

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
September 19, 2016**

The Elizabeth City-Pasquotank Board of Education met on Monday, September 19, 2016, for the purpose of holding Committee Meetings. The Committee Meetings were called to order at 2:00 p.m. and were held in the Board Room of the Administration Building.

I. Policy Committee

Committee Members Present: Walter Jolly (Chair), Sharon Warden, Dr. Denauvo Robinson

Other Board Members Present: Virginia Houston, Pam Pureza

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Jennifer Hawkins

Mr. Jolly called the Policy Committee meeting to order.

Old Business:

Dr. Cartner recommended placing approval of Policy Series 6000, Part B on the consent agenda for September 26th.

Dr. Cartner recommended placing approval of Policy 9030 (update) – Facility Construction and Policy 9130 (update) Supervision of Construction Contracts on the consent agenda for September 26th.

New Business:

Dr. Cartner recommended placing review of Policy Series 6000, Part C on the consent agenda for September 26th.

Board members approved the Superintendent's recommendations.

II. Personalized Education Committee

Committee Members Present: Dr. Denauvo Robinson (Chair), Walter Jolly, Pam Pureza

Other Board Members Present: Virginia Houston, Sharon Warden

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer

Dr. Robinson called the Personalized Education Committee meeting to order.

Jennifer Hawkins, Director of Testing/Accountability, presented 2015-16 Discipline Data Report information.

Members discussed measures being taken to reduce suspensions and to meet the needs of all students.

Dr. Cartner indicated more in-depth information regarding the 2015-16 Discipline Data will be presented in October.

No action was taken during the Personalized Education Committee meeting.

Due to the absence of two Board members and the need for another to leave early which would impact the Financial, Business and Technology Systems Committee, a motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried for the Board to operate as a whole.

III. Financial, Business and Technology Systems Committee

Committee Members Present: Virginia Houston

Other Board Members Present: Walter Jolly, Pam Pureza, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox

Mrs. Houston called the Financial, Business and Technology Systems Committee meeting to order.

Information was presented on:

- Monthly Building Report
- Monthly Maintenance Report (including Monthly Roof Inspection)
- Chromebook Classrooms: Professional Development Plan for 2016-17

Members briefly discussed the waiver and sponsorship process for the Student Technology Fee.

The following items were discussed and were recommended for placement on the September 26th consent agenda for approval:

- Authorization and Support for Grant Applications utilizing the services of The Masonboro Group
- Request to Declare List of Textbooks Surplus for Disposal/Sale
- NCSBA Annual Conference Voting Delegates (Jolly, Houston, Pureza, Warden and Robinson as alternate)
- 2016-17 Fundraising Requests

Mr. Jolly departed the meeting (2:36 p.m.)

IV. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair), Pam Pureza and Sharon Warden

Other Board Members Present: Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer

Mrs. Houston called the Global Citizens and Healthy Students Committee to order.

Mr. Steve Lassiter, Assistant Superintendent, provided information regarding the change in State Board of Education Policy HRS-D-001 regarding interscholastic sports. The change allows districts to include 6th grade student to participate in all interscholastic sports with the exception of football. Mr. Lassiter indicated that district administration recommends a delay in implementing 6th grade participation for the 2016-17 school year.

Members discussed the policy change and recommendation from administration. They approved placing the recommendation to delay implementing 6th grade participation for the 2016-17 school year on the September 26th consent agenda.

V. Excellent Educators

Committee Members Present: Sharon Warden (Chair), Dr. Denauvo Robinson

Other Board Members Present: Virginia Houston, Pam Pureza

Staff Present: Dr. Larry Cartner, Steve Lassiter

Mrs. Virginia Houston called the Excellent Educators Committee to order.

Closed Session

A motion was made by Virginia Houston, seconded by Dr. Denauvo Robinson, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6) and for the purpose of discussing a student matter as allowed by NC General Statute 143-318.11(a)(1).

Members discussed employee recommendations and personnel matters.

A motion to come out of closed session was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, members agreed to place the following on the September 26th consent agenda for approval:

- Resignations (information only)
- Elections

- Coaches
- Reassignments
- Leaves of Absence
- List of Substitutes

There being no further business to come before the Board, the meeting adjourned at 3:57 p.m.