Restart Flexibility Reports from Pasquotank Elementary School and River Road Middle School with members.

Ms. Rhonda James-Davis shared a Career/Technology Education Update PowerPoint presentation with members. The report highlighted: Regional Data Comparisons, Technical Skill Attainment, Student Graduation Rates, Program Updates, CTE/Workforce Development Conference, Career Clusters/Pathways and the proposed Agricultural Education Demonstration Farm Project.

## **II. Global Citizens and Healthy Students Committee**

**Committee Members Present:** Virginia Houston (Chair), Pam Pureza, Barry Overman

**Other Board Members Present:** Walter Jolly, Dr. Denauvo Robinson, Sharon Warden, Dr. Sheila Williams

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Amber Godfrey, Rhonda James-Davis, Jennifer Hawkins, Tracy Davenport

Mr. Lassiter reviewed proposed Policy 3210/6523 Operation of Unmanned Aerial Vehicles (Drones). He reported the policy has been reviewed by the board attorney and addresses federal regulations for the general public, as well as for staff and students. Members discussed the policy and agreed to place the recommendation for review on the March 26<sup>th</sup> consent agenda.

Members discussed the Board's appointment of representatives on the College of The Albemarle Board of Trustees. The Board of Education has four representatives on the Board of Trustees that serve staggered four-year terms each. An ad hoc committee to be chaired by Dr. Denauvo Robinson was established for the purpose of developing criteria for accepting applications from community members to serve on the Board of Trustees. Barry Overman and Sheila Williams volunteered to serve on the Committee.

## **III. Financial, Business and Technology Systems Committee**

**Committee Members Present:** Virginia Houston, Dr. Denauvo Robinson, Sharon Warden

**Other Board Members Present:** Walter Jolly, Pam Pureza

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Amber Godfrey, Rhonda James-Davis, Jennifer Hawkins, Tracy Davenport

Dr. Cartner shared class size information and reported that class size requirements for 2018-19 would be the same as they were for 2017-18.

The March Monthly Maintenance, Roof Inspection and Building Rental Reports were shared for information purposes.

Dr. Cartner shared a draft Resolution in Support of the ¼ Cent Sales Tax Referendum. He reported the draft Resolution had been reviewed by the board attorney.

Ms. Amber Godfrey, Technology Director, recommended a list of obsolete computer and electronic equipment to be declared as surplus for sale/disposal.

Dr. Cartner reviewed a draft 2018-19 Board Meeting Schedule.

Committee members agreed to place the ¼ Cent Sales Tax Resolution, the list of obsolete computer and electronic equipment list and the 2018-19 Board Meeting Schedule on the March 26<sup>th</sup> consent agenda for approval.

#### **IV. Excellent Educators**

**Committee Members Present:** Pam Pureza (Chair), Walter Jolly, Sharon Warden, Dr. Sheila Williams

**Other Board Members Present:** Virginia Houston, Mr. Barry Overman, Dr. Denauvo Robinson

**Staff Present:** Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Amber Godfrey, Rhonda James-Davis, Tracy Davenport, Jennifer Hawkins

John Leidy, Board Attorney, was also present.

Mr. Steve Lassiter presented and reviewed recommended revisions to Policy 7410 Teacher Contracts. He explained the revisions were being made due to legislative changes regarding teacher contracts.

Board Attorney, John Leidy, provided a background on the legislative changes to teacher contracts which began in 2013. He reviewed and discussed options available for local boards regarding teacher contracts. He also discussed the district's recommendation which would grant four-year contracts to teachers meeting eligibility criteria.

Dr. Cartner reported on the process used to develop the district's recommended changes to policy 7410 which included input from district staff (principals and teachers) and dialogue at regional superintendent meetings.

Mr. Leidy discussed board hearings for teachers in regards to contract matters. Changes to legislation in 2013 mean they are not required, however, he recommended that the board grant hearings if requested.

Board members dialogued with Attorney Leidy, Mr. Lassiter and Dr. Cartner at length regarding the revised policy. The recommendation to place the policy on review will be placed on the March 26<sup>th</sup> consent agenda.

### **Closed Session**

A motion was made by Dr. Sheila Williams, seconded by Dr. Denauvo Robinson, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6); for the purpose of taking action regarding plans to protect public safety as allowed by NCGS 143-318.11(a)(9); and to prevent disclosure of information that is privileged or confidential as allowed by NCGS 143-318.11(a)(1).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Cartner and Mr. Lassiter remained.

During the closed session for "Excellent Educators," Board members reviewed resignations, elections, coaches, reassignments, leaves of absence, substitutes, suspension and personnel matters. They also reviewed the Critical Incident Plan.

Board members took action on a recommendation for a two day suspension without pay.

A motion to come out of closed session was made by Barry Overman, seconded by Dr. Sheila Williams, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Barry Overman, seconded by Dr. Sheila Williams and unanimously carried to approve placing items recommended for approval on the March 26<sup>th</sup> consent agenda.

Dr. Cartner discussed issues regarding substitute teachers and availability. He recommended that substitutes be required to work at least five days per pay period to remain on the approved list. Members agreed to the recommendation.

Dr. Robinson discussed the possibility of paperless meetings and the majority of members present agreed to begin using electronic agendas beginning with the April Committee Meetings.

Tammy Sawyer discussed opportunities for board members to share ¼ cent sales tax information with school and community groups. She also shared that information has been placed in a Google folder for board members to access.

There being no further business, the meeting adjourned at 5:58 p.m.