

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
December 19, 2016**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, December 19, 2016, 4:00 p.m., in the Board Room of the Administration Building. The following Board members were present and constituted a quorum:

	Ms. Sharon Warden, Chair	
Dr. Denauvo Robinson, Vice Chair		Ms. Pam Pureza
Mr. Walter Jolly		Dr. Sheila Williams
Mr. Barry Overman		

Mrs. Virginia Houston was absent due to illness.

The following Central Office and District staff members were present:

Dr. Larry W. Cartner, Superintendent
Mr. Steve Lassiter, Assistant Superintendent
Dr. Joanne Sanders, Chief Academic Officer
Mr. Andrew Cox, Chief Financial Officer
Ms. Tammy W. Sawyer, Community Schools Director/Public Information Officer
Ms. Jennifer Hawkins, Director of Testing/Accountability
Ms. Tracy Davenport, Federal Programs Director
Ms. Rhonda James-Davis, CTE Director
Ms. Amber Godfrey, Technology Director
Ms. Meredith Collins, Assistant Finance Officer
Mr. Alvin Parker, Maintenance Director

I. Meeting Called to Order

Chair Warden called the meeting to order.

II. Pledge of Allegiance and Moment of Silence

Dr. Cartner led members and guests in the Pledge of Allegiance and a Moment of Silence.

III. Approval of Agenda (Action)

A motion was made by Pam Pureza, seconded by Dr. Denauvo Robinson, and unanimously carried to approve the agenda as presented.

IV. Recognition of Guests

Chair Warden recognized guests present.

V. Superintendent's Report

Dr. Cartner provided copies of the district newsletter "Let's Connect – ECPPS News & Information" to members.

Dr. Cartner recognized students Maren Vasquez-Barreras (Northeastern High School) and Shyanne Burton (Weeksville Elementary School), as the winners of the 2016 Christmas card design contest. Dr. Cartner presented each student with a framed copy of their artwork.

Dr. Cartner recognized Amber Godfrey (Technology Director) and Rhonda James-Davis (Career/Technology Education Director) as "Employees Exceeding Excellence" for their work in submitting the Golden LEAF Grant Proposal for Early College High School funding.

Mr. Mark Sorrells from Golden LEAF Foundation presented a \$200,000 check to the system for the Golden LEAF Grant Early College High School. Mr. Sorrells shared that Golden LEAF is pleased to partner with the school system to connect students to higher education and to prepare kids in the area to be highly competitive.

Dr. Cartner asked for a Board member representative to serve on the 2017 Teacher of the Year Selection Committee. Pam Pureza volunteered to serve.

VI. Approval of Minutes

A motion was made by Walter Jolly, seconded by Barry Overman, and unanimously carried to approve the minutes of November 28, 2016 (regular meeting) and December 5, 2016 (organizational meeting).

VII. Action Agenda

Financial, Business and Technology Systems

Donna Winborne reviewed a "draft" copy of the 2015-16 Audit Report and governance letter. She shared that she issued an unmodified opinion which is the highest rating available. The audit has been submitted to the Local Government Commission and bound copies will be provided to Board members when approval is received from the Local Government Commission.

A motion was made by Barry Overman, seconded by Pam Pureza, and unanimously carried to approve Budget Amendments 101, 201, 301, 401 and 801.

A motion was made by Barry Overman, seconded Dr. Denauvo Robinson, and unanimously carried to authorize applying for Impact Aid Funds under Public Law 81-874.

A motion was made by Barry Overman, seconded by Pam Pureza, and unanimously carried to accept the bid submitted by Triangle Roofing Services, in the amount of \$321,450.00, to complete Phase VI Roof Replacement at Northeastern High School.

A motion was made by Barry Overman, seconded by Walter Jolly, and unanimously carried to accept the bid submitted by Triangle Roofing Services, in the amount of \$296,300.00, to complete Phase I Roof Replacement at Sheep-Harney Elementary School.

The Monthly Building Rental, Monthly Maintenance and Monthly Roof Inspection Reports were presented for information.

Mr. Steve Lassiter, Assistant Superintendent, presented a report on the Auxiliary Services Department.

Policy:

A motion was made by Pam Pureza, seconded by Barry Overman, and unanimously carried to suspend Policy 2420 (Adoption of Policies) in order to waive review and approve Policy 3565/8307 (Title I Comparability) at the current meeting. This was done on the advice of Board Counsel John Leidy and the NCSBA. Approval of the policy was time sensitive, per NCDPI.

