

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
June 27, 2016**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, June 27, 2016, 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

	Mr. Barry Overman, Chairman	
Ms. Sharon Warden, Vice Chair		Mr. Harvey Beasley
Mrs. Virginia Houston		Mr. Walter Jolly
Mrs. Pam Pureza		Dr. Denauvo Robinson

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent
Mr. Steve Lassiter, Assistant Superintendent
Dr. Joanne Sanders, Chief Academic Officer
Mr. Andrew Cox, Chief Financial Officer
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Ms. Tracy Davenport, Title I Director
Ms. Amber Godfrey, Technology Director
Ms. Meredith Collins, Assistant Finance Officer

I. Meeting Called to Order by Vice-Chair

Chairman Overman called the meeting to order.

II. Pledge of Allegiance and Moment of Silence

Marinille Fager (Pasquotank County High School Student Government President) and Alyssa Rodriguez (Pasquotank County High School Student Government Vice-President) led members and guests in the Pledge of Allegiance.

Dr. Cartner led members and guests in a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made by Virginia Houston, seconded by Sharon Warden, and unanimously carried to approve the agenda as presented.

IV. Recognition of Guests

Chairman Overman recognized guests present.

V. Superintendent's Report

Dr. Cartner recognized and welcomed two new administrators -- Andrew Cox (Chief Financial Officer) and Steve Lassiter (Assistant Superintendent for Personnel/Auxiliary Services).

Dr. Cartner provided copies of the district newsletter "Let's Connect – ECPPS News & Information" to members.

Dr. Cartner recognized Jack Barfus, Northeastern High School student, for his design submission that was selected to serve as the new school system logo. Dr. Cartner also presented Jack with a framed copy of the original artwork and final proof copy.

Dr. Robinson presented a Certificate of Recognition to the PreK Program on behalf of the Albemarle Alliance for Children and Families (*formerly Smart Start Partnership for Children*).

Dr. Cartner presented copies of the Pasquotank Ministers' Council for Education Annual Report to Board members. He explained that Margaret Twiford had been scheduled to present the report and was unable to present as she was unexpectedly called out of town.

Dr. Cartner shared a copy of the official letter from the Pasquotank County Board of Commissioners regarding 2016-17 funding.

VI. Approval of Minutes

A motion was made by Dr. Denauvo Robinson, seconded by Walter Jolly/Harvey Beasley, and unanimously carried to approve the minutes of May 23, 2016 (regular meeting) and June 13, 2016 (committee meetings) were approved as presented.

VII. Consent Agenda

A motion was made by Virginia Houston, seconded by Sharon Warden, and unanimously carried to approve the consent agenda items as follow:

Policy

1. Policy Series 9000 (Facilities)
2. Placing Policy Series 8000 (Fiscal Management) on review until July Meeting
3. Waive Review and Approval of Revisions to Policy 4400 (Attendance)

Personalized Education

1. 2016-17 Title I, Title II and Title III Plans
2. 2016-17 Alternative Accountability Model Option C for H. L. Trigg

Global Citizens & Healthy Students

1. Purchase of Automatic External Defibrillators (AEDs)

Financial, Business and Technology Systems

2. Authorization for Superintendent to Approve End of Year Budget Amendments
3. 2016-17 Child Nutrition Bids
4. 2016-17 District Handbook for Parents and Students
5. Revised School System Logo
6. Fundraising Request for Camp WannaWannaGoGo
7. Utilizing Textbook Funds to purchase a Common Technology Platform (document camera, projector, laptop and cart) for Core Classrooms
8. Use of \$950,00 of Fund Balance to balance the 2016-17 Local Budget

Excellent Educators:

1. Resignations (Information Only)

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Charles	Lane	Maintenance	Carpenter II	June 30, 2016
Amber	Oliver	Central	Grade 1 Teacher	June 30, 2016
Peri	Pinto	ECMS	Math/Science Teacher	May 23, 2016
Angela	Freeman	JC Sawyer	Kindergarten Teacher	June 20, 2016
Brenda	Sutton	JC Sawyer	ParaProfessional	June 10, 2016
Joni	Stuart	NHS	Art Teacher	June 10, 2016
Rachel	Davis	PCHS	Science Teacher	June 17, 2016
Jennifer	Sharitt	Sheep-Harney	Kindergarten Teacher	June 10, 2016
Nicole	Bryant	Sheep-Harney	ParaProfessional Pre-K	June 20, 2016
Sharon	Winslow	Weeksville	Exceptional Children Teacher	May 31, 2016

2. Elections

NAME	LAST	SITE	ASSIGNMENT	FUNDING SOURCE	EFFECTIVE
Brittany	Vallas	PW Moore	Exceptional Children Teacher	Local	May 16, 2016

