

## Comprehensive Progress Report

**Mission:** Weeksville Elementary School is committed to excellence. We are focusing on student learning through engaging work, in a variety of areas that matches the Standard Course of Study, which will ensure our students become lifelong learners. This endeavor is achieved by providing a safe and orderly learning environment, having highly qualified staff, along with support at the district level.

**Vision:**

**Goals:**

Every student in ECPPS will graduate from high school prepared for work, further education, and citizenship.

Every student in ECPPS will have a personalized education.

In ECPPS, every student, every day will have excellent educators.

ECPPS will have up-to-date financial, business, and technology systems to serve its students, parents, and educators.

Every student in ECPPS will be healthy, safe, and responsible.



! = Past Due Actions

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
	A2.01	Instructional Teams meet regularly (e.g., twice a month or more for 45 minutes each meeting) to review implementation of effective practice and student progress.(5091)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The WES SIT team meets on the first and third Wednesday of each month.	Full Implementation 10/18/2017		

	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
		<b>Initial Assessment:</b>	Grade level PLC meet weekly to develop and revise standards-aligned units of instruction. Evidence of collaborative planning is observed during classroom walkthrus and observations. Lesson plans are submitted by grade level teams for like subjects through Google Docs on a pre-determined schedule.	Limited Development 10/11/2016		
		<b>How it will look when fully met:</b>	Grade level PLC's meet weekly to fine-tune standards-aligned units of instruction including accountability for remediation and acceleration. Evidence of collaborative planning is observed during classroom walkthrus and observations. Lesson plans are submitted by grade level teams for like subjects. All teachers are teaching the standards with fidelity. These areas of identification will result in a 5% increase in growth in all students. Measures used to show this growth will include mClass and EOG scores.		<b>Shirley Powell</b>	<b>06/09/2018</b>
<b>Action(s)</b>	<b>Created Date</b>			<b>2 of 3 (67%)</b>		
<b>1</b>	10/11/16	Teachers will unpack standards and plan collaboratively		Complete 10/18/2017	Shirley Powell	06/09/2018
		<i>Notes:</i>				
<b>2</b>	10/11/16	Teachers will create Essential Questions that reflect what students will be learning and what standards will be assessed.		Complete 10/18/2017	Shirley Powell	06/09/2018
		<i>Notes:</i>				
<b>3</b>	10/18/17	Teachers will share all school Lesson PLans in Google Docs to promote transparency in the lesson-planning process.			Shirley Powell	06/09/2018
		<i>Notes:</i>				

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We are in the beginning stages of offering aggressive researched -based differentiated opportunities to reach ALL students. We have started an acceleration/ remediation program called "All Hands on Deck" that occurs 30 minutes per day. The entire school has the same time for this opportunity so that flex groups may occur across grade levels.	Limited Development 09/08/2016		
<i>How it will look when fully met:</i>		By the end of the 2017-2018 school year, Weeksville Elementary School will consistently use MTSS data to group students and differentiate instruction during our remediation/ enrichment time and during the uninterrupted literacy block. The school will focus on growing all students through research-based interventions.		<b>Shirley Powell</b>	<b>06/09/2018</b>
<b>Action(s)</b>	<b>Created Date</b>		<b>0 of 5 (0%)</b>		
1	10/11/16	Teachers at WES will receive professional development in MTSS strategies.		Lisa Womble	03/01/2018
<i>Notes:</i>		After the MTSS training, follow-up and support will be provided to teachers to ensure implementation of strategies in the classroom.			
2	10/11/16	All teachers will follow the WES Implementation Schedule for Learning Focused instructional framework implementation.		Angela Cobb	06/09/2018
<i>Notes:</i>					
3	10/11/16	Weeksville Elementary School will hold a designated day where personnel can collaborate with teachers on needs for exceptional/ AIG students.		Rosalind Rosa	06/09/2018
<i>Notes:</i>		This day will occur at the beginning of each semester (September/ January) to inform teachers of students who have health, speech, or academic needs.			
4	10/11/16	Teachers will participate in professional development to address social, emotional and educational needs of gifted students.		Shirley Powell	06/09/2018
<i>Notes:</i>		Further development of this goal will continue after the training occurs.			
5	10/11/16	Student performance data will be monitored and shared during grade-level PLC to determine flex grouping and research-based interventions needed.		Angela Cobb	06/09/2018
<i>Notes:</i>					

KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Guidance counselor goes in to classrooms to address hot topics for elementary students. A comprehensive disciplinary plan is in place with clear expectations on individual's roles in the process. Communication with parents initiating at the classroom level is key to addressing problems in the earliest stages.	Limited Development 10/11/2016		
<i>How it will look when fully met:</i>		The number of disciplinary referrals at Weeksville Elementary school will decrease by 10% from the 2016-17 school year.		Lisa Womble	06/09/2018
Action(s)	Created Date		0 of 2 (0%)		
1	10/11/16	Staff will participate in a book study and attend several workshops to understand how poverty affects the learning capacity of our students.		Angela Cobb	03/01/2018
<i>Notes:</i>					
2	10/11/16	School staff will participate in PBIS utilizing Bulldog Bucks for external rewards.		Lisa Womble	06/09/2018
<i>Notes:</i> Bulldog Bucks days will be held quarterly where students can use their bucks to purchase a movie and ice cream lunch. Students can also purchase other external rewards such as lunch with the Principal, technology time, or lunch with a friend.					

**Core Function:** Dimension B - Leadership Capacity

**Effective Practice:** Strategic planning, mission, and vision

KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Bi-monthly SIT team meetings have been scheduled on alternative Wednesdays for the entire 2016-17 school year.	Full Implementation 10/11/2016		

**Core Function:** Dimension B - Leadership Capacity

**Effective Practice:** Distributed leadership and collaboration

KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Each grade level team has a common planning time of 50 minutes. Hallways - 2 grade levels each - have a common remediation and enrichment time of 30 minutes each (with the exception of 5th grade).	Full Implementation 10/11/2016		

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Teacher quality and experience			
C1.02		The principal plans opportunities for teachers to share their strengths with other teachers.(5153)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers do not often have the time or resources that allow them to collaborate with other teachers outside of their own grade level.	Limited Development 10/11/2016		
<i>How it will look when fully met:</i>		The principal will cultivate teacher leaders in the school. This will occur by distributing leadership roles throughout the building to "build the bench." Teachers will be provided with opportunities to share strengths with others in the building, the district and other locations in the state. Time and resources would be set aside for outside collaboration.		Angela Cobb	06/09/2018
Action(s)	Created Date		3 of 6 (50%)		
1	10/11/16	Reinstate school-based committees and encourage sign up by all staff to share strengths to improve our school.	Complete 06/08/2017	Cindy Jennings	09/28/2016
<i>Notes:</i>		Committee meetings held the last Wednesday of each month. Committees include: Technology, MTSS, Campus Beautification, Community Outreach, SIT, Morale/ Hospitality			
2	10/11/16	Recognize monthly spotlight at WES staff meeting highlighting Teacher Leader for the month.		Angela Cobb	09/14/2018
<i>Notes:</i>					
3	10/11/16	Begin peer recognition for outstanding accomplishments at the monthly staff meeting.	Complete 06/08/2017	Angela Cobb	10/12/2016
<i>Notes:</i>		During monthly staff meetings, outstanding accomplishments for staff are published in the WES Monthly Spotlight. Additionally, to recognize the extraordinary accomplishments of one staff member, a peer passes a symbol of excellence to the chosen staff member. At the next month's meeting, that person chooses a new staff member to recognize.			
4	10/11/16	Institute quarterly school "Gallery Walks" to provide feedback of Learning Focused implementation and recognize exemplars within the school.		Shirley Powell	06/09/2018
<i>Notes:</i>					
5	10/11/16	Acquire substitutes for teachers to allow them the opportunity to visit another school district to see the advanced implementation of the Learning Focused framework.	Complete 06/09/2017	Shirley Powell	06/09/2017
<i>Notes:</i>					
6	10/11/16	Create K-5 subject area PLC to enhance vertical planning.		Shirley Powell	06/09/2018

