

Comprehensive Progress Report

Mission: The mission of P.W. Moore Elementary School is to partner with parents and families to provide a safe learning environment in which every student, every day is provided with an education that prepares them to be successful citizens for life in the 21st century.

Vision:

Goals:

Every student in ECPPS will graduate from high school prepared for work, further education, and citizenship.

Every student in ECPPS will have a personalized education.

In ECPPS, every student, every day will have excellent educators.

ECPPS will have up-to-date financial, business, and technology systems to serve its students, parents, and educators.

Every student in ECPPS will be healthy, safe, and responsible.



! = Past Due Actions

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		PW Moore staff is currently working to develop standards-aligned units of instruction for each subject and grade level. However, to reach full implementation, additional time and supports for planning are necessary.	Limited Development 09/19/2016		
<i>How it will look when fully met:</i>		By the end of the 2017-2018 school year, overall grade level proficiency will increase by 25 percentage points, from a 27.1% (16-17) to 52.1% (17-18). Student growth index data will show an "exceeds growth" status by the end of the 2017-2018 school year. Funding sources will be Title I and/or state funding for professional development.		Sara English	06/08/2018
Action(s)	Created Date		0 of 2 (0%)		
1	9/27/16	Weekly PLCs and grade level collaborative planning teams will meet to develop standards aligned lesson plans to inform their structured grade level collaborative planning.		Sara English, LaShekia Brothers, Stephanie Ambrose	06/07/2018
		<i>Notes:</i> PLC meeting agenda, minutes, and collaborative lesson plans submitted weekly			
2	9/27/16	Teachers will be provided with job embedded professional development, both at school and through district meetings, regarding developing standards aligned instructional lessons that incorporate higher order thinking, .		Sara English, LaShekia Brothers, Stephanie Ambrose	06/08/2018
		<i>Notes:</i> Clear standards aligned learning goals and collaborative lesson instructional units			

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		There are some tiered strategies in place in some classrooms. However, school-wide, tiered instructional system is not fully implemented.	Limited Development 09/19/2016		
<i>How it will look when fully met:</i>		By the end of the 2017-2018 school year, overall grade level proficiency will increase by 25 percentage points, from a 27.1% (16-17) to 52.1% (17-18). Student growth index data will show an "exceeds growth" status by the end of the 2017-2018 school year. MTSS data will be used to flexibly group with research based interventions during scheduled intervention block, K-5. Funding sources will include state, federal, and school level funds.		Sara English	06/07/2018
Action(s)	Created Date		0 of 6 (0%)		
1	9/27/16	Student performance data will be analyzed to determine which students need Tier II and III interventions.		Lisa Giarmono, Sara English, Stephanie Ambrose	06/08/2018
<i>Notes:</i> Student data from mClass, Star, benchmark assessments, and common classroom assignments.					
2	9/27/16	All teachers will utilize the Learning Focused instructional framework to plan and implement evidence based lessons that incorporate higher-order thinking.		Sara English, Stephanie Ambrose, LaShekia Brothers	06/08/2018
<i>Notes:</i>					
3	9/27/16	All English Language Arts teachers will implement guided reading within their instructional blocks.		Sara English, Stephanie Ambrose, LaShekia Brothers	06/08/2018
<i>Notes:</i> Guided reading plans and student data					
4	9/27/16	Math teachers will utilize and implement evidence-based instruction for all students across all tiers.		Sara English, LaShekia Brothers, Stephanie Ambrose	06/08/2018
<i>Notes:</i> Student data, structured lesson plans demonstrate scaffolding/differentiated strategies, small group math instruction, structured intervention time, at least twice per week with math focus.					

