

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
May 23, 2016**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, May 23, 2016, 7:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

Ms. Sharon Warden, Vice Chair  
Mr. Harvey Beasley  
Mrs. Virginia Houston

Mr. Walter Jolly  
Mrs. Pam Pureza  
Dr. Denauvo Robinson

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent  
Ms. Dianne Meiggs, Assistant Superintendent  
Dr. Joanne Sanders, Chief Academic Officer  
Mr. Doug Hale, Finance Officer  
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer  
Ms. Meredith Collins, Assistant Finance Officer

**I. Meeting Called to Order by Vice-Chair**

Vice-Chair Warden called the meeting to order.

**II. Pledge of Allegiance and Moment of Silence**

Kennedy Worrell and Ryan Meads, Elizabeth City Middle School students, led members and guests in the Pledge of Allegiance. Superintendent Cartner led members and guests in a Moment of Silence.

**III. Approval of Agenda (Action)**

A motion was made by Walter Jolly, seconded by Pam Pureza, and unanimously carried to approve the agenda as presented.

**IV. Recognition of Guests**

Vice-Chair Warden recognized guests present.

**V. Superintendent's Report**

Dr. Cartner provided copies of the district newsletter "Let's Connect – ECPPS News & Information" to members.

Dr. Cartner recognized Jonathan Druelinger and Dwan Hush, Northeastern High School graduating seniors, for participation in Special Olympians.

Dr. Cartner and Board members recognized the following “Employees Exceeding Excellence” for their accomplishments:

Jennifer James (Champion for Excellence in Teaching and Learning Award)  
Lindsay Cahoon (ECMS Golden Leaf Grant Writing Team)  
Sharon Creef (ECMS Golden Leaf Grant Writing Team)  
Chelsea Kovac (ECMS Golden Leaf Grant Writing Team)  
Susan Lamb (ECMS Golden Leaf Grant Writing Team)  
Sarah Lindsey (ECMS Golden Leaf Grant Writing Team)  
Terry Wilson (ECMS Golden Leaf Grant Writing Team)  
Roberta Heath (ECMS Golden Leaf Grant Writing Team)  
Karen Williams (ECMS Golden Leaf Grant Writing Team)  
Timothy Worrell (ECMS Golden Leaf Grant Writing Team)

Mark Sorrells, with The Golden Leaf Foundation, presented a \$200,000 check to Elizabeth City Middle School for its Digital Learning Grant. Mr. Sorrells spoke of the leadership qualities exhibited by Mr. Worrell in the grant process. He indicated that The Golden Leaf Foundation will be bringing a large grant cycle to the region in 2018 and he encouraged the district to apply.

Mr. Jolly recognized Ron Payne and the Northeastern High School students and staff for collecting 1605 for the Give 5/Read 5 Campaign.

## **VI. Approval of Minutes**

A motion was made by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to approve the minutes of April 25, 2016 (regular meeting) and May 16, 2016 (committee meetings) were approved as presented.

## **VII. Consent Agenda**

A motion was made by Walter Jolly, seconded by Harvey Beasley, and unanimously carried to approve the consent agenda items as follow:

### **Policy**

1. Policy Updates (Spring 2016)
2. Placing Policy Series 9000 (Facilities) on review until June Board Meeting.

### **Global Citizens & Healthy Students**

1. 2016-17 Career/Technical Education Plan

## Financial, Business and Technology Systems

1. Increased Funding ( \$6,760) for the Sheep-Harney Window Replacement Project
2. 2015-16 Budget Amendments #103, #203, #303 and #802
3. Increasing the Activity Bus Mileage Billing Rate to \$1.50 per mile effective July 1, 2016
4. 2016-17 Pay Dates Calendar
5. 2016-17 Board of Education Meeting Schedule

