

***Directors' Meeting***  
***2.21.17 – 10:30 a.m.***

***Present:***

Austin  
Cartner  
Cowell  
Cox  
Floyd

Godfrey  
Hawkins  
James-Davis  
Lassiter  
Pauley

Sanders  
Sawyer  
Whitehurst

Dr. Cartner opened the meeting and welcomed Ms. Toni Floyd to her first Directors' Meeting.

Dr. Cartner briefed directors on items discussed at the BOE Committee Meetings on Monday, 2.20.17.

Dr. Cartner indicated that 100,000 color copies have been printed at the Central Office this year. He asked everyone to monitor use of the color copies.

The following information was shared:

Godfrey

- Early College High School is on go and she is working on required reports for the Golden LEAF Grant
- The ECHS principal should be named in early March
- The 1:1 rollout of Chromebooks was successful
- Digital Learning Day is 2.23.17 (the district will participate for the first time – media coordinators across the district have been planning competition and designing “out of the box” activities
- Updated on plans to partner with public library for eCard access for students
- Battle of the Books scheduled for 2.28.17 at ECMS

Whitehurst:

- K-2 Math Assessments are finishing up

- The PST is working on NC Check-Ins
- The PST is working to make sure resources are being utilized

Pauley:

- She and Cowell are working on plans for the next AdvanEd 5-year visit
- Information will be shared at the next Leadership Team Meeting on data received from the recent AdvancEd visit
- In-depth AdvancEd information will be presented during Summer Conference

Cowell:

- She and Lane will miss the 3.1.17 Leadership Team Meeting – they will be at East Carolina University for a Latham Clinical meeting and also recruiting.
- TeacherTalk meetings this week will be based on Learning Focused lesson plans
- A mentor update meeting with Sonya Rhinehart is being planned

Austin reported:

- LegoLand Training for PreK is scheduled for 3.7.17 (exposing the PreK students to LegoLand is a positive move for the district)

James-Davis:

- Working on overall goals for CTE
- Course Credentials for CTE classes (ex. CNA, Microsoft Word/PowerPoint, ServeSafe, etc.) in lieu of assessments were approved to be placed on the consent agenda for the 2.27.17 Board of Education meeting

Dr. Cartner suggested that James-Davis create a CTE brochure celebrating being 5<sup>th</sup> in the State for students receiving credentials and explaining industry level certifications.

Hawkins:

- Testing&Accountability has a lot going on
- ACCESS (150- ESL learners)
- ACT will be administered to high school juniors on 2.28.18
- 12 National Board candidates & 3 renewal candidates (group meets first Wednesday of each month)
- Item review is scheduled for math teachers to give feedback (testing)

Dr. Cartner inquired about discussion with 6<sup>th</sup> & 7<sup>th</sup> grade teachers regarding math. Hawkins reported that discussion centered around error analysis and she has shared several templates with teachers and encouraged focusing on analysis.

Floyd:

- Discussed efficiency rating and indicated her goal is to raise the efficiency percentage to free up local funds.
- Shared examples of cost savings initiatives she is investigating (purchasing fuel from vendors not on state contract that offer lower prices; buying oil in bulk (tank); drug testing vendors)
- Driver training scheduled for March 6<sup>th</sup> to review efficiency, discipline, professionalism
- Reviewing options to restructure employee assignments
- Hopes to be able to conduct parent training sessions

Dr. Cartner pointed out that Floyd was able to gain the equivalent of 8 man hours per day (= one mechanic position) by restructuring the way mechanics report data – they had previously input all of their own data regarding time spent on jobs (DPI requires them to account for every 10<sup>th</sup> of an hour) and she now inputs the data which allows them more time to be in mechanic mode.

Sawyer:

- Teacher of the Year Process is underway; May 3<sup>rd</sup> event will be held at MACU
- Tour of School – March 10<sup>th</sup>
- Parent Academy – March 16<sup>th</sup>
- Scholar Recognition Event (Seniors that have not had less than 3.5 GPA will be recognized and will be asked to invite a teacher that had an impact on them)
- Volunteer/Business Partner recognition
- Summer Literacy Campaign (information will be forthcoming -- new State Superintendent is re-branding from the Give 5/Read 5 campaign used last summer)
- PreK & K Registration coming up
- Article coming out from EDNC on Early College

Cox:

- Budget planning for 2017-18 is in process
- Discussed concerns about costs for postage/copies

Dr. Sanders:

- Discussed discipline increases in schools during spring
- School visits (Learning Focused visits and work with Low Performing Schools)
- Godfrey and James-Davis are working hard on Early College

Lassiter:

- Recruiting – full calendar for spring, first trip last week to ODU and met with over 30 candidates
- Recruitment training
- TeacherMatch training sessions
- Investigating possibility of offering incentives for hard to fill positions (EC, math, science)
- Investigating possibility of district paying for license renewal (\$35) as a perk for employees

Dr. Cartner thanked Dr. Sanders, Pauley and Cowell for leading the charge on the accreditation process through AdvancEd.

Dr. Cartner commented on the significant step the district and public library are taking to offer eCards for students. He commented on the amount of change in our world.

Dr. Cartner discussed the four reform models offered by the State for low performing schools and discussed the options chosen to use for the four low performing schools in the district to remove them from the pool of schools eligible for the State's Achievement School District. Pasquotank Elementary School and River Road Middle School will be placed in the ReStart Model.

Dr. Cartner indicated the Board of Education and Board of Commissioners met in joint session on February 7<sup>th</sup>. He indicated that budget items were discussed and shared that the district will need \$1.8 million of additional local funding to maintain operations. Fund balance has been used in past years, but is no longer an option. He discussed significant capital needs in the district (HVAC issues, painting projects, roof needs, etc.).

Cox stressed that the \$1.8 million does not include new items, but is to maintain. He urged everyone to be aware of costs when ordering supplies and to try to get the best price possible.

Dr. Cartner closed with comments about Covey's book, 7 Habits of Highly Effective People, and the illustration of courage required of a leader.

The meeting adjourned at 11:55 a.m.