5	10/9/17	AVID program will begin full implementation at the fifth grade level, with grades second - fifth incorporating small portions of the AVID program including professional development for teachers at the fourth grade level.		Adriane Walker, Christie Pauley (District AVID Co)	06/08/2018
<i>Notes:</i> AVID professional development provided to five members of school staff in summer of 2017, AVID workshops offered through out the school year to fourth grade teachers, principal and school counselor, AVID classroom visits for data collection, student agendas provided by school to each second - fifth grade student.					
6	10/16/17	Teachers of students on the extended content standards (ECC) course of study will conduct monthly pre-and post-assessments of students' skills and mastery through the Unique program		Adrienne Knight	06/01/2018
<i>Notes:</i>					
KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Many teachers and staff are attentive to students' emotional states, guiding students in managing emotions and arranging for supports and interventions when necessary. We are currently, as a staff, engaging in professional development opportunities to help learn more strategies and supports for addressing student emotional states.	Limited Development 09/19/2016		
<i>How it will look when fully met:</i>		By the end of the 2017-2018 school year, overall grade level proficiency will increase by 25 percentage points, from a 27.1% (16-17) to 52.1% (17-18). Student growth index data will show an "exceeds growth" status by the end of the 2017-2018 school year. Student suspension data will decrease to less than 100 days lost due to out-of-school suspension, student attendance will increase, and tardies will decrease		Lisa Giarmono	06/08/2018
Action(s)	Created Date		0 of 3 (0%)		
1	9/27/16	Staff will participate in school wide PBIS systems of support including explicit teaching of behavioral expectations, classroom reward systems, and individual student recognition through Class Dojo.		Lisa Giarmono	06/08/2018
<i>Notes:</i> Student recognition, Class Dojo data, behavior lesson plans					
2	9/27/16	Staff will participate in one book study to understand how poverty impacts the social and emotional needs of students.		Sara English, Stephanie Ambrose, LaShekia Brothers	01/31/2018
<i>Notes:</i> Discussion questions, activities and assignments posted to staff Canvas course for online participation.					

3	9/27/16	Staff will support students who need Tier II behavior interventions by referring for check in and check out system, developing behavior contracts, and referring student behavior concerns to the PBIS team.		Lisa Giarmono	06/08/2018
<i>Notes:</i> Check in and check out records, office referrals, student suspension data, and behavior contracts.					

Core Function:	Dimension B - Leadership Capacity
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Effective Practice:	Strategic planning, mission, and vision
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!	KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The LEA has established a support team comprised of the Assistant Superintendent, Chief Academic Officer, Federal Programs Director, and District Instructional Coaches.		Limited Development 09/19/2016		
<i>How it will look when fully met:</i>		To provide an interconnected system of leadership that will have a profound impact on student learning.			District Team Member	06/06/2017
Action(s)	Created Date			0 of 3 (0%)		
1	9/27/16	Provide leadership PLC for school level teams.			District Team Member	06/09/2017
<i>Notes:</i>						
2	9/27/16	Review school plans and provide coaching feedback			District Team Member	06/09/2017
<i>Notes:</i>						
3	9/27/16	Meet with Low Performing School Improvement Teams and provide coaching feedback			District Team Member	06/09/2017
<i>Notes:</i>						

KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
Initial Assessment:		The team is currently in place and is meeting regularly. However, due to the timeline we have not yet begun reviewing implementation of effective practices. Currently the leadership team meets twice a month to review effective teaching practices including lesson plans, discipline data, and identify academic trends in our school.	Limited Development 09/19/2016		
		Priority Score: 3 Opportunity Score: 3	Index Score: 9		
How it will look when fully met:		By the end of the 2017-2018 school year, overall grade level proficiency will increase by 25 percentage points, from a 27.1% (16-17) to 52.1% (17-18). Student growth index data will show an "exceeds growth" status by the end of the 2017-2018 school year. By the end of the 2017-2018 school year, parental involvement at PW Moore will be at least 50%, as measured by attendance at Title I events, participation in parent surveys and PTO membership.	Objective Met 10/09/17	Chandra Eley	02/27/2017
Action(s)	Created Date				
1	9/27/16	Bi-monthly school improvement meetings will occur after-school to review progress of the implementation of the indicators.	Complete 02/27/2017	Chandra Eley, Valerica Mentor	06/08/2018
		<i>Notes:</i> Meeting agendas, meeting minutes, data to demonstrate progress towards full implementation. These meetings will continue to take place bimonthly as the school calendar will allow.			
Implementation:			10/09/2017		
Evidence	2/27/2017	Meeting Agenda Meeting Minutes Professional Development Session Surveys			
Experience	2/27/2017	We have met as a school improvement team to analyze best teaching practices. We have discussed office referrals, and the school counselor provided professional development using PBIS strategies. We are implementing MTSS framework. We have also discussed EOG data as a team. We have shared ideas about increasing our parental involvement.			