Notes:

Core Function:		Dimension D - Planning and Operational Effectiveness			
Effective Practice:		Facilities and technology			
	D2.01	ALL teachers use online, hybrid, or blended learning as part of a larger pedagogical approach that combines the effective socialization opportunities within the classroom with the enhanced learning opportunities available through technology.(5173)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>Weeksville Elementary School currently has one-to-one devices in the 3rd and 4th grades. The 5th grade is scheduled to come into the rotation during the 2018-19 school year. Not having one-to-one devices, especially when Weeksville is completing all testing online, puts our students at a disadvantage.</p> <p>Acquiring these devices will level the playing field and better prepare our students for the technological demands of middle school.</p>	Limited Development 01/10/2018		
<i>How it will look when fully met:</i>		Title I funds will be used to purchase 50 Chrome books and two Chrome Book carts to be used in the 5th grade. At the start of the 2018-19 school year, when the 5th grade students have devices, these purchased will be rolled over to the 2nd grade students.		Angela Cobb	03/01/2018
Action(s)	Created Date		0 of 1 (0%)		
1	1/10/18	Acquire Chrome books and carts		Angela Cobb	03/01/2018
Notes:					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Weeksville Elementary currently communicates expectations and curriculum importance to parents through a variety of ways including Open Houses, Weekly folders, Blackboard Connect, the school website, PTA and Title I Show Me nights.	Limited Development 10/11/2016		
<i>How it will look when fully met:</i>		By the end of the 2017-2018 school year, Weeksville Elementary School will reach more parents in a variety of ways to increase parental participation. Parental involvement at WES will be at least 65% as measured by attendance at Title I events, school/community events, PTO membership, and parent surveys.		<b>Angela Cobb</b>	<b>06/09/2018</b>
Action(s)	Created Date		2 of 7 (29%)		
1	10/11/16	Weeksville teachers and staff will take a bus tour of the geographic area that the school serves. The bus will make pre-determined and advertised stops to allow bus riders to depart and meet and greet students and parents to welcome them back to the new school year.	Complete 08/23/2017	Angela Cobb	08/22/2017
<i>Notes:</i>					
2	10/11/16	Plan and implement Title I activities/ "Show Me" nights throughout the school year.		Melanie Burley	06/09/2018
<i>Notes:</i>					
3	10/11/16	Mass parent email list will be created from Powerschool and utilized to publish events/ request feedback.		Judy Waterfield	10/28/2017
<i>Notes:</i>					
4	10/11/16	School will work to assist PTA in its transformation to a PTO called P4K and support membership drive efforts for the new organization.		Wendy Waller	02/28/2018
<i>Notes:</i>					
5	10/11/16	Weeksville School will meet the district mark of 20% for participation in the Parental Survey for AdvancED.	Complete 10/07/2016	Angela Cobb	10/07/2016
<i>Notes:</i>					
6	10/11/16	Students will communicate to parents through weekly entries in a written journal. The journal will travel home on Fridays with written entries and be returned on Monday with written responses from the home. Students who do not receive home responses will receive them from staff members at the school.		Angela Cobb	06/09/2018

*Notes:* Mrs. Bonin has already done a similar project in her classroom and was a natural choice to lead this initiative for our school.

<b>7</b>	10/11/16	Principal will launch a monthly message to parents with calendar updates/ recognition/ pertinent information using a newsletter format with a link on the WES web page.
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Angela Cobb

06/09/2018

*Notes:*