3. Reassignments

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT
Joseph	Smith	Electrician I - Maintenance	HVAC I - Maintenance
Blanche	Magee	Bookkeeper /PowerSchool - HL Trigg	Receptionist - Edgewood
Ron	Payne	Principal - NHS	Assistant Principal - Pasquotank/PW Moore
Gwen	Stevens	Assistant Principal (11 months) - NHS	Assistant Principal (12 months) - NHS
Delishia	Moore	Assistant Principal (11 months) -	Assistant Principal (12 months) -

		PCHS	PCHS
Sharon	Meads	Assistant Principal (10 months) - ECMS	Assistant Principal (12 months) - RRMS
Nava	Coppin	Assistant Principal (10 months) - RRMS	Assistant Principal (12 months) - ECMS
Simona	White	Assistant Principal (10 months) - Northside	Assistant Principal (11 months) - Northside
Jennifer	Lee	Assistant Principal (10 months) - RRMS	Assistant Principal (12 months) - Sheep-Harney
Antoinette	Reid	Assistant Principal (10 months) - ECMS	Assistant Principal (11 months) - JC Sawyer
Cheryl	Bogues	Home/School Coordinator (10 months) - Northside	Dean of Students (11 months) - Pasquotank / PW Moore
Melton	Beasley	Custodian - Northside	Custodian - RRMS
Nathan	Downing	Custodian - RRMS	Custodian - ECMS
Keyonne	Cooper	Part-time Cleaner - Sheep-Harney	Part-time Cleaner - RRMS
Dorethea	Cole	Part-time Cleaner - RRMS	Part-time Cleaner - Sheep-Harney
Celestine	Carver	Part-time Cleaner - PCHS	Part-time Cleaner - Northside
Susan	Buckner	Pre-K Coordinator - Sheep-Harney	Title I - Community Coordinator - NHS
Alandis	Williams	Custodian - NHS	Head Custodian - Weeksville
Joy	Rhodes	Administrative Assistant PIO - Central Services	Bookkeeper/PowerSchool - HLT
GeorgeAnn	Carmichael	Receptionist(Guidance) - NHS	Paraprofessional Pre-K - Sheep-Harney

4. Leaves of Absence

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Donna	Gonzalez	Maintenance	Warehouse Office Manager	June 30, 2016
Beth	Owens	PW Moore	Paraprofessional Exceptional Children	May 16, 2016
Sam	McNeal	NHS	Paraprofessional Technology	April 1, 2016
Melton	Beasley	RRMS	Custodian	June 10, 2016

5. Camp WannaWannaGoGo

Name	Last	Position
Tanisha	Parker	Assistant Camp Director
Patricia	White	Assistant Camp Director
April	Coen	Camp Counselor
Tyrone	Dillard	Camp Counselor
LaTonya	Frost	Camp Counselor
Rachel	Kirksey	Camp Counselor
Crystal	Lamb	Camp Counselor
Ashley	Stallings	Camp Counselor
Jada	Lister	Assistant Camp Counselor
Danielle	Storey	Assistant Camp Counselor
Blake	Hawkins	Assistant Camp Counselor

Deshawn	Holley	Assistant Camp Counselor
Renisha	Bowe	Cafeteria Manager
James	Rountree	Custodian
Heather	Forbes	Bus Driver

6. Student Enrichment Academy Employees (Summer 2016)

Name	Last	Position
Marie	Alvarez	Teacher
Stephanie	Ambrose	Teacher
Colina	Bartlett	Teacher
LaShekia	Brothers	Teacher
Georgia	Perry	Teacher
Jessica	Prayer	Teacher
Ganelle	Sutton	Teacher
Diane	Whedbee	Teacher
Nancy	Wilson	Custodian

7. Extended School Employees

Name	Position
Barbara Bell	Bus Driver
Rosemary McPherson	Bus Driver
Jackie Reid	Bus Driver

8. Summer Reading Camp (Read to Achieve) Employees

Name	Last	Position
Leigh	Austin	Lead Teacher
Caren	Williams	Lead Teacher
Colina	Bartlett	Teacher
Rachel	Benton	Teacher
Alicia	Billups	Teacher
LaShekia	Brothers	Teacher
Lindsey	Cahoon	Teacher
Teri	Doleski	Teacher
Stella	Duhaime	Teacher
Karen	Givens	Teacher
Nina	Griffin	Teacher
Sheena	Hyder	Teacher
Martha	Isleib	Teacher
Nicole	Jenkins	Teacher
Chelsea	Kovach	Teacher
Nicole	Lavinder	Teacher
Amanda	Lowman	Teacher
Valerica	Mentor	Teacher
Kimberly	Robertson	Teacher