Sustainability	2/27/2017 We will continue to share best practices in the classroom, in PLCs, Faculty meetings, and professional development. We will continue to evaluate data.			
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Core Function:	Dimension B - Leadership Capacity
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Effective Practice:	Distributed leadership and collaboration
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KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
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Initial Assessment:	Grade-level and specials teachers are provided with time for instructional planning, individually and grade-level. Structured vertical planning will take place once per quarter. The teachers of our exceptional children's classes do not have a common instructional planning period and have less designated time for instructional planning than the remainder of other teachers. Grade-level and specials teams meet once per week in Professional Learning Communities and one planning period a week is designated for collaborative instructional planning.	Limited Development 09/26/2016		
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How it will look when fully met:	By the end of the 2017-2018 school year, overall grade level proficiency will increase by 25 percentage points, from a 27.1% (16-17) to 52.1% (17-18). Student growth index data will show an "exceeds growth" status by the end of the 2017-2018 school year. When fully met in our school, all grade levels and departments will meet regularly, including the teachers of exceptional children. The work of these structured team meetings (PLCs) will include analyzing student data, developing common assignments, collaboratively planning standards-aligned instructional units, and participating in needs-based professional development. Evidence will include meeting agendas and minutes, instructional plans (including weekly collaborative plans and adjusted intervention plans), student work samples, lesson plan feedback and assigned work products. Funding sources not needed for this indicator at this moment.		LaShekia Brothers	06/08/2018
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Action(s)	Created Date		2 of 4 (50%)		
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1	9/27/16	Weekly PLC meetings for all grade level teams. Evidence will be gathered through meeting agendas, minutes and designated work products.	Complete 02/07/2017	LaShekia Brothers, Jill Turner	06/08/2018
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Notes: PLC meeting minutes and agendas will continue to be uploaded to a shared Google Drive folder.
PW Moore is working toward establishing and implementing an Exceptional Children's PLC.

2	9/27/16	Bi-monthly PLC meetings for connect (specials) and exceptional children's teachers. Evidence will be gathered through meeting agendas, minutes and designated work products.		LaShekia Brothers	06/08/2018
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Notes: PLC minutes and agendas will continue to be uploaded to a shared Google Drive folder.
Currently, Connect(specials) have their PLCs on early release dates as well as at least twice a month.
Once developed and implemented the EC department will have the same meeting schedule as Connect.

3	9/27/16	Grade level teams will meet weekly to collaboratively plan standards-aligned lessons across content, including data-based adjustments to instruction for scheduled intervention for tiered instruction.	Complete 02/07/2017	LaShekia Brothers	06/08/2018
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Notes: Teachers come together to share best instructional practices and data. Teachers discuss ways to implement content and grade level standards. Teacher work collaboratively to develop standard-aligned lessons. Teachers review various forms of assessment data to differentiate and drive instruction and tiered interventions.

