

**Directors' Meeting**  
**4.4.17 – 10:30 a.m.**

**Present:**

Austin	Flach	Lane	Thompson
Cartner	Floyd	Parker	Whitehurst
Cowell	Godfrey	Pauley	
Cox	Hawkins	Sanders	
Davenport	James-Davis	Sawyer	

Dr. Cartner opened the meeting.

Dr. Cartner reported that the local budget request will be presented to the Board of Commissioners in the near future (most likely on April 24<sup>th</sup>). The Board of Education will meet on April 10<sup>th</sup> to review the draft budget. He briefly discussed the budget process and items included in the request. He indicated the Board of Commissioners requested that capital projects be “rank ordered” in the budget proposal.

Dr. Cartner asked for questions on the budget.

Sanders clarified that the 11-month instructional coaches in the budget would be secondary coaches. Elementary coaches work during the Read to Achieve summer camp and are paid from RtA funds for that time.

Dr. Cartner discussed the legislative class size mandates scheduled to take effect in grades K-3 for 2017-18. He indicated that based on current information, the district will need 15 additional K-3 teachers to meet the mandate. He will present different scenarios to the Board regarding identifying funds for those positions (i.e. total costs from the County to fund; partial County funding; reductions in other areas). He discussed steps being taken by the Senate & House of Representatives at this point and the hurdles being faced by local districts (funding, staffing, space, etc.).

Discussion followed about the impact of new housing on current schools; the use of modular units and decisions regarding classroom usage at schools. In response to a question about who would decide where to place additional classrooms, Dr. Cartner indicated principals would be responsible for determining classroom locations.

Davenport reported that she and Susan Buckner are in the process of scheduling a meeting with substitute teachers to assist those that have allowed their teaching certification to lapse and no longer qualify for the certified rate of pay. The Family and

Community Center will be utilized to provide information and assistance to these individuals on reinstating certification. Dr. Cartner indicated the individuals can also attend district-level professional development opportunities free of charge.

Davenport indicated she will be scheduling a stakeholders meeting (principals, parents, staff, etc.) regarding Title I budget planning for 17-18.

Lane reported that he is partnering with ECSU to provide a one-week summer STEM camp for RRMS students. Details regarding dates, location, times, etc. will be forthcoming. He is also continuing to pursue STEM grants for RRMS and is currently working on grant proposal to submit to the ECPPS Education Foundation.

Lane reported that he and Cowell are partnering with East Carolina University for a Beginning Teacher grant (virtual PD on classroom management).

Cartner indicated interviews will be held for the RRMS principalship on 4.13.17 and a recommendation will go to the Board for approval on 4.24.17. Plans are to have all principals in place by the end of April and to have all assistant principals in place by the end of May.

Godfrey shared information on the following:

- eCards Partnership with Public Library (“opt out” forms were distributed to secondary schools and will go home with report cards)
- National School Library Media Day is today
- Early College (construction has begun in the classroom; GoldenLEAF budget has been approved; Memorandum of Understanding has been reviewed by the Board Attorney and will be presented to the Board in April; parent meetings have gone well and parents/students are very interested)
- Digital Learning Competencies (training held last week; a proposal will be presented to the State BOE this week to require 2 DLC CEUs for license renewal)
- SchoolNet (there have been a lot of issues recently and Pearson is working on fixing them; if you hear of issues please share them with her so she can submit tickets)
- NC Reads (DPI summer reading initiative – Sawyer commented she will share information about the initiative at the PMCE meeting on 4.5.17)
- Hour of Code (district participated in the initiative recently and some schools have continued with coding; The Friday Institute is offering additional opportunities and she has registered with them)

James-Davis reported that she is working on the local CTE Plan for 2017-18. Initial allotments indicated a loss of 13 months of employment. Plans are to make up the months lost through attrition at this point.

Dr. Cartner indicated that he expects State budget reductions for next year. DPI predicts we will have 100 less students. Plans are to make up any lost positions through attrition as much as possible.

Parker reported that he will be meeting with custodians soon to prepare summer cleaning schedules. He discussed capital projects scheduled for school sites (RRMS – major HVAC renovation; PCHS chiller replacement; SH/JCS roof work, etc.).

There was group discussion about planned summer events (camps, summer care, Read to Achieve; enrichment, workshops, Extended School Year, etc.) and use of facilities. Tracy Davenport volunteered to create a google.doc for Directors/Program Services to list events/activities and the information will be shared with Parker.

There was discussion about summer cleaning/projects in schools and the need to safeguard supplies/equipment. There was also discussion about schedules for cleaning during the school year and the need to follow up to make sure folks understand/follow schedules.

Hawkins reported that proposed changes to testing requirements for students taking Math I in 8<sup>th</sup> grade are being taken to the State Board of Education. The students currently take the 8<sup>th</sup> grade EOG and the Math I EOC. The proposal is they would only take the EOC. Additional changes in reporting requirements would be necessary but should not impact schools.

Pauley reported that she is investigating the possibility of bringing AVID to elementary schools and has a site visit to Broadway Elementary School scheduled.

Dr. Cartner encouraged everyone to pay attention to teachers and help in any way they can – he indicated sometimes just listening/talking helps.

Sanders reported that the Program Services Team is thankful that one school has finally asked for help and is seeking assistance.

The meeting adjourned at 11:32 a.m.