

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 16, 2018**

The Elizabeth City-Pasquotank Board of Education met on Monday, April 16, 2018, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

I. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair), Pam Pureza, Barry Overman
Other Board Members Present: Walter Jolly, Dr. Denauvo Robinson, Sharon Warden
Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Jennifer Hawkins, Rhonda James-Davis, Tracy Davenport, Frankie Floyd

Mr. Lassiter reviewed proposed Policy 3210/6523-Operation of Unmanned Aerial Vehicles (Drones). The policy has been on review since March and was recommended for approval.

A motion was made by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to approve placing Policy 3210/6523-Operation of Unmanned Aerial Vehicles (Drones) on the April 23rd consent agenda for approval.

Ms. Davenport informed members of dates for Superintendent Academic Team Recognition Programs and requested volunteers to bring greetings. Board members volunteered as follows:

May 3rd (Sharon Warden)
May 7th (Walter Jolly)
May 9th (Pam Pureza)

In recognition of April being designated National School Library Month, a PowerPoint presentation "Making Connections at Your School Library / Celebrating ECPPS Media Centers" was shared by Amber Godfrey (Technology Director); Patricia Daniels (Northside Elementary Media Coordinator), Roberta Heath (Elizabeth City Middle School Media Coordinator), and Melissa Haley-Driver (Pasquotank County High School Media Coordinator). The presentation highlighted the many exciting things going on in the district's media centers.

II. Financial, Business and Technology Systems Committee

Committee Members Present: Barry Overman (Chair), Virginia Houston, Dr. Denauvo Robinson, Sharon Warden

Other Board Members Present: Walter Jolly, Pam Pureza, Dr. Sheila Williams

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Rhonda James-Davis, Jennifer Hawkins, Tracy Davenport, Frankie Floyd

The April Monthly Maintenance, Roof Inspection and Building Rental Reports were shared for information purposes.

Mr. Cox reported on a deposit being made to the NC Treasurer's Office Short Term Investment Fund that will allow the district to earn higher interest on the funds than would be realized through the local bank.

Mr. Cox reviewed 2017-18 Budget Amendments (#104, #204, #304, #804, and #701).

Dr. Cartner presented and discussed staff's recommended 2018-19 Local Budget (CEF/COF) for board member review. He explained that Current Expense Fund increases were kept to a minimum; however, there is a significant increase in Capital Outlay requests based on capital needs within the district – specifically the HVAC system for Northside Elementary School.

Mr. Cox reviewed the proposed budget with members and discussed anticipated increases in employee benefits (retirement, hospitalization, etc.).

Dr. Cartner informed members that if the Northside Elementary School HVAC project is funded by the Commissioners, the staff recommendation is to review options and engineering designs during summer of 2018 for the Northside Elementary School heating/cooling system to ensure that the needs of the facility are best met. Anticipated completion would be during summer 2019. He reported that the maintenance department will continue flushing lines at regular intervals and he believes that will buy some time with the existing system.

Dr. Cartner asked for questions or comments.

Board members discussed the budget, asked questions about various items (energy initiatives, School Resource Officers, tracks, engineering for heating/cooling system, safety initiatives, activity buses, Learning Focused, etc.) and indicated they would like to review the material further and place the budget on the April 23rd agenda for additional discussion.

Dr. Cartner informed members that the Board of Commissioners has requested that the budget be presented to them on May 7th, 2:00 p.m. (location to be determined) and that by law the budget has to be provided to the Commissioners by May 15th.

Dr. Cartner suggested revising the 2017-18 Board Meeting Schedule and moving the May meeting back to the Administration Building since the Board met at Weeksville Elementary School earlier this year. He indicated end-of-grade testing begins that week.

Members agreed to place the Budget Transfers and Meeting Schedule revision on the April 23rd consent agenda. The 2108-19 Local Budget will be placed on the agenda for further discussion.

III. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Walter Jolly, Sharon Warden, Dr. Sheila Williams

Other Board Members Present: Virginia Houston, Mr. Barry Overman, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Rhonda James-Davis, Tracy Davenport, Jennifer Hawkins

Mr. Steve Lassiter recommended that Policy 7410 – Teacher Contracts be placed on the April 23rd consent agenda for approval

Closed Session

A motion was made by Pam Pureza, seconded by Barry Overman, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Cartner and Mr. Lassiter remained.

During the closed session for "Excellent Educators," Board members reviewed resignations, elections, coaches, leaves of absence, substitutes, administrator contract renewals and personnel matters.

Dr. Cartner discussed a request submitted by a parent to enroll a student expelled from a school system in another state.

A motion to come out of closed session was made by Dr. Denauvo Robinson, seconded by Dr. Sheila Williams, and unanimously carried. Full and accurate minutes of the

closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Dr. Denauvo Robinson, seconded by Dr. Sheila Williams, and unanimously carried to approve placing items recommended for approval on the April 23rd consent agenda.

There being no further business, the meeting adjourned at 4:48 p.m.