4	10/16/17	District behavioral support and autism support specialist will facilitate a PLC meeting for EC teachers at the district level.		Renee Tamarelli	06/01/2018
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Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		This is the principal's second year at PW Moore. She is working with the assistant principal and campus instructional coach to conduct regular classroom visits with feedback and provide feedback on lesson plans, which are submitted weekly and two-weeks in advance.	Limited Development 09/26/2016		
<i>How it will look when fully met:</i>		By the end of the 2017-2018 school year, overall grade level proficiency will increase by 25 percentage points, from a 27.1% (16-17) to 52.1% (17-18). Student growth index data will show an "exceeds growth" status by the end of the 2017-2018 school year. The principal and other members of the administrative team will provide timely clear and constructive feedback on a weekly basis of grade level submitted lesson plans. Principal and other members of the administrative team will also engage in regular and ongoing classroom observations and visits. Feedback from classroom observations will be provided regularly and in a timely manner. Funding sources not needed for this indicator at this moment.		Sara English	06/08/2018
Action(s)	Created Date		3 of 4 (75%)		
1	9/27/16	Principal and assistant principal will regularly observe and evaluate certified and non-certified staff according to state and district mandates.		Sara English, Stephanie Ambrose	06/08/2018
		<i>Notes:</i> All certified staff members are currently in the process of having their super-evaluation at the beginning of the school year. Non-certified staff are required and will have an annual review by June 10th.			
2	9/27/16	Members of the leadership team will regularly conduct classroom visits to monitor classroom instruction.	Complete 02/07/2017	Sara English, LaShekia Brothers, Stephanie Ambrose	06/08/2018
		<i>Notes:</i> An electronic document is shared between observer (leadership team) and classroom teacher regarding observations highlighting positive instructional strategies as well as areas for improvement (Grows and Glows Chart). Teachers are prompted to review and respond to this document following the visit.			
3	9/27/16	Members of the leadership team will provide weekly feedback on grade level lesson plans in a timely manner.	Complete 02/07/2017	Sara English, Stephanie Ambrose, LaShekia Brothers	06/08/2018

Notes: Weekly feedback is provided to teachers after the leadership team reviews the lesson plan. Feedback is provided via email, Google Docs, and face-to-face.

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9/27/16
Starting October 31, 2016 the leadership team will work to support cohort groups of teachers by providing professional development and feedback to implement the Learning Focused lesson planning framework.

Complete 06/09/2017

Sara English, Jessica Prayer

05/31/2017

Notes: Three cohorts are planned with three phases. The three phases are: initial, quality, and ongoing. The first cohort is in phase two the quality phase. The second cohort is in the initial phase. The third cohort is scheduled to begin late Spring.

Core Function: Dimension C - Professional Capacity

Effective Practice: Quality of professional development

!	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
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<i>Initial Assessment:</i>			The school utilizes school performance data and student demographic data to set priorities and drive professional development needs. Aggregated classroom observation data is not yet available for the 2016-2017 school year. However, an informal survey was developed and distributed to staff to measure professional development needs. In addition, our school counselor also developed and distributed a needs assessment to help determine staff professional development needs as they relate to student social and emotional needs.	Limited Development 09/26/2016		
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<i>How it will look when fully met:</i>			By the end of the 2017-2018 school year, overall grade level proficiency will increase by 25 percentage points, from a 27.1% (16-17) to 52.1% (17-18). Student growth index data will show an "exceeds growth" status by the end of the 2017-2018 school year. Overall funding sources will be Title I and state monies.		Sara English	06/07/2017
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Action(s) **Created Date** **0 of 5 (0%)**

1	9/27/16	Leadership team will facilitate data analysis professional development days to evaluate and adjust instruction based on mClass data, district provided benchmarks, common assignments, and K-2 math assessments.		Sara English, Stephanie Ambrose, LaShekia Brothers	06/12/2018
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Notes: Data wall, adjusted instructional plans, and flexible grouping.

