

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
May 16, 2016**

The Elizabeth City-Pasquotank Board of Education met on Monday, May 16, 2016, for the purpose of holding Committee Meetings. The Committee Meetings were called to order at 2:00 p.m. and were held in the Board Room of the Administration Building.

I. Policy Committee

Committee Members Present: Walter Jolly (Chair), Sharon Warden, Dr. Denauvo Robinson

Other Board Members Present: Harvey Beasley, Virginia Houston, Barry Overman

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Dr. Joanne Sanders, Doug Hale, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Rhonda James-Davis, Meredith Collins

Mr. Jolly called the Policy Committee meeting to order.

Old Business:

Dr. Cartner recommended approval of the Policy Updates (Spring 2016) which have been on review.

New Business:

Dr. Cartner recommended placing Policy Series 9000 (Facilities) on review until the June meeting.

The recommendation to approve Policy Updates (Spring 2016) will be placed on the consent agenda for May 23, 2106.

The recommendation to place Policy Series 9000 (Facilities) on review until the June meeting.

The Policy Committee adjourned at 2:06 p.m.

II. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair) and Sharon Warden

Other Board Members Present: Harvey Beasley, Walter Jolly, Barry Overman, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Dr. Joanne Sanders, Doug Hale, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Rhonda James-Davis, Meredith Collins

Mrs. Virginia Houston called the Global Citizens and Healthy Students Committee meeting to order at 2:06 p.m.

Rhonda James-Davis, CTE Director, presented the 2016-17 Career/Technical Education Plan. She discussed changes for 2016-17 which include expanding Project Lead the Way course offerings at Northeastern High School to include "Principles of Engineering" and implementation of a Virtual Enterprise class at Pasquotank County High School.

The recommendation to approve the 2016-17 Career/Technical Education Plan will be placed on the May 23, 2016 consent agenda.

Ms. James-Davis informed members of notice received that the USDA Challenge Grant Application for a demonstration farm submitted by Northeastern High School did not qualify for funding. She shared that the school was encouraged to apply again for an upcoming grant.

Mrs. Houston presented the recommendation to re-appoint Dr. Travis Burke to serve as the Board of Education's representative on the College of The Albemarle's Board of Trustees. The recommendation was approved and will be placed on the May 23, 2016, consent agenda.

The Global Citizens and Healthy Student Committee adjourned at 2:10 p.m.

III. Personalized Education Committee

Committee Members Present: Dr. Denauvo Robinson (Chair), Walter Jolly

Other Board Members Present: Harvey Beasley, Virginia Houston, Barry Overman, Sharon Warden

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Dr. Joanne Sanders, Doug Hale, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Rhonda James-Davis

Dr. Robinson called the meeting to order at 2:10 p.m.

Dr. Joanne Sanders presented an update on Year Round Schools. She shared information gathered from the following systems that have implemented Year Round Schools:

- Edenton-Chowan (tried for a few years and it did not work for their County, was not cost effective for them)
- Wake County (primarily used for space issues due to large number of students in the county)
- New Hanover County (schools report mixed bag of results regarding student achievement, but they do like Year Round Schools)

She also shared a cost estimate for implementing a Year Round Schedule at one elementary school and a list of considerations.

Dr. Sanders stressed that community and parent involvement in the process is critical to success of Year Round Schools.

Dr. Cartner informed members that he wanted to make it clear he was not recommending Year Round Schools, but the information was being shared as follow-up to discussion held at the Board Retreat in January 2016. He indicated if the Board wanted to pursue the matter he recommended spending the 2016-17 school year doing further research and planning.

Members discussed pros and cons related to Year Round Schools and it was decided to spend 2016-17 to continue studying the concept and to diligently look at alternatives that will best meet the needs of ECPPS students. This will also provide time to research grade level realignment possibilities.

The Personalized Education Committee adjourned at 2:25 p.m.

IV. Financial, Business and Technology Committee

Committee Members Present: Harvey Beasley (Chair), Barry Overman, Virginia Houston

Other Board Members Present: Walter Jolly, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Dr. Joanne Sanders, Doug Hale, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Rhonda James-Davis, Meredith Collins

Mr. Beasley called the meeting to order at 2:26 p.m.

The May Building Rental Report was shared.

The May Monthly Maintenance Report was shared.

Mr. Hale presented a request to increase funding for the Sheep-Harney Window Replacement Project. Additional funds would come from the following sources:

- \$4,760 of remaining funding from the NHS Chiller Replacement Project
- \$2,000 appropriation of Capital Outlay fund balance

Mr. Hale presented and reviewed 2015-16 Budget Amendments 103, 203, 303 and 802.

Mr. Hale presented a recommendation to increase the activity bus mileage billing rate from \$1.25 per mile to \$1.50 per mile effective July 1, 2016.

Mr. Hale presented proposed pay dates for 2016-17.

Dr. Cartner presented a proposed 2016-17 Board of Education Meeting Schedule.

Dr. Cartner discussed the school system logo and presented three options for updating the school system logo if the Board would like to make a change. The artwork was designed by high school art students that had been asked to prepare a drawing based on the new ECPPS Mission & Vision. Members discussed the choices and requested that a graphic designer prepare a mock-up of Option 1. Chairman Overman indicated he will provide contact information to Ms. Tammy Sawyer for an individual that would do the work for no charge.

The following items will be placed on the May 23, 2016, consent agenda for approval:

- Increased Funding (\$6,760) for Sheep-Harney Window Replacement Project
- 2015-16 Budget Amendments #103, #203, #303 and #802
- Increasing the Activity Bus Mileage Billing Rate to \$1.50 per mile effective July 1, 2016
- 2016-17 Pay Dates
- 2016-17 Board of Education Meeting Schedule

The Financial, Business and Technology System Committee adjourned at 2:50 p.m.

V. Excellent Educators

Committee Members Present: Sharon Warden (Chair), Walter Jolly, Dr. Denauvo Robinson

Other Board Members Present: Harvey Beasley, Virginia Houston, Barry Overman

Staff Present: Dr. Larry Cartner, Dianne Meiggs

Mrs. Warden called the meeting to order at 2:51 p.m.

Closed Session

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Members discussed recommendations and personnel matters.

A motion to come out of closed session was made by Sharon Warden, seconded by Dr. Denauvo Robinson, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Members agreed to place the following on the May 23, 2016, consent agenda for approval:

- Resignations (information only)
- Elections

- Reassignments
- Leaves of Absence
- Camp WannaWanna GoGo Employees
- Technology Assistants (Summer 2016 Staff)
- Substitutes
- Employees (Teachers) Recommended for Employment for the 2016-17 School Year
- Employees (Teachers) Recommended for Employment for the 2016-17 School Year Provided Licensure Requirements Are Met By June 30, 2016
- Central Office Administrator Contract to be Renewed for Four Years
- Administrator Contracts (Principals & Assistant Principals) to be Renewed for Four Years
- Assistant Superintendent's Contract
- Reductions in Force for Exceptional Children's Program

The Excellent Educators Committee adjourned at 4:11 p.m.