## Excellent Educators:

### 1. Resignations (Information Only)

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Frank	Heath	Central Services	Assistant Superintendent	June 30, 2016
Doug	Hale	Central Services	Finance Officer	June 24, 2016
Gene	Chappell	Maintenance	HVAC I	May 31, 2016
Cynthia	Sharpe	Central	Paraprofessional/Bus Driver	April 29, 2016
Carol	Griffin	ECMS	ELA Teacher	June 30, 2016
Elizabeth	Brooks	Northside	Paraprofessional Excep Child	April 29, 2016
Betty	Riddick	Northside	Cafeteria Assistant	April 30, 2016
Juan	Choate	PCHS	JROTC Instructor	June 13, 2016
Lindsey	James	PW Moore	Principal	June 30, 2016
Katharine	Fortuna	RRMS	Music Teacher	June 10, 2016
Jaime	Tellechea	RRMS	Math Teacher	June 10, 2016
Donnell	Smith	RRMS	Paraprofessional Excep Child	April 29, 2016
Ashley	Brothers	Sheep-Harney	Paraprofessional 30	April 28, 2016
Vernon	Turner	Weeksville	Head Custodian	June 30, 2016

### 2. Elections

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
C. Andrew	Cox	Central Office	Chief Financial Officer	June 20, 2016
Sara	English	PW Moore	Principal	July 1, 2016
Jacquetta	Gregory	Pasquotank	Paraprofessional	May 9, 2016
Chris	McGee	PCHS	Physical Education Teacher	August 2016
Chris	McGee	PCHS	Head Football Coach	August 2016
Sandra	Key	RRMS	Cafeteria Assistant	April 22, 2016
Ashley	Pugh	NHS/HL Trigg /PCHS	School Nurse	May 23, 2016
Amanda	Meads	Sheep-Harney /Weeksville	School Nurse	May 16, 2016

### 3. Reassignments

NAME	LAST	CURRENT ASSIGNMENT	NEW ASSIGNMENT	DATE
Frank	Heath	Assistant Superintendent	Director of Transportation and Grounds	July 1, 2016

### 4. Leaves of Absence

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Carol	Gallop	ECMS	School Nurse	May 31, 2016
Wanda	Hathaway	ECMS	Science Teacher	April 14, 2016
Kristie	Powell	HL Trigg CS	Science Teacher	April 21, 2016
Iris	Burch	JC Sawyer	Paraprofessional	April 8, 2016
Mallory	Dail	JC Sawyer	Elementary Teacher	May 31, 2016
Martha	Isleib	JC Sawyer	Elementary Teacher	March 14, 2016
Brenda	Watts	JC Sawyer	Elementary Teacher	May 3, 2016
Adrienne	Knight	NHS	Exceptional Children Teacher	April 12, 2016
Angela	Evans	NHS	ParaProfessional Cyber Campus Tech	August 18, 2016
Beth	Owens	PW Moore	Paraprofessional Excep Child	April 18, 2016
Xanda	Harris	Sheep-Harney	Elementary Teacher	April 11, 2016
Rosaline	Nixon	Sheep-Harney	Paraprofessional Pre-K	April 4, 2016

### 5. Camp WannaWannaGoGo

Name	Last	Position
Patricia	White	Camp Assistant Director

### 6. Technology Assistants (Summer 2016 Staff)

Name	Last	Position
Pedro	Holley, II	Technology Assistant
Wendy	Lawson	Technology Assistant
Tamika	McPherson	Technology Assistant
Michael	Pugh	Technology Assistant

### 7. Substitutes

NAME	LAST	ASSIGNMENT
Lisa	Bonds	Substitute Cafeteria Assistant
Carolyn	Sullivan	Substitute Cafeteria Assistant

### 8. Teachers Recommended for Employment for the 2016-17 School Year

Rachel Benton	Central	SeLisa Godfrey	HL Trigg CS
Anne Corleto	Central	Shelley Jones-Reed	HL Trigg CS
Jennifer Dunkle	Central	David Mair	HL Trigg CS
Whitney Evans	Central	Kristie Powell	HL Trigg CS

