

**Non-Certified Advisory Council Meeting
December 13, 2016
Minutes**

Present:

*Abbitt, Jenny
Banerjee, Nandita
Blackmon, Susan
Bogue, Cheryl
Chauvin, Laurie
Christian, Shanae
Fiedler, Angela
Gregory, Jacquetta*

*Griffin, Marvinia
Herring, Shelly
Johnson, Wanda
Johnson, Shirley
Lavoie, Debbie
Moore, Kerrie
Nolan, Brenda
Odum, Kenny*

*Rhodes, Joy
Self, Amy
Storey, Danielle
Waterfield, Judy
Parker, Alvin
Thompson, Michael
Lassiter, Steve
Cartner, Larry*

Dr. Cartner opened the meeting and thanked everyone for attending. He indicated the only question he received prior to the meeting was regarding the Merit Pay Bonus and when it would be paid. He shared that forms have been sent to principals and are due back to Human Resources on Thursday. The plan is for paper checks to be printed and he will distribute to schools.

Dr. Cartner asked for any additional questions/concerns/comments.

A question was asked about the point value on the rubric for individuals with over 10 years experience and why they did not receive more points for years of experience. *Lassiter responded that the rubric was set to have a total of 20 points (maximum of 4 for each of the items and the more values given would have required more criteria to meet. Dr. Cartner indicated that for individuals with over 10 years experience they would still have received the maximum points for the experience – no matter if the point value was the set “4” or a higher number.*

A question was asked regarding the class size requirements for next year and if there had been changes made by the Legislature to the plan to reduce class sizes for K-3. *Dr. Cartner indicated that school systems across the state are depending on the Legislature to revisit the matter. He briefly discussed the potential impact on ECPPS regarding physical space needs and funding for positions.*

A concern was raised about the process for bus drivers when someone runs the stop arm. It was indicated at the present time that drivers call the bus garage and are told they (the drivers) are responsible for contacting law enforcement. *Lassiter responded that drivers should get the license plate number and report it to the transportation department. He will talk with the new transportation director to follow up on the question/concern.*

A question was asked about individuals that serve in two positions and how they will be rated on the rubric for merit pay.

Lassiter responded that he sent a memo to principals to share with employees and it stated that the position with the highest score would be used. Employees will only receive one bonus, but the higher score of their positions will be used.

A question was asked about EC teacher assistants and the availability of subs when they needed to be absent.

Lassiter indicated there were a number of factors in play – some subs do not want to accept an EC assignment and there was a misconception that there is a separate list of subs for EC assistants. He indicated that any sub on the list can sub in an EC class. He suggested that they talk with their principals about having a list of 5-10 subs available that are willing to accept an EC assignment.

There was general discussion about the AESOP substitute program which included: preference list; skill match block and lack of edit options.

Lassiter responded that he will talk with Ms. Respass to see if there has been a recent software upgrade that has changed the way the program works.

Dr. Cartner wished everyone a wonderful holiday and encouraged them to enjoy time with family and friends, but to also spend some time by themselves.

The meeting adjourned 1:28 p.m.