Ganelle	Sutton	Teacher
Katrina	Sutton	Teacher
Melanie	Whidbee	Teacher
Novilla	Turner	Teacher
Kimberly	Wilkerson	Teacher
Shannon	Xiques	Teacher
Dina	Hansen	Teacher-Media
Carledia	Dozier	Exceptional Children Teacher
Janet	Overton	Exceptional Children Teacher
Kelly	Beale	Secretary
Jean	Sawyer	School Nurse
Jenny	Abbitt	Tutor
Susan	Blackmon	Tutor
Ann	Elliott	Tutor
Maryann	Everett	Tutor
Blanca	Garber	Tutor
Jacqueline	Gregory	Tutor
Jacquetta	Gregory	Tutor
Stephanie	Grubb	Tutor
LaQuitta	Hinton	Tutor
Letitia	Ishman	Tutor
Cowanis	Lamb- Akai	Tutor
Marie	Lister	Tutor
Virginia	Williams	Tutor
Nancy	Wilson	Custodian
Barbara	Thornton	Custodian
Deborah	Beasley	Bus Driver
Francis	Collins	Bus Driver
Delores	Cooper	Bus Driver
Luchana	Griffin	Bus Driver
Herman	Johnson	Bus Driver
Mindy	Lockhart	Bus Driver
Sierra	Overton	Bus Driver
Shirelle	Wood	Bus Driver
Tracy	Cleghorn	Cafeteria Manager
Deloris	Brumsey	Cafeteria Assistant
Latonya	King	Cafeteria Assistant

9. Group Work Camp 2016

Name	Position
Deloris Brumsey	Cafeteria Manager
Yolanda Banks	Cafeteria Assistant
Joann Cowell	Cafeteria Assistant
Paula Creasy	Cafeteria Assistant
Linda Dance	Cafeteria Assistant

Maria Griffin	Cafeteria Assistant
Deborah Jones	Cafeteria Assistant
Latonya King	Cafeteria Assistant
Darlene May	Cafeteria Assistant
Kenny Odum	Custodian
Joyce Dance	Custodian

10. Reduction in Force (classified staff)

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Iris	Burch	JC Sawyer	Paraprofessional Excep Child	June 10, 2016
Evelyn	Johnson	Pasquotank	Paraprofessional Excep Child	June 10, 2016
Donna	Moore	PW Moore	Paraprofessional Excep Child	June 10, 2016
Tanisha	Parker	Pasquotank	Paraprofessional Excep Child	June 10, 2016
Brenda	Pearsall	Pasquotank	Paraprofessional Excep Child	June 10, 2016
William	Sharpe	JC Sawyer	Paraprofessional Excep Child	June 10, 2016
Shondalyn	White-Bowe	Pasquotank	Paraprofessional Excep Child	June 10, 2016

VIII. Action Agenda

Budget Resolution for Fiscal Year 2016-17

A motion was made by Harvey Beasley, seconded by Walter Jolly, and unanimously carried to approve the Budget Resolution for Fiscal Year 2016-17

Award of Painting Contracts

A motion was made by Dr. Denauvo Robinson, seconded by Pam Pureza, and unanimously carried to award painting contracts as follow:

Northeastern High School Interior

Contractor: Joel Painting -- Bid: \$225,006.25

Pasquotank Elementary School Interior

Contractor: Premium Painting – Bid: \$95,000.00

Teacher Technology Platform

A motion was made by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to purchase 250 teacher technology platforms (*projector, document camera, laptop, presentation cart*) for core teachers.

1:1 Update & Potential Action

Dr. Cartner reviewed Chromebook lease and purchase options for implementing 1:1 in third grade and English II classrooms for 2016-17. Board members and administrators discussed the matter at length.

A motion was made by Dr. Denauvo Robinson and seconded by Virginia Houston to authorize Superintendent Cartner and staff to have the authority to use approximately \$283,000 of Fund Balance to negotiate for the purchase of Chromebooks and Carts for third grade classrooms and high school English II classrooms. Voting for the motion were Harvey Beasley, Virginia Houston, Walter Jolly, Dr. Denauvo Robinson and Sharon Warden. Voting against the motion was Pam Pureza. The motion carried.

IX. Public Forum (Citizen Comments to the Board)

Karen Midgett spoke to the Board regarding teacher assistant positions,

X. Board Member Reports

Board members welcomed Andrew Cox and Steve Lassiter to the district.

Board members commented on community support for the district and the need to expand on the progress being made. They were especially encouraged by the support shown during the Board of Commissioners' budget meetings.

Mr. Overman informed members that he had received a request for an appeal of a staff member's reassignment. The board attorney had been consulted regarding the matter and there is no "right" for a hearing and it would be at the board's discretion to schedule a hearing if they so desire. Board members declined to schedule the hearing.

XI. Adjournment

There being no further business to come before the Board, the meeting adjourned at 8:45 p.m.

Chair

Secretary