Shelley Greene	Central	Marcus White	HL Trigg CS
Jennifer Kresicki	Central		
Nicole Lavinder	Central	Jeanne Ambrose	Northside
Elizabeth Leary	Central	Samantha Balmer	Northside
Sean Lynam	Central	Elsie Boone-Thompson	Northside
Tessie Marler	Central	Teri Doleski	Northside
Amber Oliver	Central	Myra Loitsch	Northside
Deborah Poulos	Central	Michelle Mazzola	Northside
Suzanne Stines	Central	Heather Meads	Northside
		Angela Moxley	Northside
Pamela Bellanca	Elizabeth City Middle	Jennifer Perry	Northside
Lindsey Cahoon	Elizabeth City Middle	Christine Simila	Northside
Crystal East	Elizabeth City Middle		
Diana Garcia - VIF	Elizabeth City Middle	Deanna Aston	JC Sawyer
Karen Givens	Elizabeth City Middle	Mallory Dail	JC Sawyer
Roberta Heath	Elizabeth City Middle	Megan Godfrey	JC Sawyer
Naomi Howard	Elizabeth City Middle	Sheena Hyder	JC Sawyer
Nicole Jenkins	Elizabeth City Middle	Charlotte King	JC Sawyer
Chelsea Kovach	Elizabeth City Middle	Antonio Neal	JC Sawyer
Hunter Lowe	Elizabeth City Middle	Angela Newton	JC Sawyer
Christopher Pinto	Elizabeth City Middle	Ginger Sanders	JC Sawyer
Peri Pinto	Elizabeth City Middle	Sabrina Sears	JC Sawyer
Hannah Saunders	Elizabeth City Middle	Chelsea Swyers	JC Sawyer
Nicole Shepherd	Elizabeth City Middle	Samantha Turner	JC Sawyer
Nicole Smith	Elizabeth City Middle	Mary Twiford	JC Sawyer
Carolyn Walton	Elizabeth City Middle		
Caren Williams	Elizabeth City Middle		
Terrie Wilson	Elizabeth City Middle		
Elizabeth Allsbrook	NHS	Blanca Garber	Pasquotank
Noel Bethea	NHS	Lisa Grayson	Pasquotank
Elizabeth Brinker	NHS	Chacoria Roberson	Pasquotank
Tiffany Byrum	NHS	Rosalind Rosa	Pasquotank
Savannah Cutrell	NHS	Crystal Seymour	Pasquotank
Jordan Edge	NHS	Christina Stokely	Pasquotank
Rachel Erickson	NHS	Amanda Wandell	Pasquotank
Michelle Ford	NHS	Nekia Williams	Pasquotank
Gloria Garzon - VIF	NHS	Lindsey Wolff	Pasquotank
Linda Grimes	NHS	Shannon Xiques	Pasquotank
Allison Hiebert	NHS		
Gabrielle Hilscher	NHS	Kimberly Ballance	PCHS
Jennifer James	NHS	Michael Barlow	PCHS
Tony Johnson	NHS	Bridgette Bowen	PCHS
Adrienne Knight	NHS	Sarah Byrum	PCHS
Chelsea McPherson	NHS	Jesse Cassino	PCHS
Joan Metzger	NHS	Shatoya Estime	PCHS
Pamela Morgan	NHS	Alice Everette	PCHS
Marvalene Mouzon	NHS	Amanda Forbes	PCHS
Lily Oakes	NHS	Stacy Freeman	PCHS

William Old	NHS	Melissa Haley-Driver	PCHS
Bethany Phares	NHS	Brittany Jennings	PCHS
Fatima Simmons	NHS	Danean Keller	PCHS
Joni Stuart	NHS	Jennifer Loeffler	PCHS
Emily Tabolt	NHS	Agustin Maldonado - VIF	PCHS
Christy Thomas	NHS	Tonni McCartney	PCHS
		Pavel Miranda - VIF	PCHS
Verdonna Ashley	Pasquotank	Terrie Oatman	PCHS
Jennifer Barclift	Pasquotank	Eugene Rountree	PCHS
Leigh Baskin	Pasquotank	John Russell	PCHS
Sarah Brewer	Pasquotank	Hannah Saunders	PCHS
Maryann Everett	Pasquotank	Amanda Tufts	PCHS
Honesty Floyd	Pasquotank	Christine Vicars	PCHS
Cathy Whitaker	PCHS	Alicia Palmer	River Road Middle
Marqita Williams	PCHS	Chad Schmuck	River Road Middle
Samuel Young	PCHS	Endi Simpson	River Road Middle
		William Walker	River Road Middle
Holly Barrington	PW Moore	Tonica White	River Road Middle
Krystin Battey	PW Moore		
Brandi Noe	PW Moore	Lori Abbott	Sheep-Harney
Dequetta Cannon	PW Moore	Andrae Banks	Sheep-Harney
Jessica Coates	PW Moore	Kallie Byrum	Sheep-Harney
Chandra Eley	PW Moore	Amanda Copeland	Sheep-Harney
Blanca Garber	PW Moore	Stella Duhaime	Sheep-Harney
Lisa Giarmono	PW Moore	Jessica Harrell	Sheep-Harney
Michelle Gray	PW Moore	Laquitta Hinton	Sheep-Harney
Sarah Jackson	PW Moore	Samantha Hooper	Sheep-Harney
Rachel Keith	PW Moore	Franziska Keppler	Sheep-Harney
Jessica Marzilli	PW Moore	Emily Lee	Sheep-Harney
Patricia Poplos	PW Moore	Heather Marshall	Sheep-Harney
Kimberly Roberston	PW Moore	Jason Miller	Sheep-Harney
Frances Spruill	PW Moore	Teenia Riddick	Sheep-Harney
Jill Turner	PW Moore	Kendra Sawyer	Sheep-Harney
		Jennifer Sharitt	Sheep-Harney
Tiffany Adams	River Road Middle	Dawn Stallings	Sheep-Harney
Joyeria Brothers	River Road Middle	Kimberly Wilkerson	Sheep-Harney
Michelle Cowan	River Road Middle	Asa Williams	Sheep-Harney
Sara English	River Road Middle	Danielle Wissner	Sheep-Harney
Katharine Fortuna	River Road Middle	Frances Worthington	Sheep-Harney
Diana Garcia - VIF	River Road Middle		
Elisa Griffin	River Road Middle	Melanie Burley	Weeksville
Josie Harris	River Road Middle	Renee Lease	Weeksville
Peter Herrington	River Road Middle	Myraida Santana	Weeksville
Shawanna Lilly	River Road Middle	Wendy Waller	Weeksville
Christina Mehrrens	River Road Middle		