2	9/27/16	Weekly PLCs to analyze classroom data.		Sara English, LaShekia Brothers, Jill Turner	06/08/2018
<i>Notes:</i> Meeting minutes, agendas, and classroom data.					
3	9/27/16	Leadership team will study trends based on classroom observations and visits to make decisions about professional development needs of teachers and staff.		Sara English, Stephanie Ambrose, LaShekia Brothers	05/31/2018
<i>Notes:</i> Observation data, class walk-through data, and behavioral data					
4	9/27/16	Leadership team will schedule and design professional development based upon student performance data and staff needs.		Sara English, Stephanie Ambrose, LaShekia Brothers	06/08/2018
<i>Notes:</i> Survey results, professional development agendas, and professional development work tasks.					
5	9/27/16	The LEA will provide grade/subject specific professional development based on need		District Team Member	06/06/2017
<i>Notes:</i>					

Core Function:	Dimension C - Professional Capacity
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Effective Practice:	Talent recruitment and retention
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KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		There is a clear and established system for evaluating staff. However, there are no established procedures for recruiting, rewarding or replacing staff at the school level. The district currently offers a \$1000 interest free loan to all new hires. The district also offered \$1000 sign on bonuses for vacant math positions in the secondary areas (6-12). District representatives attend various recruitment opportunities.	Limited Development 09/26/2016		
<i>How it will look when fully met:</i>		To recruit and retain high quality staff for ECPPS.		District Team Member	06/30/2018
<i>Action(s)</i>	<i>Created Date</i>		0 of 3 (0%)		
1	9/27/16	Move toward offering conditional contracts for hard to fill positions, such as, math, EC, and science.		Steve Lassiter	06/30/2017
<i>Notes:</i>					
2	9/28/16	The principal and assistant principal will evaluate all teachers according to state and district guidelines.		Sara English, Stephanie Ambrose	10/28/2016
<i>Notes:</i>					

3	10/16/17	School and district will support beginning teachers through various support meetings, mentoring and professional development.	LaShekia Brothers, Sara English, Kelly Cowell, Ste	06/30/2018
<i>Notes:</i>				

Core Function:	Dimension E - Families and Community
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Effective Practice:	Family Engagement
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KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The school has regular communication in place including a weekly phone call about upcoming events, an Open House Title I event, and individual classroom teacher communication with parents. The School Improvement Team has a schedule of Title I events already in place with each event being designed to help parents understand what they can do at home to support their children at home. The School Improvement Team will put parent workshops in place to support parents with the curriculum of the home. We have upcoming parent-teacher conferences, during which parents will receive a current update on their child's academic and behavioral progress. At these conferences, parents will also receive and have the opportunity to sign the Title I Parent-Teacher-Student Compact. Members of the school staff are also working to re-establish an active Parent-Teacher Organization.	Limited Development 09/26/2016		
<i>How it will look when fully met:</i>		By the end of the 2017-2018 school year, parental involvement at PW Moore will be at least 50%, as measured by attendance at Title I events, participation in parent surveys and PTO membership. Funding sources will be Title I parental involvement money and PTO membership dues.		Cheryl Bogue	06/08/2018
Action(s)	Created Date		1 of 5 (20%)		
1	9/27/16	Plan and implement scheduled Title I events throughout the school year.		LaShekia Brothers	06/08/2018
<i>Notes:</i> Evidence will be Title I event flyers, sign in sheets, and survey results.					
2	9/27/16	School will work to reestablish an active Parent Teacher Organization.	Complete 06/09/2017	Cheryl Bogue	09/13/2016
<i>Notes:</i> Evidence will be meeting members, PTO membership roster, PTO calendar of events.					
3	9/27/16	All teachers will schedule and conduct parent teacher conferences.		Sara English	02/16/2018

Notes: Evidence will be parent teacher conference invitations, sign in sheets, teacher conference schedules, student progress reports, and signed Title I compact form. In January, evidence will include retention candidate letters and parent-teacher contact logs.

4 9/27/16 Teachers will communicate behavior performance using Class Dojo which is aligned to our school PBIS plan.

James Lunt

06/08/2018

Notes: Class Dojo accounts,

5 10/16/17 School will engage parent and community stakeholders through a variety of communication methods including: podcasts and support videos posted to school website to provide parents help with math and ELA strategies used at school, a daily student agenda to be sent back and forth between home and school for second-fifth grade students, and a weekly home-school communicator folder to promote additional and structured two-way paper communication.

Sara English,
Stephanie Ambrose,
Chandra Eley, Jil

06/08/2018

Notes: