

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 28, 2016

The Elizabeth City-Pasquotank Board of Education met on Monday, April 18, 2016, for the purpose of holding Committee Meetings. The Committee Meetings were called to order at 3:38 p.m. and were held in the Board Room of the Administration Building.

I. Personalized Education Committee

Committee Members Present: Dr. Denauvo Robinson (Chair), Walter Jolly and Pam Pureza

Other Board Members Present: Harvey Beasley, Virginia Houston, Barry Overman, Sharon Warden

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Joanne Sanders, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Rhonda James-Davis

Dr. Robinson called the meeting to order.

Tracey Davenport shared the list of dates for Superintendent Academic Team meetings and asked for Board member volunteers to bring greetings. Board members volunteered as follows:

April 26 – Dr. Denauvo Robinson
April 28 – Walter Jolly
May 2 – Harvey Beasley
May 3 – Virginia Houston
May 5 – Pam Pureza
May 9 – Sharon Warden

No action items will be placed on the April consent agenda from the Personalized Education Committee

II. Policy Committee

Committee Members Present: Walter Jolly (Chair), Sharon Warden, Dr. Denauvo Robinson

Other Board Members Present: Harvey Beasley, Virginia Houston, Pam Pureza, Barry Overman

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Joanne Sanders, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Rhonda James-Davis

Mr. Jolly called the Policy Committee meeting to order.

Old Business:

Dr. Cartner recommended approval of the following policies which have been on review:

- Policy Updates (Fall 2015)
- Policy Updates (November 2015)

New Business:

Dr. Cartner recommended placing Policy Updates (Spring 2016) on review until the May meeting.

The recommendation to approve Policy Updates (Fall 2015 & November 2015) will be placed on the consent agenda for April 25, 2106.

The recommendation to place Policy Updates (Spring 2016) on review until the May meeting will be placed on the consent agenda for April 25, 2016.

The Policy Committee adjourned at 2:25 p.m.

III. Financial, Business and Technology Committee

Committee Members Present: Harvey Beasley (Chair), Barry Overman, Virginia Houston

Other Board Members Present: Walter Jolly, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Joanne Sanders, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Rhonda James-Davis

Mr. Beasley called the meeting to order.

The March Building Rental Report was shared.

The March Monthly Maintenance Report was shared.

Dr. Cartner shared information regarding the current tuition fee for out of county students with members and the per pupil expenditure from local funds. Members discussed tuition and no recommendation was made to change from the current fee of \$1,000.00 per child per school year.

Dr. Cartner informed members he was scheduled to attend the State Superintendent's meeting June 20-23 and asked if the board would like to change the Committee meeting date, keep it the same or combine meetings and have one meeting on June 27, 2016. It was decided to scheduled Committee Meetings for June 13, 2016, and hold the regular meeting as scheduled on June 27, 2016.

Dr. Cartner informed Board members that a large number of students will be recognized at the meeting on Monday, April 25, 2016, and asked if they wanted to move the meeting. It was decided to hold the meeting in the Pasquotank Elementary School Multi-Purpose Room.

Michael Thompson, Child Nutrition Director, presented a recommendation to increase meal prices as follows:

Meal	Current	Proposed Price
Lunch (students – K-12)	\$2.25	\$2.35
Lunch (adults)	\$3.50 & \$4.50	\$3.75 & 4.75

The recommended increase to the student lunch price was required by the State rules for participation in the free/reduced lunch program. The recommended increase to adult meal prices was required to meet actual costs of per plate costs for adult meals.

Doug Hale presented 2015-16 Budget Amendments #101, #102, #201, #202, #301, #302, #401 and #801 for approval. The 2015-16 Budget Amendments will be placed on the consent agenda for April 25, 2016.

Doug Hale presented information about an offer from James P. Delaney, 135 Matthews Drive, Elizabeth City, to donate drumline equipment with an estimated value of \$12,000.00 for use by the Elizabeth City Middle School Band. The acceptance of the donation will be placed on the consent agenda for April 25, 2016.

Dianne Meiggs presented information regarding bids for the Window Replacement Project at Sheep-Harney Elementary School. A recommendation to approve awarding the bid to S & S Development for Phase I Window Replacement at Sheep-Harney Elementary School (Building A) not to exceed the available funds of \$190,240.00 will be placed on the consent agenda for April 25, 2016.

Dianne Meiggs presented information regarding bids for the J. C. Sawyer Roof Replacement. The low bid for the project was submitted by Muter Construction, in the amount of \$451,772.00. Board members and staff discussed the bid and asked for additional information due to the difference in bids submitted.

Dr. Cartner discussed the 2016-17 local budget request and recommended that the Board formally adopt the budget on April 25, 2016. He thanked everyone for attending the budget meeting with the Board of Commissioners earlier today. Members briefly discussed the request for a wrecker. The 2016-17 local budget will be placed on the consent agenda for April 25, 2016.

The Financial, Business and Technology Committee adjourned.

IV. Global Citizens & Healthy Students Committee

Committee Members Present: Virginia Houston (Chair), Pam Pureza, Sharon Warden
Other Board Members Present: Harvey Beasley, Walter Jolly, Barry Overman, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Dianne Meiggs, Joanne Sanders, Tammy Sawyer, Tracy Davenport, Amber Godfrey, Rhonda James-Davis

Dr. Cartner discussed the ECPPS Strategic Plan 2016-2021 and asked members if there were any recommendations for change. No recommendations were made and the Plan will be placed on the consent agenda for April 25, 2016.

A Board member shared that an individual on the Strategic Planning Task Force asked if they would be provided copies. Dr. Cartner indicated copies would be sent to SPTF members and that he plans to hold a follow-up meeting with the SPTF sometime during the first semester of the 2016-17 school year.

Dr. Cartner asked for thoughts on contacting the Pasquotank Ministers' Council for Education and asking if they are interested in receiving copies of the Plan to insert in church bulletins. Members indicated that would be a good idea.

Dr. Joanne Sanders presented the ECPPS AIG Plan 2016-19. The plan addresses the six standards from the State for serving Academically/Intellectually Gifted students. She shared that the State had changed the format. The ECPPS AIG Plan 2016-19 will be placed on the consent agenda for April 25, 2016.

V. Excellent Educators

Committee Members Present: Sharon Warden, Chair, Walter Jolly, Dr. Denauvo Robinson

Other Board Members Present: Harvey Beasley, Virginia Houston, Pam Pureza, Barry Overman

Staff Present: Dr. Larry Cartner, Dianne Meiggs

Mrs. Warden called the meeting to order.

Closed Session

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

On the recommendation of the Superintendent, the following were recommended for approval:

- Resignations (information only)
- Elections
- Coaches
- Reassignments
- Leaves of Absence

Members discussed recommendations and personnel matters.

A motion to come out of closed session was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Members agreed to place resignations, elections, coaches, reassignments, and leaves of absence on the April 25, 2016, consent agenda for approval.

The Excellent Educators Committee adjourned.