**9. Teachers Recommended for Employment for the 2016-17 School Year Provided Licensure Requirements Are Met by June 30, 2016:**

Maenecia Cole	ECMS	Nina Boyce	PCHS
Scott Dawson	ECMS	Jeffrey Cofield	PCHS
Millie Griffith	ECMS	Rachel Davis	PCHS
Chad Nixon	ECMS	Michael Jefferson, Jr	PCHS
Joseph Persico	ECMS	Tamatha Meads	PCHS
		Mark Miller	PCHS
Samuel Stallings	HL Trigg	Matthew Oakes	PCHS
Shawn Thomas	HL Trigg	Morgan Piero	PCHS
		Lindsey Umphlett	PCHS
Amanda Lowman	Northside	Mildred Weaver	PCHS
Jessica Goninan	NHS	J'Vonn Davis	PW Moore
Shelia Hughes	NHS		
Antonio Moore	NHS	Julie Hensley	River Road Middle
		Dawn Wimmer	River Road Middle
Elizabeth Batson	Pasquotank		
		James Schiffbauer	Sheep-Harney
		Pamela Winslow	Sheep-Harney

**10. Central Office Administrator Contract to be Renewed for Four Years:**

Joanne Sanders, Chief Academic Officer

**11. Administrator Contracts (Principals & Assistant Principals) to be Renewed for Four Years:**

Michael Drew, Principal  
 Katina Jones-Waples, Principal  
 LeVar Mizelle, Principal  
 Katina Priest, Principal  
 Nava Coppin, Assistant Principal  
 Elizabeth Hahn, Assistant Principal  
 Sharon Meads, Assistant Principal  
 Antoinette Reid, Assistant Principal  
 Simona White, Assistant Principal

**12. Assistant Superintendent's Contract for Steve Lassiter (Assistant Superintendent for Human Resources and Auxiliary Services)**

### **13. Reduction in Force Plan for Exceptional Children’s Program**

#### **VIII. Public Forum (Citizen Comments to the Board)**

Karen Midgett spoke to the Board regarding student behavior across the district and the impact in the classroom.

#### **IX. Board Member Reports**

The board members expressed their enjoyment of attending all of the end of year events and recognition opportunities within the district. They are pleased to hear and see the community embracing ECPPS and the positive things taking place in our schools.

#### **X. Other**

A motion was made by Dr. Denauvo Robinson, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NCGS 143-318.11(1)(6).

Dr. Cartner and members discussed personnel matters.

A motion was made by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to come out of the closed session held pursuant to NCGS 143-318.11(a)(6). Full and accurate minutes of the closed session will be kept on file in the superintendent’s office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

#### **XI. Adjournment**

There being no further business to come before the Board, the meeting adjourned at 8:02 p.m.

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Chair

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Secretary