A motion was made by Walter Jolly, seconded by Pam Pureza, and unanimously carried to place PLS Updates (October 2016) on review until the January meeting.

Excellent Educators

Closed Session

A motion was made by Pam Pureza, seconded by Barry Overman, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6). Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Larry Cartner, Mr. Steve Lassiter and Dr. Joanne Sanders remained for the meeting.

Members discussed employee recommendations and personnel matters.

A motion to come out of closed session was made by Pam Pureza, seconded by Barry Overman, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Barry Overman, seconded by Dr. Sheila Williams and unanimously carried to approve the following:

Resignations (information only):

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Cowanis	Lamb-Akai	Central	Paraprofessional	December 31, 2016
Stephanie	Brown	ECMS	Bus Driver	December 2, 2016
LaToya	Sisson	NHS	CBA Student Advocate	December 15, 2016
Pamela	Morgan	NHS	Exceptional Children's Teacher	January 11, 2017
Reginald	Riddick	NHS	Paraprofessional EC/Bus Monitor	February 28, 2017
Michael	Pugh, Jr	Pasquotank/ PW Moore	Technology Assistant	December 23, 2016
Calvin	Spence	Transportation	Substitute Bus Driver	November 23, 2016
<i>Coaches:</i>				
Terrie	Oatman	PCHS	Swim Coach	November 4, 2016

Elections:

NAME	LAST	SITE	ASSIGNMENT	EFFECTIVE
Misty	Wooten	Central	Elementary Teacher	December 19, 2016
Christine	Simila	Northside	Exceptional Childrens' Teacher	January 3, 2017
Lanie	Cornell	Pasquotank	Elementary Teacher	December 12, 2016
Rodney	Parker	JC Sawyer	Custodian	December 1, 2016
Tricena	Parker	Pasquotank	AFSC Assistant	November 30, 2016
Leila	Hairston	Sheep-Harney	EC Physical Needs Assistant	November 21, 2016
Jeffrey	Deaton	RRMS	Head Wrestling Coach*	November 21, 2016
Robert	Curlings	RRMS	Assistant Wrestling Coach*	November 21, 2016

Coaches:

NAME	LAST	SITE	ASSIGNMENT
Ray	Burnham	PCHS	Varsity Head Girls' Basketball Coach
Shameika	Martin	RRMS	Assistant Girls' Basketball Coach
Jeffrey	Deaton	RRMS	Head Wrestling Coach
Robert	Curlings	RRMS	Assistant Wrestling Coach
J'Vonn	Davis	RRMS	Head Boys' Basketball Coach
William	Walker	RRMS	Assistant Boys' Basketball Coach

Leaves of Absence:

NAME	LAST	SITE	ASSIGNMENT	BEGINNING DATE
Daphny	Sampson	Pasquotank	Receptionist	September 30, 2016
Tyrone	Dillard	Sheep-Harney	Paraprofessional Pre-K/Bus Driver	January 3, 2017

Substitutes:

NAME	LAST	ASSIGNMENT
Tricena	Parker	Substitute Cafeteria Assistant
Tamika	Cunningham	Substitute Custodian
Erica	Holley	Substitute Custodian
Patrick	Leary	Substitute Custodian

VIII. Public Forum (Citizen Comments to the Board)

There were no requests to appear before the Board.

IX. Board Member Reports

Barry Overman shared that his son, Joel Overman, had placed first in the state for the Bonney Plant Farm cabbage growing contest held for third graders. He also praised the ASPIRE (ACT Prep) Program and encouraged participation by students.

Dr. Sheila Williams commented that she is glad to be part of the Board team and looks forward to learning and sharing information.

Pam Pureza commented on the behind the scenes work and dedication of many staff members to ensure children that are in need receive Christmas gifts.

Walter Jolly reported that he is extremely happy to see students in the school system out doing great things for others. He also commented on the great teacher-leaders in the district and his wish that others would step forward and follow the leaders.

Dr. Denauvo Robinson commented that he is amazed that the year is half over. He thanked Dr. Cartner, staff and students for the excellent first half of the year and shared that it is invigorating to see things getting better. He also thanked Barry Overman for his years of services as Chairman.

Sharon Warden thanked everyone for support of her as Chair of the Board. She encouraged everyone to have a safe and delightful holiday – to enjoy family and to have fun. She also shared “dates to remember.”

X. Adjournment

There being no further business to come before the Board, the meeting adjourned at 5:43 p.m.

Chair

Secretary